

**TOWN OF HYDE PARK  
ABATEMENT BOARD MEETING  
January 26, 2015**

**Present:** Gary Anderson, John Anderson, Roger Audet, Harold Bailey, John R. Clark, Brian Jones, David Gagnier, Deanna Judkins, Mary Paul Loomis, Kimberly Moutlon, Wendell Peake, Julie Rohleder and Duncan Tingle

**Others**

**Present:** None

---

Harold Bailey called the meeting to order at 7:00pm.

H. Bailey turned the meeting over to Kim Moulton, Town Clerk, to facilitate the discussion regarding the creation of Hyde Park's Procedures and Rules of Conduct policy for the Abatement Board.

**1) Board of Abatement Procedures and Rules of Conduct**

K. Moulton stated that based on requests from the prior meeting, a draft of the *Procedures and Rules of Conduct* had been created for Hyde Park. It was mailed out the agenda packet along with a note to proof it for errors or suggested changes. The Board discussed changes to be made. There was a discussion regarding the Abatement Hearing Request form currently used by the Town of Barre. After careful review of the form, it was decided that the Hyde Park Abatement Board would request taxpayers to complete an Abatement Hearing Request form which asks the taxpayer to give an explanation as to why they are requesting the Abatement Meeting. There was a review of the Abatement Board Meeting Checklist. There were some minor edits suggested. It was decided that Abatement meetings would be held twice a year on the first Monday of June and the first Monday of December. The Procedures Rules of Conduct would be reviewed and adopted biennially in June.

K. Moulton reviewed all the changes with board and by consensus, the changes were approved.

K. Moulton stated that she would create the Abatement Hearing Request form for Hyde Park, based on the Town of Barre's form, removing any section that would not pertain to Hyde Park. The Board approved the creation and use of the form by consensus.

**2) Other Business**

There was no other business.

M. Loomis made a motion that was seconded by J. Anderson to adjourn. Motion passed unanimously. Meeting adjourned at 7:45pm