

**HYDE PARK SELECTBOARD  
MEETING MINUTES  
January 28, 2013**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes. This meeting was not videotaped.*

**Members Present:** David Gagnier (DG), Chair; Brian Jones (BJ), Vice-Chair; Mike Dubie (MD); Roland Boivin (RB); and Roger Audet (RA)  
**Members Absent:** None  
**Others Present:** Ron Rodjenski, Town Administrator; Kim Moulton, Town Clerk; Harold Bailey

---

DG called the meeting to order at 8:01 a.m.

1. **Welcome and Public Comment** – No public comment.
2. **FY2012 Audit** – Glenna Pound, CPA, reported that in the last full audit from FY2009 there were 9 findings and in the FY2012 there were only 3 findings. Glenna recognized Kim for her continued effort and progress in complying with GAAP and Ron helped complete the Management Discussion and Analysis. Glenna reported that this past June, she attended a workshop and a state official recognized Hyde Park and praised Kim's work on federal grant reporting as being a model for other Vermont towns. Glenna's internal control testing showed improvement as well, with all warrants properly signed and there is now a good segregation of duties, both not being done in 2009. The town treasurer also has now included the library trust funds, which is required by GAAP. The remaining items to work on include; completing the capital asset inventory (gravel pit buildings), ensuring that the policy on Earned Time Off matches current practices and all internal control, investment and financial procedures should be written and included in one financial manual. Also, in FY2013, the collateralization of town funds was completed which had not been done before. Glenna thanked all staff for the support she received during the audit. Motion by BJ to accept the 2012 Audit. Seconded by MD. Voting: 5 in favor, 0 against, motion passed.
3. **Service Agency Policy** – Motion by MD to adopt the Service Agency Funding Policy, effective immediately. Seconded by RB. Voting: 4 in favor, 0 against, 1 abstention (DG stepped out of the meeting briefly), motion passed.
4. **Andy Bourdeau Resignation** - Motion by RA to accept Andy Bourdeau's resignation with the town's appreciation for his service. Seconded by MD. Voting: 5 in favor, 0 against, motion passed. Motion by RA to appoint Mark French as temporary highway employee and to send a memo to the town treasurer. Seconded by BJ. Voting: 5 in favor, 0 against, motion passed.
5. **Valley House** – Harold Bailey explained that the opportunity has come up to buy the Valley House which can be used for Grange parking and a second Park and Ride Facility in Hyde Park. Harold explained that the Historical Society feels that the building has a long history in town, with the possibility to share history of the building, as well as the town's history in logging, school districts and hide/tanning businesses. Harold explained that the Valley House could attract families looking for something to do away from the surrounding resorts. DG asked about the risk from the properties prior auto repair use and suggested that the article include the condition that environmental clearance be provided by the landowner to the town.
6. **Warning and Operating Budget** – The Board reviewed the draft warning and budget. The fire department wages were discussed and the board asked for clarification of payment procedures, liability insurance and workers' compensation. Motion by RA to approve the warning with the fire vehicle reserve and Valley House environmental amendments. Seconded by BJ. Voting: 5 in favor, 0 against, motion passed. Motion by RA to accept the 2012 Selectboard Report with thanks added to Mike Dubie for his service on the board and a tax rate projection at the end of the report. Seconded by RB. Voting: 5 in favor, 0 against, motion passed. Motion by RA to approve the Selectboard Proposed FY2014 Operating Budget of \$ 2,040,200. Seconded by RB. Voting: 5 in favor, 0 against, motion passed.
7. **Adjourn** – Motion by RA to adjourn at 9:10 a.m. Seconded by BJ. So voted.