

**HYDE PARK SELECTBOARD
MEETING MINUTES
May 12, 2016**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.
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recording info: PO Box 581, Hyde Park, VT 05655; info@greenmountainaccess.tv or 802-851-1592*

Members Present: David Gagnier, Chair; Brian Jones, Vice-Chair; Lucy Hankinson; Roger Audet and Roland Boivin
Members Absent: None
Others Present: Ron Rodjenski, Town Administrator; Emily Dearborn; Beverly Potter; Jim Fontaine; Marvin Locke; Carol Robertson; GMATV videotaped this meeting.

David Gagnier called the meeting to order at 6:00 p.m.

1. **Welcome & Public Comment** – Dave congratulated Marvin Locke on his retirement from the elected position of Delinquent Tax Collector, reading the Vermont House Resolution recognizing his various positions held serving the community. All present thanked Marvin with a round of applause. Marvin thanked the community. Bev Potter asked about the status of Mason Road and next steps and Ron explained that cost estimates for the required road survey field work are being prepared by Little River Survey. Carol Robertson asked about sidewalk repairs in front of the courthouse, with a bid of \$23,800. Carol explained that residents from Church St have approached the Village about noise issues from truck traffic and mowing of the cemetery. Carol noted that the County may be approached for funding support for sidewalks along Main Street. Dave noted that DirtTek was going to raise the truck apron by 2" once school gets out and asked the Board about closing Church St. from June 20 to Sept 1. Dave didn't see any issues with closing the road, and the Board agreed. Carol thought that the Church St neighbors would be very happy with the temporary summer closure.
2. **Lanpher Memorial Library Trustees** requested that the Selectboard consider a pro-rated employee benefit policy for employees working less than 40 hours per week. Ron explained that this is a change to the current town personnel policy that now requires 40 hours for most benefits, except health care which is available under the federal Affordable Care Act for employees regularly working 30 or more hours per week. Melanie Dearborn explained that the request is to be fair to employees that are close to 40 so they are on par with other full-time staff. The Board asked that an amendment to the Personnel Policy be prepared for the June meeting allowing pro-rated benefits at 32 hours or more per week.
3. **Town Vendor List** – Motion by Roland to approve the Town Vendor list as presented by the Town Treasurer. Seconded by Roger. Voting: 5 in favor, 0 against, motion passed.
4. **CLG Discussion** – Kevin Fitzgerald, member of the Town Historic Sites Committee, will be invited to the June meeting to discuss the Certified Local Government designation process.
5. **Annual Dog Warrant** (Order to Kennel Unlicensed Dog) – Kim Moulton will submit the warrant at the June meeting.
6. **Tax Map Maintenance** – Ron explained that this contract provides for the annual work needed to keep the parcel base map up to date in order for the Listers to have the best information when assessing property values. Motion by Roger to sign the Annual Tax Map Maintenance Agreement with CAI for \$1,800. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
7. **Discuss Proposed Town Zoning Bylaw** – Dave stated that at last night's public hearing on the proposed July 1, 2015 zoning bylaw the Selectboard has asked the planning commission to propose amendments for Selectboard review with a focus on changing X's to C's. A future meeting with the Commission to review the amendments is anticipated soon.

8. **Fire Department Sale of Equipment** – Accept sale to Town of Montgomery – Per the town policy, the Selectboard needs to approve the sale of town equipment valued over \$500. Roland will follow up with the fire department on the town policy requirements. Motion by Roger to approve the sale of the town's older air-pak units with the stipulation that the funds be deposited into the fire equipment reserve account. Seconded by Roland. Ron noted that the proceeds were received and directed to that account. Voting: 5 in favor, 0 against, motion passed.
9. **Fire Dept PO 2016-08.** – Motion by Brian to amend PO 2016-08 to \$16,757, from \$16,000, for the recent body work on the pumper engine, which matches the invoice for the repair work. Seconded by Brian. Discussion: Ron noted that all expenses were covered by the town's insurance except the standard \$1,000 deductible. Voting: 5 in favor, 0 against, motion passed.
10. **Reserve unspent Grange Hall Funds** – Ron noted that the Historic Sites Committee is anticipating maintenance work in FY2017 that will exceed that year's budget. The Committee asked that the remaining FY2016 funds for grange repair be saved for FY2017 expenses. Motion by Brian to reserve and assign in the fund balance any remaining grange repair funds as of June 30, 2016 for the same use in FY2017. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
11. **Highway Department Matters**
 - a. **Church St Closure during Roundabout Construction** – DirtTek asked for closure of Church Street from about June 20 to about Sept 1 for the rebuilding of the roundabout truck apron. Dave noted that the town would send out notices, including to all residents on Church St. Motion by Roger to allow the closure of Church St for the Roundabout Project. Seconded by Brian. Voting: 5 in favor, 0 against, motion passed.
 - b. **Village Connectivity Scoping Report** – Acceptance Letter. Motion by Roger to Accept the Connectivity Scoping Report. Seconded by Brian. Voting: 5 in favor, 0 against, motion passed.
 - c. **2016 Paving Bids** – Centerville Road, NHP Road and VFW Road – Motion by Brian to award the FY2017 paving bids to Whitcomb at \$59.77 per ton. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed. Motion to authorize Ron or Brian to sign the Whitcomb contract for paving. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
 - d. **Road and Bridge Policy Amendment** – Ron suggested taking a short break on the current drafting effort of a new town policy and take a month to review the Town of Ripton road policy which addresses many of the issues Hyde Park seemed to have stalled on during the drafting process. Ron will hand out copies of the Ripton policy after the meeting.
12. **Review Monthly Reports** – Sheriff report and financials reviewed.
13. **Minutes** – Motion by Brian to approve the minutes of 04/14/2016, 04/27/2016 (Zoning) & 05/11/16 (Zoning), as written. Seconded by Roger. Voting: 3 in favor, 0 against, with Dave abstaining from 04/14 and 4./27 as he did not receive packet to review minutes; Brian abstaining from the 05/11 minutes as he was absent. Motion passed.
14. **Town Orders** – Motion by Brian to approve the town warrants and orders. Seconded by Roger. Voting: 5 in favor, 0 against, motion passed.
15. **Other Business and Notices**
 - a. **New telephone system for town facilities** – Ron will be getting quotes from Fairpoint to see if they can provide a lower cost for the same service now provided. Dave noted that the voice of internet service is not high-quality but some larger companies benefit from it, but he doesn't see the benefit to Hyde Park. Dave noted that maybe through this process, VoIP would be seen as an improvement, especially if at or below the current costs for telephone service.
 - b. **LVRT Trailhead** – Brownfields Grant application. Ron updated the Board on the change from Northern Borders Grant to brownfields grant for the parking area near the trail. The change in funding source needs the approval of the State of Vermont, as they are the landowner, before a brownfields grant can be submitted.

- c. **2016 Bike-Ped Grant Program** – Applications Due July 15th. The Selectboard will ask the Village Trustees if they are interested in applying for a design grant for Church Street from Main Street to the Roundabout. Motion by Lucy to ask the Trustees for their opinion on applying for a design grant on Church St under the Bike-ped Grant Program. (Lucy's 1st Motion). Seconded by Roland. Voting: 5 in favor, 0 against, motion passed. 😊
- d. **Dan Young letter**, dated May 10, 2016, was received regarding Sylvan Road. The Board is waiting for a project update from VTrans as they are designing a culvert replacement under Route 15 at the intersection of Johnson St Extension. Ron noted that the State looked at Sylvan Road when they were looking at the intersection and stated that the state can't include it because it is a private road the town is maintaining. Lucy will update Dan.
- e. **Animal Control Officer** – Dave reported that Brian Murphy stated he would be resigning June 30, 2016. When his resignation letter comes in, the town can advertise. Lucy noted that Justice for Dogs may have a person interested and they may offer to pay for training.
- f. **Fuel Bids** – Dave suggested that all town facilities, in the future, should go out to bid under one bid for fuel supplies, propane and #2 heating fuel. Ron will bring a draft bid to the June meeting.
- g. **Trash on Diggins Road** – Dave reported that a large trash pile was dumped outside of the town right-of-way and the Sheriff was investigating with a potential responsible person's name found inside one of the bags. Dave thought the issue was town-wide and Ron noted the Village trustees just had their annual meeting, with a related topic along village streets. Ron will contact LCSD for an update on the investigation.
- h. **Maynard Reimbursement** for road damage – Ron reported that the court has given Tyler an extension to June to respond to the town's complaint.

16. **Adjourn** – Motion to adjourn by Brian. Seconded by Roger. So voted at 8:40 p.m.