

**TOWN OF HYDE PARK
SELECTBOARD (SB) MEETING MINUTES
June 15, 2011**

Selectboard members present: J. "Rick" Heath, B. Jones, M. Dubie and R. Audet.
D. Gagnier arrived at 6:15 p.m.

Others present: S. Courville, D. Slayton

J. Heath called the meeting to order at 6:05 p.m.

1. **Public Comment:** No one from the public attended this meeting. **Barnes Road Closure.** D. Gagnier stated that the Town had received bids and was waiting for the okay from FEMA to proceed. The comment was made that the Town doesn't have to wait for FEMA to make Barnes Rd accessible. It was also reported that Jim Cota informed the Town that it looked like everything would go through. The Whitcomb Island Bridge just needs rip-rap and support and if the Town wanted to get started it can.
2. **Gravel Pit-Act 250 Permit:** J. Heath reviewed the Act 250 permit condition #14, which states that the Town must file a written report every 5 years relative to the status of the pit development, reclamation and overall operations. The Selectboard reviewed the plans of the gravel pit. The permit also specifies that no more than 3 acres is to be exposed at once, but M. Dubie reported that this amount may be exceeded at the present time. Ed Stanick will arrange a visit to the pit.
3. **Municipal Line of Credit-Note to be signed:** For an Annual \$300,000 Municipal Line of Credit, Union Bank offered a 1.6% fixed rate. B. Jones made a motion to sign the Line of Credit from Union Bank. R. Audet seconded the motion. **The motion passed with all in favor.**
4. **Whitcomb Island Bridge:** M. Dubie stated that the alteration to Salvas' proposal to include new, higher rails resulted in a \$3,000 addition to their bid, an amount that was still \$12,000 lower than the other 2 bidders. M. Dubie recommended awarding the project to Salvas. J. Heath asked if the bid included paving and M. Dubie confirmed that it did. R. Audet made a motion to award the Whitcomb Island Bridge and Barnes Road Construction Project to Salvas for \$58,752.10. B. Jones seconded the motion. **The motion passed with all in favor.**
5. **Review of Plans for Lower Level Renovation:** The Selectboard members reviewed the plans and discussed changes that will have to be made. These changes would include installing a furnace, running pipes along the outside wall, removing the old paneling and installing sheetrock, moving the plat cabinet under the stairwell, and installing the air conditioner. D. Gagnier made a motion to put the Lower Level Renovation out to bid. M. Dubie seconded the motion. **The motion passed with all in favor.** After July 1, 2011, the RFP will be posted in the News and Citizen, the Transcript, and the Stowe Reporter.
6. **Other Business. Methane Digester:** B. Jones distributed documents detailing his amended permit application with the Public Service Board for a methane digester. B. Jones requested that the documents also be distributed to the Planning Commission.

NEMS Oversight Committee: R. Audet stated that he has a Committee meeting coming up. J. Heath stated that R. Audet is the representative from the Selectboard. NEMS will be approving the current budget at their meeting in July.

- 7. Highway Vacancy – Possible Executive Session:** R. Audet made a motion that was seconded by B. Jones to enter into Executive Session at 6:45pm to discuss applicants for the Highway Department vacancy. Motion passed unanimously.

D. Slayton and S. Courville left the meeting at 6:45pm

The Selectboard left Executive Session by consensus at 7:06pm.

B. Jones made a motion that was seconded by M. Dubie to give David Gagnier the authorization to hire the potential candidate based on background check and references with a salary not to exceed \$16.50 per hour. If applicant turns down the offer, David must come back to the Selectboard. Motion passed unanimously.

- 8. Town Administrator position – Possible Executive Session:** D. Gagnier made a motion that was seconded by R. Audet to enter into Executive Session at 7:20pm to discuss the Town Administrator position.

The Selectboard left Executive Session by consensus at 7:34pm.

M. Dubie made a motion that was seconded by B. Jones to terminate Shannon Courville's position as of July 31, 2011. Motion passed unanimously.

R. Audet made a motion that was seconded by D. Gagnier to immediately advertise for a Town Administrator. Motion passed unanimously.

R. Audet made a motion that was seconded by B. Jones to adjourn the meeting at 7:45pm. Motion passed unanimously.