



MUNICIPAL ZONING PERMIT APPLICATION

& Development Review Board (DRB) Application

Po Box 98, Hyde Park, Vermont 05655

802-888-2300 ext 2

Visit us at: www.hydeparkvt.com

PERMIT # _____
Office Use Only

FEE \$ _____
(includes recording fees)

Payment Type _____

Complete Application Received on _____

*** All information below and fees must be submitted in order for the application to be deemed complete.**

Check all that apply:

- Construction
- Home Occupation
- Site Plan Review
- Subdivision (DRB)
- Sign
- Boundary Adjustment
- Conditional Use Review (DRB)
- Appeal or Waiver Request (DRB)
- Other _____

Applicant(s): _____ **Parcel ID#** _____

Landowner(s): _____ **Applicant Phone #:** _____

(List all individuals owning the affected property)

Property Address: _____

Applicant Mailing Address: _____

Describe Project: (example – build one 24’ X 24’ detached garage):

CREATING A HEATED OR COOLED SPACE?

If yes, then you are responsible for complying with the State’s Energy Conservation requirements. **Free Copies:**

http://www.ecodes.biz/ecodes_support/Free_Resources/2011Vermont/Residential/2011VT_Res_Energy_main.htm

or call (855) 887-0673.

Sketch Required – Please include: A drawing showing all proposed and existing land development and approximate parcel boundary lines with the distance of new land development to the nearest boundary line. After review, additional documentation may be required by the administrative officer before a determination is made that the application is complete. Please use reverse side, or additional sheets for the required information.

Signature of Landowner or Agent

Date Signed

Note: If not the landowner, please attach landowner’s authorization for the agent to act on behalf of landowner.

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Decision and Appeal Rights

Zoning District: _____ Overlay District: _____

Below Action Taken by the Administrative Officer (signature): _____

Approved on _____. Conditions: _____

Denied on _____. Reasons: _____

OR **Referred on** _____; To Whom & Purpose: _____

If not appealed by _____, this decision is final and all conditions are binding on applicant.

State Permit Notice:

You are advised to contact the state’s regional permit specialist in order to identify, apply for and obtain relevant state permits, per 24 VSA 4448(c). State permit specialist contact 802-476-0195 or <http://www.anr.state.vt.us/dec/assist.htm>

Appeal Rights:

The applicant or an interested person may appeal any decision or act taken by the Administrative Officer by filing a written notice of appeal, with fee, to the Hyde Park Development Review Board (DRB) within 15 days of the act or decision [See: 24 VSA §4465], to the Clerk of the Hyde Park DRB, PO Box 98, Hyde Park, Vermont, 05655. A notice of appeal shall be in writing and include: 1. The name and address of the appellant. 2. A brief description of the act which the appeal is taken. 3. A reference to applicable bylaws provisions. 4. The relief requested by the appellant and 5. The alleged grounds why such relief is believed proper. DRB Decisions are appealed within 30 days of the date of decision to the Vermont Environmental Court following the procedures in 24 VSA 4471 and VRECP.

PERMIT EXPIRATION DATE:
(IF PROJECT NOT COMPLETED)

Office Use Only – Do not use below space