

HYDE PARK SELECTBOARD MEETING MINUTES
December 8, 2009

Selectboard Members Present: Scott Griswold (SG), Allen Cusson (AC), Russell Lanphear (RL), Duncan Nash (DN), Rick Heath (RH)

Absent: None

Others Present: Kim Moulton, Town Clerk and Town Administrator
Julia Compagna.

Chair Scott Griswold called the meeting to order at 7:00 PM.

1) Lamoille Regional Solid Waste Management District –

LRSWMD Representative Harold Bailey was unable to attend the meeting due to a conflict with the LRSWMD meeting schedule. He would like to re-schedule to a future date.

2) Elected Officials -

The Selectboard discussed options for changing the Tax Collector and Town Clerk positions from elected to appointed positions. No action taken.

3) Finalize 2008-2009 Budget -

The Selectboard asked the Town Clerk, with the assistance of Auditor Glenna Pound to make the following adjustments/corrections to the '08-'09 budget:

General Fund –

- Create a line item under the Selectboard budget for tax sale costs/expense
- Change “delinquent tax collector salaries” to “fees.”
- Adjust the “history book” line item due to payment timing
- Ask the Town Administrator to break out their duties by percentage/category
- Adjust “professional services” line item
- Change library salary reimbursement structure (effective 7/1/10) and discuss with Library Trustees at 12/18/09 meeting
- Adjust recreation expense “appropriation” item
- Adjust “debt expense” category to reflect sub-categories

- Adjust “Grange Hall repairs” line item
- Include asset depreciation schedule?
- Correct typo in “North Hyde Park/Eden Fire Rescue” line item
- Recognize Library and 2005 Fire Truck debt as expiring in 2010

The Selectboard recognized that within the General Fund total expenses were approximately \$70K over budget while total revenue was approximately \$81K over budget, netting out to \$10,622 carry forward. They recognized that the “municipal tax adjustment offset” helped the budget.

Highway Budget –

- \$7,500 from the sale of equipment will be moved to the Capital Reserve Equipment Fund
- Town Clerk/Treasurer to research investment vehicles for Capital Reserve Funds
- Garage overage was due to new chimney, insulation and building improvements
- Adjust expense/reimbursement for truck rollover
- Adjust/carryover \$78,532.90 for FEMA grant
- Adjust/carryover \$14,990.43 for summer fuel payment timing

Fire Dept. Budget –

- Include “auxillary” revenue and expense in budget report
- Include “cash on hand” on revenue side?

4) Building Renovation Project -

AC presented a final accounting of the municipal office building renovation project:

\$48,990.03 total project cost
 \$22,500.00 CIG funds committed to project
 \$17,500.00 Village pro-ration
 \$ 1,860.03 additional CIG funds
 \$ 7,130.03 balance to be taken from General Fund '08-'09 carryover

AC stated the summary does not include the cost of all new filing cabinets (\$1382.15), which were applied to the general ledger “supplies” category. The Town Clerk was asked to research the repayment schedule for the CIG fund. DN inquired about construction waste, including carpet remnants, dumped over a bank behind the highway garage. SG indicated the carpet had been removed to the dumpster.

5) Future Agenda Items –

SG identified the following items:

12/10/09 – Regular Meeting

12/17/09 – Budget Meeting: Fire Department, Library

01/14/10 – Regular Meeting: Purchasing Policy, Fireworks Policy

AC moved to adjourn at 9:00PM.

Respectfully Submitted,
Julia Compagna
Town Administrator