

**TOWN OF HYDE PARK
SELECTBOARD MEETING**

December 9, 2010

Selectboard Members present: Scott Griswold, Russell Lanphear, Allen Cusson,
Rick (Jim) Heath, and David Gagnier

Others present: Kim Moulton, Shannon Courville, Harold Bailey, Linda Martin,
Andrew Martin, Sally Cole, William Murphy, Emmons Pirie, Jr.

S. Griswold called the meeting to order at 6:05 p.m.

1) **North Hyde Park Grange Hall** - Harold Bailey

H. Bailey presented the Selectboard with a budget request for \$13,275 for improvements to the Grange Hall in North Hyde Park. Some of the repairs are safety concerns.

2) **Legislative issues discussion** - Linda Martin

L. Martin appeared before the Selectboard to hear any concerns and discuss issues that are important to the Town of Hyde Park. S. Griswold stated that the Legislature should better define the roles of the State Police, Sheriff's Departments and local police departments. There is no defined method of pricing State Police contracts. L. Martin agreed. L. Martin brought up the issue of truck noise, especially from air brakes, in the Village of North Hyde Park. This is a state maintained road so there isn't much the Selectboard can do. Maybe the Sheriff's Department can increase presence in that area. It was noted that the noise level may increase when the State starts working on at the new VT Guard location.

(Agenda Item 15 moved up)

3) **North Hyde Park Cemetery Commission** – Jim Heath & Sally Cole

J. Heath and S. Cole reported to the Selectboard that the cemetery had fallen into disrepair. S. Cole has obtained a quote for \$7,379 for repairs to headstones. She is asking for an article on Town Meeting day for \$3,000 to help offset those repairs.

4) **Lanpher Memorial Library Budget** – Emily Dearborn & Jim Noyes

S. Griswold stated that the Library budget had been kept low for the past 4-5 years so that the renovation note could be paid off. There is a request to increase the library budget so that the librarians could increase their hours. This would allow the Library to be open 5 additional hours per week. It was noted that the Library Corporation had been dissolved.

5) **Dog complaint** - Emmons Pirie, Jr. & William Murphy

E. Pirie, Jr. and William Murphy were present to answer questions regarding Mr. Pirie's complaint of a vicious dog owned by Sandra Latuch. The Town of Hyde Park Dog Ordinance was reviewed and ascertained that if the dog was not licensed, then it could be impounded. Additionally, the dog was ordered to be muzzled whenever it is outside. S. Courville was asked to research the Town's procedure if the dog was not licensed.

A. Cusson made a motion seconded by J. Heath to have William Murphy, Animal Control Officer, pick up and impound Sandra Latuch's dog to require rabies certification and licensing (if not currently licensed) and to send a certified letter stating the dog must be muzzled at all times when outside the owners home. Motion passed unanimously. S. Courville to send the certified letter immediately.

6) **Fire Department** - Ed Webster wasn't able to attend the meeting. He has previously presented his budget and it is level funded.

- 7) **Planning Commission**
- a) **Kevin Fitzgerald resignation** - J. Heath made a motion seconded by D. Gagnier to accept Kevin's resignation. Motion passed unanimously. S. Courville will draft a letter on behalf of the Selectboard thanking Kevin for his service.
 - b) **Membership** - Discuss possible change to a five member board. S. Courville was asked to find out whether the number of Planning Commission members was established by the Selectboard or by Town vote.
 - c) **Interim Bylaws request by Planning Commission**-Tabled until 12/15/2010 so that Greg Paus, Planning Commission Chairman, can explain the changes to the Selectboard.
- 8) **Highway Department**
- a) **Overtime Report** – It was noted that the new Highway Department hours seem to be working well. This is helping to save on overtime expenses.
 - b) **Driveway Permit** – There is a driveway permit for Bob Parsons. The work has been completed. A. Cusson made a motion seconded by J. Heath to approve and sign the permit. Motion passed unanimously.

It was noted that garage door #6 has disintegrated and requires immediate replacement. Simpson Sales will replace the door for \$2,000. There is money in the repair budget to cover this expense.

- 9) **BMI Music License** – The Town was approached recently and asked to pay for a music license with the BMI Music Group. Town Attorney, David Polow, did some research for us and has determined that all mainstream music is somehow licensed and if the Town were to publically play music in municipally owned buildings or over the phone, we must have a license to do so. K. Moulton advised that the on hold music had already been turned off.

R. Lanphear made a motion seconded by D. Gagnier for the Town stop playing music in the Town Clerk's office, at the Library and to stop using music as background for the on hold message of the telephone system. Motion passed unanimously.

- 10) **Compilation Contract** – The compilation proposal from Glenna Pound CPA for the 2010/2011 year was reviewed. It was noted that the proposal is not to exceed \$8,500.00. There is a full audit every 3 years with compilations during the years in between.

A. Cusson made a motion seconded by J. Heath to accept the compilation proposal of Glenna Pound CPA for 10/11 fiscal year. Motion passed unanimously.

- 11) **Health Insurance – MVP** – K. Moulton called MVP and asked what we could do for a partial year contract. With 30 days notice, we can request to reset our contract and request pricing for a fiscal year. It was noted that the plan we currently have with MVP is being phased out and will no longer be available to us next year. If we don't ask to reset our contract effective July 2011, we will need to pick a new plan in October/November 2011. If we ask for a reset, we can not reset with our current plan. MVP presented Town with 3 quotes of popular plans. The total cost to the Town is: Quote 1 \$52,429, Quote 2 is \$76,137 and Quote 3 is \$87,081. The #3 Plan is more compatible with what we have now and no high deductible. The Town's contract with MVP has been renewed and is effective until 11/30/11. The Selectboard and K. Moulton will be exploring other options to go into effect 7/1/11.

- 12) **Selectboard Orders** – A. Cusson made a motion seconded by J. Heath to approve. Motion passed unanimously.

13) **Financials** – General Fund revenues are more than what was budgeted because of the municipal tax adjustment received and current use was more than projected. Highway revenues from the State are also more than projected. When preparing the budget for the current year, we had been advised by Senator Bartlett that revenues from the State will be down and to potentially expect a decrease of approximately 20%. The Selectboard took this into account and budgeted for fewer revenues. The projected decrease has not been seen.

14) **Minutes of November 10 and November 23**

- Minutes of November 10: A. Cusson made a motion seconded by J. Heath to approve the minutes. The tractor was not purchased by Eden and is currently at Hendy Bros for sale. It is possible the tractor could go to auction in Middlebury. Motion passed unanimously. R. Lanphear and S. Griswold abstained.

- Minutes of November 23: A. Cusson made a motion seconded by J. Heath to approve the minutes. R. Lanphear noted the misspelling of his name and the misspelling of the Lanpher Memorial Library. D. Gagnier noted his name was misspelled, too. It was noted that the Library has already dissolved their corporation. December 8th was the deadline for applicants for LEDC opening. Since no one is interested, K. Moulton to send letter to LEDC stating we won't be filling the position. Motion to approve the minutes, with corrections, passed unanimously.

15) **Errors and Omissions** – This Error & Omission will add a 33.2 acre parcel to the existing parcel owned by the Morrisville Water & Light on the east side of Garfield Rd that had previously been mapped as being a part of the State of Vermont's Green River Reservoir.

J. Heath made a motion seconded by A. Cusson to sign the Errors & Omissions. Motion passed unanimously.

16) **2011-2012 General Budget** – There was general discussion regarding the 11/12 budget. There was a consensus to draft an article to use the general fund surplus from 09/10 to payoff the renovation note. It was noted that bringing the delinquent tax collection in house is a 2 year process. The process requires a charter change that needs to be approved by the voters at Town Meeting and also by the Legislature. This process should be started now.

J. Heath made a motion seconded by A. Cusson to put an article on the Town Meeting Warning to begin the process of changing the town charter to allow the delinquent tax collector position to be brought in house. Motion passed unanimously.

Another potential article for the Warning is for basement renovations. The Town building needs fire code sheet rock, 1 or 2 metal support beams, a suspended ceiling and new lights.

17) **Other Business** – The County Budget meeting is December 15th at the courthouse at 5:00pm. S. Griswold will attend.

R. Lanphear resigned as Vice-Chairman of the Selectboard and recommended J. Heath for the position. D. Gagnier made a motion seconded by A. Cusson to accept R. Lanphear's resignation. Motion passed unanimously. The Selectboard thanked R. Lanphear for his years of service to the Town of Hyde Park.

R. Lanphear made a motion seconded by D. Gagnier to nominate J. Heath to be Vice-Chairman of the Selectboard. Motion passed unanimously.

Motion to adjourn at 9:00pm.