

HYDE PARK SELECTBOARD
September 10, 2009 Meeting Minutes

Members Present: Scott Griswold, Chair (SG), Russell Lanphear, Vice Chair (RL), Allen Cusson (AC), Duncan Nash (DN), Rick Heath (RH).

Absent: None

Guests: Kim Moulton, Town Clerk, Dawn Slayton, Assistant Town Clerk, Julia Compagna, Town Administrator.

SG called the meeting to order at 6:00 PM.

1) Fire Department Issue -

Shaun Bolio, who requested a meeting with the Selectboard regarding concerns about Hyde Park Volunteer Fire Dept. membership policies, was unable to attend the meeting. DN summarized HPVFD policies regarding membership. Applications will be available at the Town Clerk's Office. HPVFD currently has a full roster of 26 members.

2) Proposed Building Renovations -

AC and SG met with the Village Trustees on September 9, 2009 to present proposed floor plans and an estimate for a town office building renovation. The Trustees will review the information and respond to the Selectboard. The Selectboard discussed heating system upgrades. AC will obtain a new quote for the lower level entrance door. New lighting has been ordered and shall arrive at the beginning of October.

3) Building Use Policy -

The Selectboard reviewed model building use policies and rental agreements from the Vermont League of Cities & Towns. SG will work with the Town Administrator on a draft policy for review by the Selectboard in November. AC moved and DN seconded a motion to allow a requested one-time event (catalog/demonstration party) at no charge for Hyde Park vendors with a \$20 fee for non-resident vendors. Motion failed. AC moved and RL seconded a motion to allow a one-time event (catalog/demonstration party) at no cost to vendors with a requirement they clean up after the event. All were in favor.

4) Lamoille County Planning Commission -

LCPC was not able to accommodate RL's request to attend the meeting. LCPC will be re-scheduled on the October 8, 2009 meeting agenda.

5) Municipal Line of Credit Note -

The mandatory transfer of tax payments to the school is due and the line of credit will need to be accessed. The Town Clerk reviewed rates from Union Bank, Community National Bank and Merchants Bank. RH moved to retain the existing line of credit with Union Bank. There was no second. Motion failed. RL moved and AC seconded a motion to open a line of credit with Merchant's Bank who had the lowest rate at 1.6%. RH pointed out that Union Bank has never charged the town fees. RL stated the Merchant's quote waived fees and that the school district uses them. AC, DN and RL voted in favor of the motion. RH and SG voted against. Motion passed.

6) Previous Meeting Minutes -

The Selectboard reviewed the August 13th and 27th meeting minutes. RH moved and AC seconded a motion to approve the minutes as written. All were in favor.

7) Town Administrator's Report –

The Selectboard reviewed the Town Administrator's Report. No action required – no action taken.

8) Financial Reports -

The Selectboard reviewed monthly financial statements and discussed the upcoming budget season. RL verified an increase in the small equipment fund was due to the purchase of Highway Dept. radios. The Town Administrator clarified that a handheld radio will be used as "home base" at the municipal office.

9) Selectboard Orders -

DN moved and AC seconded a motion to approve the orders. RL verified that a paving bill was for the original quoted price. Motion passed with all in favor.

10) Other Business -

The Retired Senior Volunteer Program has asked for assistance from the Hyde Park Highway Dept. in delivering firewood to two residents. The Selectboard authorized the Highway Dept. to assist with delivery providing their truck can maneuver the locations.

SG received an inquiry from the Rings' whether the ag lease annual fee would drop if the gravel pit expands. The Selectboard agreed the fee would stay the same. SG will respond to the Rings'.

The Selectboard reviewed a sample fireworks policy and application form from the Town of Morristown. The Selectboard asked the Town Administrator to develop a policy and

application for the Town of Hyde Park using the Morristown template, and to warn it as an item for the October 8, 2009 meeting.

The Selectboard reviewed an audit engagement letter from CPA Glenna Pound. RH moved and AC seconded a motion to authorize the Chair to sign the engagement letter for an amount not to exceed \$11,700.00. All were in favor.

The Selectboard reviewed an Alcohol & Tobacco License application for Sweet Crunch Bake Shop. DN moved and RH seconded a motion to approve the application. All were in favor.

The Town Clerk shared that Carolyn Jones from the Hyde Park History Committee called to advise the Selectboard they would be seeking a \$1,500 article at town meeting for repairs and improvements to the Grange Hall. DN suggested inviting the Committee to the November Selectboard meeting to discuss their various projects.

DN suggested that the Selectboard continue working on development of a Purchasing Policy.

The Town Administrator indicated that she has been asked to share Hyde Park's budgeting strategies at a VLCT conference in October.

DN clarified that a presentation at town meeting regarding the Zack Woods area of Hyde Park, would be the responsibility of the Friends of Zack Woods Pond and not that of the Selectboard, including any warning by petition for an article.

The Selectboard reviewed the assistance provided by the Health Officer to the Hyde Park Fire District #1 water system.

Future meeting agenda items were identified:

September 17, 2009 – Site walk and public hearing on VFW Drive.

October 8, 2009 – Legislators and LCPC (6:00 PM)
Listers (6:30 PM)
Fireworks Policy/Permit
Auditor's Report

November 12, 2009 – Building Policy

RH moved and AC seconded a motion to adjourn at 7:45 PM. All were in favor.

Respectfully Submitted,
Julia Compagna
Town Administrator