

**TOWN OF HYDE PARK
SELECTBOARD MEETING MINUTES**

August 11, 2011

SB Members present: James Heath, David Gagnier, Brian Jones, Michael Dubie and Roger Audet

Others Present: Kim Moulton, Shannon Courville (see sign in sheet for additional guests)

J. Heath called the meeting to order at 6:05pm.

1) Public Comment: There was no public comment.

2) Lower Level Renovation – Greg Paus: Greg Paus presented the bids for the renovation to the lower level of the municipal office. The low bidder was Parker Construction for \$19,250. G. Paus called references and all references were favorable. G. Paus recommended that the Selectboard accept the bid of Parker Construction based on references and the bid coming in under budget.

D. Gagnier made a motion that was seconded by R. Audet to accept the bid of Parker Construction for \$19,250 for the lower level renovation. Motion passed unanimously.

Construction to start on or after August 29, 2011 and must be completed by November 1, 2011.

B. Jones made a motion that was seconded by M. Dubie to have Roger Audet and Greg Paus act as Clerks of the Work for the project and for authorizing payments. Motion passed unanimously.

3) Village of Hyde Park – Jack Anderson:

- Jack is requesting a traffic count study on Main St. It was noted that the traffic study should wait until after the roundabout construction is complete so the study has more realistic figures. This traffic study will help them with future grants.

- Proposed improvements on Main St: The Village of Hyde Park is applying for a grant and need a letter of support from the Town of Hyde Park Selectboard. This grant will be phase 2 of the grant application process that they are currently going through. A draft letter of support was provided to the Selectboard. The Village Trustees are looking for support of the project from the Town in the form of use of equipment, manpower and possibly gravel.

- The Depot St sidewalk project is not happening this summer. It is now slated for the spring of 2012.

M. Dubie asked how much time and gravel would be needed. J. Anderson is not sure at this time. The Village is thinking of putting the project out to bid this winter.

R. Audet made a motion that was seconded by B. Jones to accept and sign the draft letter as presented by the Village of Hyde Park. Motion passed unanimously.

4) Highway Department:

- Road Signs in the Village: Sue Roberge presented a petition signed by approximately 200 people who want more speed limit signs and "Children at Play" signs in the Village. They are also looking for some sort of signs to be placed in the crosswalks in the hope of slowing drivers down. Sheriff Marcoux says most cars are exceeding the 25 mph speed limit.

Sheriff Marcoux says that his department is at a breaking point and speeding issues are taking a backseat to other issues in our area. J. Heath says the traffic study that is going to be done by the request of the Village Trustees would be helpful so that we know the number of cars traveling the Village roads and the speed of that traffic. It was noted that hopefully the Sheriff's Department can issue speeding tickets rather than warnings. It was noted that at a pre-roundabout construction meeting, the State of VT agreed to provide extra police and DMV enforcement manpower in Hyde Park and that has not been seen. Amanda Holland from LCPC stated that she spoke with Dave Hosking, who is the on-site project manager for the roundabout. Dave indicated that they were only funding policing on state roadways, VT 100 and VT 15. The DMV enforcement was for monitoring overweight trucks attempting to avert the construction by detouring through the village. A. Holland encouraged the town to make comments to VTrans because Dave Hosking has not heard very many comments or complaints. Tim Yarrow has concerns about the crosswalk markings, which are difficult to see. He also would like to see speed bumps in the Village. Sheriff Marcoux says the practical problem with speed bumps is the plows in the winter. Crosswalks and Village road markings have been done annually and not done this year. D. Gagnier mentioned that the Town should look into buying its own equipment to do the road markings every year. Sheriff Marcoux noted that there have written 48 tickets and 337 warnings written. He said he would talk to the officers about writing more tickets instead of warnings. Sheriff Marcoux also mentioned a committee in Johnson that is looking at public safety. Hyde Park could work with Johnson to talk about the future of public safety.

D. Gagnier made a motion that was seconded by B. Jones to have the Village of Hyde Park road markings repainted. Motion passed unanimously.

There was a consensus to have M. Dubie research signs that could be placed into the crosswalks and the cost of those signs. M. Dubie should bring the results of his research to the next Selectboard meeting for discussion and a potential vote.

The existing "Children at Play" signs throughout the Town are to be removed based on recommendations by the State of Vermont and the Vermont League of Cities and Towns.

Paul Trudell presented a letter to the Selectboard. J. Heath indicated that although his flowers are located in the Town right of way, Mr. Trudell should stake out his flowers so they don't get mowed down. M. Dubie and J. Heath will work with Mr. Trudell and ask that he come to the next Selectboard meeting.

- Centerville Road Culvert: There is almost as much water running under the culvert as there is running through the culvert. We have quotes to have concrete laid down inside the culvert. Replacing the culvert could exceed \$100,000.

D. Gagnier made a motion that was seconded by B. Jones to repair the Centerville culvert at a cost of \$3,500. Motion passed unanimously.

- High Risk Rural Road Project: Paperwork received from the State of VT regarding Cricket Hill Rd was reviewed. Amanda Holland stated that this is the time to ask questions or to ask for changes to the proposal. If no comments are received by the State, they assume we are in agreement with the proposal and they send agreements to be signed so the project can move forward.

- Uniforms: no action

5) Grand List Errors and Omissions: B. Jones made a motion that was seconded by R. Audet to accept and sign the Grand List Errors and Omissions as presented. Motion passed unanimously.

K. Moulton to verify that a change of appraisal letter is sent to the property owners as well as giving them a change to grieve these new values.

6) Animal Control Issues: There was discussion regarding four dogs that were impounded for being unlicensed, unable to verify rabies vaccinations and running at large. The dogs appeared malnourished. A veterinarian was called to go to Lamoille Kennels to inspect the animals. A report from the vet indicated that the animals each had multiple issues. The Sheriff's Department had spoken with the State's Attorney's office who stated that if the animal owner did not surrender the animals that animal cruelty charges would be brought against them. There was further discussion regarding a letter from a citizen who has had multiple complaints against a neighbor dog who was recently impounded twice for seven days each time because of nuisance barking. The concern is that there should be more penalties involved when situations like this happen so that owners work towards correcting their animals' behavior. J. Heath stated that the Dog Ordinance should be reviewed.

7) Penalties for late filed Homestead Declarations: A letter was sent to Selectboard's in mid-July explaining that the decision to charge a penalty for late filed Homestead Declarations is now being made at the local level rather than at the state level. The State of VT is advising Selectboard's to set a clear and concise policy for penalties. J. Heath asked that this be brought to the next Selectboard meeting. K. Moulton will ask for sample policies from other towns.

At 7:30pm, J. Heath turned the meeting over to Vice-Chair, David Gagnier and J. Heath left the meeting.

8) ATV Ordinance: The final draft of the ATV Ordinance was presented and reviewed.

M. Dubie made a motion that was seconded by R. Audet to adopt the ATV Ordinance as presented. Motion passed unanimously.

The full context of the ordinance will be published in the News & Citizen within 14 days. It will also be posted in at least five public locations in the town as well as being posted on the Town of Hyde Park website.

9) Zoning and Planning office: Resumes have been received for the vacant Town Administrator position. Candidates are being contacted and interviews are being set up. Graham Govoni has been acting as the interim Zoning Administrator until a Town Administrator is hired and takes over the zoning and planning duties.

10) Minutes of June 9 and July 29: It was noted that the minutes of July 13 and July 22 were not being presented for approval as they were not written by the person who was responsible for the minute taking at those meetings. That person is no longer employed by the Town of Hyde Park. K. Moulton advised she will attempt to draft minutes from her brief notes taken at the July 13 meeting but that someone on the Selectboard needs to draft the minutes of July 22. It was also noted that there is not a copy of the July 22nd meeting agenda in the office and hopefully a member of the Selectboard has one for the official Selectboard binder in the vault.

The minutes of June 9 and July 29 were reviewed.

R. Audet made a motion that was seconded by B. Jones to accept the June 9 meeting minutes as presented. Motion passed unanimously.

R. Audet made a motion that was seconded by B. Jones to accept the July 29 meeting minutes as presented. M. Dubie abstained. Motion passed.

11) Financials: The financials were reviewed. It was noted that the Zoning Salary was being paid from the wrong GL account. K. Mouton will make sure that the salary shown as being paid is moved to the correct GL account and that the future Town Administrator is paid from the correct GL account as well.

12) Selectboard Orders: B. Jones made a motion that was seconded by R. Audet to sign the Selectboard orders. M. Dubie abstained from signing the Payroll Warrant. D. Gagnier abstained from approving all Sanel Auto Part invoices. Motion passed.

13) Other Business:

- Need to know if the center stripe on Center Rd is going back on. Russell Lanphear advised that the State of VT will pay to put the center line as well as the shoulder lines back on the road because we repaved it. D. Gagnier and M. Dubie will look into this.

- B. Jones wanted to know if the adjoining landowner complaint was looked into after the meeting of July 29. It was noted that there is a zoning permit for the landowner but that K. Moulton would ask Graham Govoni to verify.

- A letter from the Hyde Park Elementary School Directors was presented regarding the parking issue at the school. This will be on the next agenda.

- K. Moulton received site reports from FEMA that show total damage costs to be \$110,281.42, of which we will be reimbursed 75% from FEMA. We should be getting additional money from the State of Vermont.

- Parents in Education (P.I.E.) request at a past meeting update: P.I.E. is withdrawing their request for a port-a-potty at the elementary school at this time but will be asking the Selectboard again next year for the same support of a port-a-potty for use when the school building is closed and locked.

B. Jones made the motion that was seconded by R. Audet to adjourn the meeting at 8:27pm. Motion passed unanimously.