

**Town of Hyde Park
Selectboard Meeting
June 9, 2011**

Selectboard Members present: R. Heath, D. Gagnier, B. Jones, M. Dubie and R. Audet
Others present: S. Courville, K. Moulton, see sign-in sheet.

R. Heath called the meeting to order at 6:07 p.m.

1. **Public Comment**: Sydney Ulrich asked the Selectboard when Barnes Road/Whitcomb Island Bridge will open. D. Gagnier stated that the Town had received bids and was waiting for the okay from FEMA to proceed. It was also reported that Jim Cota informed the Selectboard that everything is in place. The highway crew will start on these repairs as soon as possible.
2. **Historical Society Building Use**: Harold Bailey, Chair of the Historical Society, presented a sample application form from the Town of Eden for the use of alcohol in a public building. The Society wants to be able to allow alcoholic beverages on the premises for those applicants and outside organizations requesting to rent the building for showers, weddings, etc. Questions were raised regarding liability on the Town and parking issues. This item was tabled until the next Selectboard Meeting in July.
3. **Main Street Parking Issues**: Sgt. Audet from the Lamoille County Sheriff's Department reported they are writing warning tickets to those parking on the road next to the school. However, now people are parking on the opposite side of the road on residents lawns. Sgt. Audet would like guidance as to what the board wants him to do. They will continue issuing tickets until the start of the new school year. The Board needs to resolve this issue before the school year starts. To that end, the Selectboard will invite the School Board Directors and principal to the next meeting.
4. **Basic Emergency Operations Plan**: Brad Carriere, Emergency Management Coordinator explained the purpose of the plan. The State requires the Emergency Management Plan to be updated annually, approved and adopted by the Selectboard. Brad has updated the plan with all current board members and department heads. R. Audet asked about emergency shelter in town. LUHS and HPES are emergency shelters. The Town Clerk's Office would serve as a communication center.

A motion was made by D. Gagnier and seconded by M. Dubie to approve and adopt the Emergency Management Plan as presented. Motion passed.

5. **Cricket Hill Road**: Mike Bourdeau and Wendell Peake informed the Selectboard that the road pitches one way and turns the other. They added that there is no ditch and the rain has caused the road to wash out and become very slippery. M. Dubie acknowledged that the Highway Department is aware of the problem and it is scheduled to be addressed. D. Gagnier will meet with Ken Alexander on Monday morning to discuss the issue.

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6. **Municipal Line of Credit Rate Quotes for FY11/12:** The Selectboard reviewed the quotes from the various banks. Union Bank offered a 1.6% fixed rate, Community National offered a 1.95% fixed rate and the Merchants Bank offered a 2.2% fixed rate. R. Heath recommended that the Selectboard accept the rate from the Union Bank. R. Audet made a motion seconded by B. Jones to go with the Union Bank's offer. Motion passed. K. Moulton will ask the Union Bank to prepare the note for signatures.

7. **Judicial Bureau Officer Appointment:** It was noted that the Town's Animal Control Officers do not have the authority to write tickets, and there is a need for the Town to delegate administrative responsibilities for this purpose. B. Jones made a motion to nominate Monita Neill, Assistant Town Clerk, as Judicial Bureau Officer. Motion was seconded by R. Audet and passed.

8. **Selectboard Appointment to NEMS Oversight Committee:** R. Audet is willing to serve on the NEMS Oversight Committee. Motion was made by D. Gagnier and seconded by M. Dubie to appoint Roger Audet. Motion passed.

9. **Highway Department:**

FEMA Update: K. Moulton distributed a spreadsheet on the damages and costs of repairs from all the flooding. R. Heath reported that the Town had spent \$14,000 on riprap. It was also noted that the State has yet to be declared a disaster. The current total of Hyde Park's emergency response expenses due to flooding, including Whitcomb Island Road slope and riprap is \$125,000-\$150,000.

There was discussion on the various bids with a motion by R. Audet and a second by B. Jones to award Salvas the culvert project on the Centerville road. Motion passed.

A second motion was made by D. Gagnier, seconded by R. Audet to appoint Mike Dubie to contact Salvas and inquiry about the extending posts on the bridge, the type of gravel to be used and a start date. Motion passed.

Lightning Strike Update: K. Moulton has filed a claim with the Town's insurance company for the damages occurred by the lightning strike at the highway garage. Kim stated that she had received bids on a new refrigerator for the highway garage. A motion was made by D. Gagnier and seconded by R. Audet to replace the refrigerator that was lost due to the lightning strike.

Paving Bids: The paving bids were reviewed by the Selectboard. B. Jones made the motion, seconded by R. Audet to accept the bid from Pike Industries for \$99,436.35 for the repaving of Trombley Hill Road. A second motion was made by R. Audet, seconded by B. Jones to hold off on paving Battle Row Road until we know where we stand with FEMA and flood repayment. Motion passed.

Sale of Old Tractor Update: D. Gagnier reported that he was unable to get in touch with Wilson from Hendy's to get the status on the tractor. Will put this item on the July agenda.

Sweeper Grant Update: The Selectboard reviewed the bids. D. Gagnier made a motion, seconded by R. Audet to purchase the sweeper and bucket from Harvest Equipment for \$14,282.46. S. Courville informed the Selectboard that in order to meet Federal Grant requirements we would need to obtain new proposals from the companies that had offered to sell a sweeper to the Town. J. Heath stated that since there was a motion the Selectboard would need to defeat it. The motion failed by a unanimous vote.

It was also reported that the Town was awarded a stormwater grant of \$15,000 with the Town match of 20%. B. Jones made a motion, seconded by R. Audet to accept the grant. Motion passed.

State Paving Grant: The Town was denied their application for a paving grant, but will continue to apply annually.

Brook Road Bridge: D. Gagnier gave an update reporting that the concrete slab is eight inches thicker than the old culvert that was there. There are boulders and tree stumps inside the culvert from the flooding. Rick suggested an engineer take a look at the site. A suggestion was made to cut a section from inside the bottom of the culvert/bridge if it will not affect the structural integrity.

The listers need to visit these properties on the Brook Road to see if, because of all the flooding, if they feel any of the values will change.

Diggins Road: The Highway Department has completed some repairs but the road needs to be graveled.

Sale of Gravel to Morristown: K. Moulton has mailed an invoice to them.

New Truck Update: Consensus was to hold off until February.

ATV Ordinance: The Selectboard reviewed the VLCT sample and the Town of Johnson's sample policy. VASA will install signs on approved trails and maintain as needed. D. Gagnier will look at preparing an ordinance.

10. Highway Vacancy: Kent Young has left employment with the Town creating a vacancy. Several applications have been received. D. Gagnier will review the applications and recommend the top three for interviews.

11. Policy Review: Carl Szlachetka has volunteered to review and make recommendations to the Town's Personnel Policies.

12. Fundraising Coin Drop: The Vermont Lady Hoopsters made the request to allow a coin drop within the Village and to follow the safety conditions attached to the VAOT application and to sign a waiver of liability. Motion made by M. Dubie, seconded by B. Jones. Motion passed.

13. Town Administrator Position: R. Heath indicated that he was concerned about operations in the Town Office. He feels that the board members have been doing some of the work at the board level that should be done by a town administrator. This issue will be placed on the agenda for the next meeting.

14. Financials: The Selectboard reviewed the financial reports and questions were answered by K. Moulton.

15. Selectboard Orders: The Selectboard Orders were reviewed the board and D. Gagnier made the motion to sign the orders with a second by B. Jones. Motion passed. M. Dubie abstained from approving the payroll warrant and D. Gagnier abstained from approving the Sanel Auto Parts invoices.

16. Selectboard Minutes: The minutes from May 12th and 26th were approved on a motion by R. Audet, seconded by M. Dubie. Motion passed.

17. Other Business: A bid advertisement will be placed in the paper for an outside sign for the town office building.

D. Gagnier has requested a set of keys to Highway Garage. We will continue to keep spare keys in the vault.

M. Dubie reported that the small chainsaw needs to be replaced. It has no compression and is unsafe. There is money in the small equipment budget and Mike stated that he would like to replace the chainsaw with one from Leo's. It was the consensus to approve the purchase of a chainsaw as long as we stay within the budget.

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The Selectboard appointed B. Jones as the liaison to the Hyde Park Fire Department and R. Audet to the North Hyde Park/Eden Fire Department.

D. Gagnier noted there was a leak in the Village water lines. They believe it to be caused by too much pressure when opening the tanker valve to fill various swimming pools.

The Selectboard reviewed the plans by Greg Paus for the lower level renovations.

The meeting was adjourned on a motion by R. Heath and a second by B. Jones.