

**TOWN OF HYDE PARK  
SELECTBOARD MEETING  
April 22, 2010**

Selectboard Members present: S. Griswold, R. Lanphear, A. Cusson, R. Heath.

Others present: K. Moulton

Chairman, S. Griswold called the meeting to order at 6:00 p.m.

**1. VT Community Broadband Project**

There was general discussion regarding the project. There was a consensus to not pursue the project at this time. Kim Moulton will contact Michelle Mathias to advise her of the board's decision.

**2. 09/10 Compilation Proposal from Glenna Pound**

A. Cusson made a motion that was seconded by Russell Lanphear to allow S. Griswold to sign to accept Glenna Pound's proposal for the 2009/2010 Compilation at a cost not to exceed \$9,000. Voted unanimously in favor.

**3. Building Use Policy**

There was general discussion about the different groups and organizations using the lower level meeting area. There needs to be a policy in place for the use of the municipal building. Rick Heath will work on the Building Use Policy.

**4. Bridge Inspection Report**

S. Griswold distributed the Bridge Inspection Report received from the State of Vermont. The report of each bridge was reviewed and discussed.

R. Heath moved and A. Cusson seconded a motion to sign off on the Bridge Inspection Report. Voted unanimously in favor.

**5. Zoning Administrator Computer**

Jenn Rowe has been researching computers and costs, including talking with Eugene Dambach. Eugene commented that if Jenn purchased a computer from a "box store" for the amount previously approved by the board, there would be another \$300-500 expense to have Eugene format the computer to make it compatible with our network. He also noted that the computer that Dawn Slayton is using is a computer that was not configured for the heavy use it currently receives. It was purchased specifically to run NEMRC's Cash Receipt module prior to the office renovations and was put into service at Dawn's desk when her old computer crashed in October. Eugene presented Jenn a quote for the purchase of a laptop at a cost of \$1,154.77. Eugene's

proposal will give Jenn's current computer, which is brand new as of June 2009, to Dawn. The laptop will be Jenn's primary computer in her office.

A. Cusson moved and R. Lanphear seconded a motion to amend a motion made at the April 8, 2010 Selectboard meeting to allow for the purchase of a laptop computer for the Zoning Administrator at a cost not to exceed \$1,155. Voted unanimously in favor.

#### 6. **Driveway Access Permit**

R. Heath moved and A. Cusson seconded a motion to approve the Driveway Access permit for Mike Westcom and Kimberly Harvey. Voted unanimously in favor.

#### 7. **Planning Grant Resolution**

A. Cusson moved and R. Heath moved to sign the Planning Grant Resolution. Voted unanimously in favor.

#### 8. **Hyde Park Fire Truck Bank Note**

R. Heath moved and A. Cusson seconded to sign the bank note with Community National Bank at a rate of 2.66% with annual payments due over the five year term. K. Moulton talked with Ed Webster and Ed says the new truck should be ready to be picked up on May 1, 2010. Voted unanimously in favor.

#### 9. **Other Business**

- a) Reviewed the purchase contract for the new grader. R. Lanphear will call Nortrax to make sure everything we wanted included is in the contract for the price that was quoted and approved by the board.
- b) A. Cusson discussed the exterior renovations. We will be losing one of the windows in the kitchen/conference room due to the air ducts on the new air conditioning system being installed. It was decided to go with the shake and fish scale trim for under the eaves on each end of the building. The invitation to bid should be ready to go out on May 1<sup>st</sup>. A. Cusson will get the bid ready and a meeting will be called so the invitation to bid can be approved and advertised. The goal is to be able to open bids on or by June 1, 2010.
- c) LCPC is looking for nominations for the annual Jim Marvin Awards.
- d) Dry Hydrant Grants: There are no plans for dry hydrants this year.
- e) The board was advised of the need to buy new hard hats, safety vests, orange t-shirts (5 per person) and 2 tie-offs for the Highway Department. Ken Alexander went to a MSHA meeting and learned there were new regulations in place that will require us to update these items which necessitates the purchase of the above mentioned items.
- f) A property owner asked if we had an "events permit". This property owner is interested in holding events on his property such as a farmers market, a flea market and/or weddings. It is the boards understanding that if the events to be

held are true fund raisers and the property owner does not receive any kind of income, there is nothing he is required to do. If the property owner receives income of any kind, this becomes commercial and he needs to apply to the DRB for a permit. The property owner should talk to the Zoning Administrator to get better clarification on the requirements. (Kim Moulton left the meeting at 7:40pm)

10. **Employee Review (Possible Executive Session)**

R. Heath moved and A. Cusson seconded the motion to enter into executive session at 7:40pm. Voted unanimously in favor.

Left executive session by consensus at 8:13pm. No action taken.

R. Heath moved and A. Cusson seconded the motion to pay the Town Clerk/Town Treasurer a bonus of \$2,250 for her service above and beyond expectations during the fiscal year 2009-2010 as the town office staff experienced unprecedented change. Voted unanimously in favor.

R. Heath moved to adjourn at 8:14pm