

**HYDE PARK SELECTBOARD
MEETING MINUTES
July 11, 2013**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes. Meetings may be video taped and such recordings are held by Green Mountain Access Television – Recording Info: PO Box 581, Hyde Park, VT 05655;
info@greenmountainaccess.tv or 802-851-1592*

Members Present: David Gagnier (DG), Chair; Brian Jones (BJ), Vice-Chair; and Roger Audet (RA)
Members Absent: Roland Boivin (RB); Pete Couture (PC)
Others Present: Ron Rodjenski, Town Administrator; Aislynn Farr & Robyn Rodjenski; Green Mountain Access Television videotaped this meeting.

DG called the meeting to order at 6:00 p.m.

1. Welcome and Public Comment – No public comment.
2. Review minutes – June 24, 2013 and July 1, 2013,. Motion by BJ to accept the minutes of June 24, 2013 and July 1, 2013 as written. Voting: 3 in favor, 0 against, motion passed.
3. Land Donation – The Board discussed whether or not to accept the donation of the Melissa Gamble parcel in North Hyde Park from US Bank (a foreclosure - 0.40 ac - vacant land). Rodjenski provided the board with a memo on existing environmental issues which showed a very low risk that the property or adjoining parcels will create any environmental liability for taxpayers. The Board discussed the options for the use of the land; including stormwater treatment, public fishing or other public use. Motion by RA to accept the donation from US Bank. Seconded by BJ. Voting: 3 in favor, 0 against, motion passed. Rodjenski stated he would proceed with a title search with a local attorney to confirm no outstanding issues, liabilities or encumbrances.
4. Highway Access Permits – The board discussed when landowners should apply for a highway access permit (also known as a driveway permit). The Board determined that they expect to see highway access permits applied for prior to any construction activities in the right-of-way and prior to any change of use in land, such as increasing the driveway use from a single-family use to a driveway with two homes. The road commissioner would review existing accesses for compliance with the road standards in place at the time of application. An application from Solartech for use and installation of a conduit under Longmore Hill Road was reviewed. The application has preliminary approval from the road commissioner. Motion by BJ to approve the permit submitted by Solartech. Seconded by RA. Voting: 3 in favor, 0 against, motion passed.
5. Bulk Purchase Orders for FY2014 – Motion by RA to approve purchase order 0015, 0016, 0017, 0018, 0019, and 0020 for the highway department to proceed with paving, winter salt, plow blades, culverts, chloride and crushing of gravel. Seconded by BJ. Voting: 3 in favor, 0 against, motion passed.
6. Puckerbrush West Road – Motion by RA to pursue a survey of the Puckerbrush West Road; not to exceed \$3,000. Seconded by BJ. Voting: 3 in favor, 0 against, motion passed.
7. Job Descriptions, Pay Ranges & Performance Guidelines – The Board would like employees and department heads to develop draft job descriptions and submit them to the Selectboard for comment in September 2013.

8. LCSD Annual Contract – The Board discussed and approved, for further discussion, revisions to the proposed FY2014 patrol contract to include adding language that would give the Selectboard the option of requesting “dedicated patrol hours” for things like speed patrol and other contract conditions that would exclude responding to complaints about large animal abuse complaints. Rodjenski advised that the town could be liable for the costs of care and treatment if LCSD or local animal control responds without contacting other agencies, such as the State Police. The Board directed Rodjenski to continue to work with the two other towns on final language and then meet with the Sheriff to get input before returning to the Selectboard.
9. Receive Monthly LCSD Police Incident Report – reviewed and accepted.
10. The ‘Grants Watch’ report was reviewed. The ‘Task List’ will be reviewed in August. Rodjenski read the press release for next week’s road closures in North Hyde Park; Ferry Street and North Hyde Park Road.
11. Review Monthly Financial Reports and Town Warrants. Motion by RA to approve the warrants. Seconded by BJ. Voting: 3 in favor, 0 against:
12. Other Business and Notices
 - a. Oil tank disposal – An empty old oil tank being stored at the highway garage was discussed. Motion by BJ to sell the old tank for scrap value; the value is to be determined by the road commissioner. Seconded by RA. Voting: 3 in favor, 0 against, motion passed.
 - b. Act 250 – The Locke Mill Lane Act 250 Notice was received for a residential subdivision with homes or lots in both Hyde Park and Johnson. A letter from the Act 250 enforcement division was received putting Common Acres on notice that noise at the park ends at 11:00 p.m.
 - c. Errors and Omissions – Motion by BJ to correct the 2013 Grandlist to add a pole barn for Cookson. Seconded by RA. Voting: 3 in favor, 0 against, motion passed.
 - d. Planning Commissioner Resignation – Mark Isselhardt resignation letter was accepted effective July 18. Motion by BJ to accept the resignation of Mark Isselhardt effective July 18. Seconded by RA. Voting: 3 in favor, 0 against, motion passed.
 - e. Better Back Roads Construction Grant (now through VTrans) – Motion by RA to authorize Ron Rodjenski to sign the grant application for the drainage repairs to Thompson Hill Road. Seconded by BJ. Voting: 3 in favor, 0 against, motion passed.
 - f. Insurance Claims Policy – Deferred to August meeting.
13. Adjourn – Motion by RA to adjourn at 7:05 p.m. Seconded by RB. So voted.