

**HYDE PARK SELECTBOARD
MEETING MINUTES
April 14, 2016**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.
Meetings may be video taped and such recordings are held by Green Mountain Access Television (GMATV).
recording info: PO Box 581, Hyde Park, VT 05655; info@greenmountainaccess.tv or 802-851-1592*

Members Present: David Gagnier, Chair; Brian Jones, Vice-Chair; Lucy Hankinson and Roland Boivin
Members Absent: Roger Audet
Others Present: Ron Rodjenski, Town Administrator; Ken Smith from Fleury Road; Carol Robertson, Village General Manager; Town Lister Julie Rohleder; Town Treasurer and Delinquent Tax Collector, Kim Moulton; Jim Fontaine; Zach Hayford; Sarrah Patch; Mike Paradis, NEMS; GMATV videotaped this meeting.

David Gagnier called the meeting to order at 6:00 p.m.

1. Welcome & Public Comment: Changes to the agenda accepted. Dave noted that the Board had just returned from a site visit to Diggins Road. Sarrah Patch explained that she felt the town had a dog catcher problem and was recently unable to get in touch with Brian Murphy for assistance, noting that the sheriff appears to be the back up person. She was not able to get in touch even after leaving many messages and feels LCSD should not be the back up. Dave said the Board would look into the matter and thanked Sarrah from bringing it to the town's attention. Ken Smith, from Fleury Road, asked that the Board adopt a cleaner land policy because he lives across the road from a neighbor's yard which is a dump. Mr. Smith believes that since he pays property taxes, he thinks that the mess reduces his land value and it should be cleaned up. Mr. Smith noted that the town health officer hasn't done anything even though Mr. Smith believes it is creating a health hazard. Ron noted that Brian Murphy is also the Town Health Officer and the town staff does have difficulty reaching Mr. Murphy from time to time. Mr. Smith said when it gets warm outside there is an odor from the property and recently the amount of trash has increased. Zack Hayford stated that he would like to be considered for the animal control position and Dave thanked him for his interest. Dave asked that Brian Murphy be contacted to discuss these concerns.
2. NEMS Ambulance Contract for 2016-2017 – Mike Paradis from Northern Emergency Medial Services stated that he has been working through the legislature this session to improve payments for Medicaid services which would help reduce the burden on property taxes. NEMS has also reduced the number of transport calls NEMS accepts to improve the ambulance response times which has reduced revenue. Dave asked about the other towns with ambulance services and Mike noted that there was approval for more staff in those times which will help reduce the demand on NEMS to cover neighboring towns' ambulance shifts. Motion by Brian to sign the 2016-2017 NEMS contract in the amount of \$78,783. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
3. Solar Updates – Carol Robertson stated that solar projects are moving forward on Silver Ridge Road, noting that newest one directly along Silver Ridge Road is not the Village of Hyde Park's but the Chauvin project. The Village's Waterhouse Solar project is set off from the road in the same area and will become very active next month with completion by the end of this August. Carol stated that the project is going really well.
4. AARP Grant Application – Carol stated that one Vermont town will be selected for the AARP's national Community Demonstration Project to fund community workshops on livability & healthy communities for all ages. Carol noted that competition is expected to be significant and the Village is working with the regional planning commission on the grant application. Motion by Brian to authorize Dave Gagnier to sign the letter of support for the Village's AARP grant application. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
5. Discuss Delinquent Tax Collector Salary & DTC Collection Policy – Dave reported that Kim is proposing that the annual DTC salary be \$2,500 and the Assistant DTC salary be \$750, which allows about \$13,000 to be kept in the general fund each year. Motion by Brian to set the annual salary for

the DTC at \$2,500 per year and \$750 for the Assistant DTC. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed. Dave reviewed the proposed DTC Policy. Kim explained that the goal of the policy is to reduce the number of years that a taxpayer is delinquent from 2 to 3 years to only one year. Kim stated that there is no current policy and any current delinquent accounts will have some extra time to get current, but once everyone transitions, the accounts should not be delinquent longer than 12 months. The proposed policy was reviewed by the proposed DTC attorney, Angela Ross. Dave and Roger reviewed the policy earlier with Kim and support adoption. Motion by Brian to adopt the proposed Policy for the Collection of Current and Delinquent Taxes. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed. Motion by Brian to amend the DTC salary vote to make both salaries effective for the pay period ending April 17, 2015. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.

6. Interviews for Selectboard Appointment – Pete Sweeney was present and discussed the current **Development Review Board** operations and Pete stated that the board strives to be user friendly with applicants feeling like it is a welcoming experience. Pete stated that he was absent for about a third of the meetings due to work, nothing that recently the DRB had no meetings for a number of months in a row. The Board thanked Pete for coming in and Ron noted that Pete was appointed with the Slate of Officers at the March meeting. Ron advised that there is one vacancy on the board. Jim Fontaine was asked if he was interested, to which he stated he would be interested in serving. Motion by Brian to appoint **Jim Fontaine** to a 4-year term on the Town Development Review Board. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed. **LCPC Board of Directors**; Greg Paus was present to discuss the possible appointment to the Board of Directors. Greg stated that he been on the Town of Hyde Park Planning Commission since 1989 and was also a prior LCPC Director, so he would hit the ground running. Motion by Lucy to appoint Greg Paus to the LCPC Board of Directors. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
7. Review Town Orders – Motion by Brian to approve the town orders. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
8. DTC Attorney Angela Ross – Kim has asked that the Selectboard authorize Angela Ross as the attorney to assist the Delinquent Tax Collector with any questions but primarily to work through the tax sale process. Motion by Brian to accept Angela Ross as the DTC attorney. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
9. Review Selectboard Rules of Procedure – Ron noted that the Rules have not been amended since originally adopted in 2012. Motion by Roland to readopt the Selectboard Rules of Procedure. Seconded by Brian. Voting: 4 in favor, 0 against, motion passed.
10. Highway Department Matters
 - a. Road and Bridge Policy Amendment – Ron explained the difficulty of covering all situations in a policy when the Selectboard has a choice between issuing 19 VSA 111 permits under the statutory case-by-case review to determine any upgrade needs or setting a firm policy on width such as 18-feet. Jim Fontaine stated that minimum width was one issue that needed clarification and minimum standards for fire protection was a second, asking why would Class 4's not have a width requirement under the draft policy as more lots are developed on Class 4's. Dave noted that if there is development on a steep section of a Class 4, then people need to understand that reduced fire coverage might be likely. Jim stated that since the town DRB has approved two developments at the top of the Diggins Road hill, it should be clarified what road improvements will be required to build on those lots. Jim noted that the DRB may have approved those subdivisions believing the steep hill section of Diggins Road was a year-round town-maintained Class 3. Dave stated that a Class 3 standard of at least 18-feet is almost met to the former Alvino driveway. Roland asked about the amount of work to get Diggins Road to 18-feet which was agreed was not nearly as much as requiring 18-feet with 2-foot shoulders. Jim stated that the town's past actions make Diggins Road a unique situation. Ron will bring a final draft of the policy to the May 12 board meeting. The Board will also consider reclassification of Diggins Road after a policy is adopted.

- b. Better Roads Grant – Bornemann Road is estimated at \$29,000 with about a \$9,000 grant. Motion by Brian to sign the letter of support to VTrans and submit the grant application to Better Roads Program for Bornemann Road erosion control work. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed. Motion by Brian to sign the letter of support to VTrans for the LCPC Capital Planning grant to the Better Roads Program with LCPC doing the majority of work to complete the report. Seconded by Brian. Voting: 4 in favor, 0 against, motion passed.
 - c. 2016 State Grant Applications – Beaver Lake Culvert & Class 2 Paving Plan. Ron reviewed the two grant application. Motion by Brian to submit a \$10,000 design grant for the Beaver Lake culvert replacement and up to \$175,000 to finish the Centerville Road paving to Route 15. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
 - d. Webster Road Access Permit #2015-035 – Ralph Larson has asked to amend his 2015 permit to allow three road cuts to access a single-family home on the Class 4 section of Webster Road, south of the existing Andre Lague home. The Board will schedule a site visit with Ralph.
11. Town-wide Reappraisal Contract with NEMRC – Julie Rohleder advised that even though only one bid was submitted for \$124,800, she wouldn't recommend re-bidding as this is a specialty service and others had a chance to bid. Dave noted that the current reserve fund had \$142,000 and Julie noted that the state will continue to send annual grant funds to support reappraisal. Reappraisal will start this July and end in about two years. Motion by Brian to sign the contract for reappraisal in the amount of \$124,800. Seconded by Lucy. Voting: 4 in favor, 0 against, motion passed.
12. Online GIS Mapping Contract with Cartographic Associates, Inc. – Julie recommended moving forward with CAI to improve public accessibility to data. Motion by Lucy to sign the CAI agreement for \$4,900. Seconded by Brian. Voting: 4 in favor, 0 against, motion passed.
13. Lawn Mowing & Odd Jobs Agreement with Department of Corrections – Motion by Lucy to approve the two contracts with DOC: lawn mowing for 2016 and odd jobs as requested. Seconded by Brian. Voting: 4 in favor, 0 against, motion passed.
14. 2016 Urban and Community Forestry Grant – 25th Anniversary – Ron explained that the courthouse contacted the town this week and asked where the pocket park on Main Street was planned. Greg Paus agreed to provide the information and try to move the project forward. The Board liked the idea of a community tree grant to bring together all interested parties and pursue the Courthouse site or another similar project on Main St. Ron will submit the application.
15. Purchase Orders
- a. #2016-08 – Fire Pumper Repairs – Dave questioned why a seemingly small amount of damage would cost so much and why it wasn't possible for a local shop to complete the repair. Ron noted that the fire chief recommended the company and the insurance company verified and accepted the amount of the work. Roland said he could look into it, noting as fire department liaison, he was provided notice prior to the truck being sent in for repairs. Motion by Brian to approve the \$16,000 purchase order with all but \$1,000 paid through the Vermont League of Cities and Towns insurance claim. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
 - b. #2016-09 – John Deere Backhoe – Motion by Brian to approve the Nortrax backhoe purchase for \$86,000. Seconded Roland. Voting: 4 in favor, 0 against, motion passed.
16. Review Monthly Reports – The Board reviewed the task list, grants report and LCSD monthly report.
17. Review minutes; 03/10/2016 and 03/28/2016 – Motion by Brian to approve the 03/10/2016 minutes and 03/28/2016 minutes, as written. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
18. Other Business and Notices
- a. Town Zoning Bylaw – The public notice was reviewed for two public hearings to be held by the Selectboard on April 27th and May 11th, both at 7:00 p.m.

- b. Update on Lamoille Valley Rail Trail – Ron stated that he met with regional planning today and there appeared to be a need to break the project into two phases, one component is specific to parking which would be moved to a possible brownfield grant program and the second being the signage into Main Street and the trailhead structure to be built and stored off-site for public use until the brownfield issues were resolved along the trail. The Board agreed to move forward and Ron agreed that the regional planning staff should be invited to present a more detailed description of the modified plan at the Board's May 12th meeting.

19. Adjourn – Motion to adjourn by Brian. Seconded by Roger. So voted at 8:40 p.m.