

**HYDE PARK SELECTBOARD
MEETING MINUTES
April 10, 2014**

All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes. Meetings may be video taped and such recordings are held by Green Mountain Access Television. Recording info: POB 581, Hyde Park, VT 05655; info@greenmountainaccess.tv or 802-851-1592

Members Present: David Gagnier (DG), Chair; Brian Jones (BJ), Vice-Chair; Roger Audet (RA); Pete Couture (PC) and Roland Boivin (RB)

Members Absent: None

Others Present: Ron Rodjenski, Town Administrator; Planning Commission Chairman Greg Paus; Erin Carroll, Hyde Park Town Energy Committee; Brad Carriere, Hyde Park Emergency Management Director; Bob Malbon; Paul Provost; Kim Komer; Mark Lehouiller; Lisa Tatro; Michael Dubie; Karen Sadler; John Collins, Esq for County; Kathy Hobart; David Williams; Tricia Harper, BGS Architect; Dan St. Cyr, Clarks Trucking; Ryan Nolan; Monita Neill; Green Mountain Access Television videotaped this meeting.

DG called the meeting to order at 6:00 p.m.

1. Welcome and Public Comment – No public comment.
2. Minutes – March minutes deferred.
3. Community Solar Grant - Erin Carroll presented the outline for a community solar grant project which would help replace the amount of energy purchased from out of state suppliers, possibly by 1.7%, to help Hyde Park Electric move toward being a more self-reliant utility. The grant is due May 9, 2014. Greg Paus noted that the planning commission spent about an hour at their meeting discussing the project and is in support of the project. Erin C. noted that the Village was pursuing funds for the required 50% match and the maximum grant amount is \$125,000. A draft letter of support for the project was reviewed by the Selectboard. Motion by BJ to sign the letter of support for the Community Solar grant project. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
4. Hyde Park Basic Emergency Operating Plan (BEOP) – Brad Carriere presented the draft BEOP which is required by the Vermont Emergency Management Division to be reviewed annually. Motion by BJ to adopt the 2014 BEOP and authorize Dave Gagnier to sign the document. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
5. Planning Commission Appointments – Bob Malbon and Paul Provost were present to meet with the Selectboard prior to the Selectboard making appointments to the PC. One candidate is absent, Peggy King. One candidate withdrew, Allan Spitzer. There are two openings on the Commission and a third opening in the regional planning commissioner position which opens in June with the resignation of Richard Bailey. Graham Govoni also is resigning from the Development Review Board in May creating a fourth opening on town boards. A lengthy discussion occurred on the relicensing of the Green River dam facility. Kim Komer stated that the Vermont Agency of Natural Resources is tightening up on minimum water flows – seeking to increase minimum flow rates which could reduce the economic viability of hydro-electric dams but improving river quality and aquatic habitat. Peggy King will be interviewed in May.
6. Watershed Restoration Grants – Kim Komer reviewed an engineering grant to review four geomorphic locations in Hyde Park to improve river conditions and Aquatic Organism Passage (AOP). Design money is available through Lamoille County Conservation District. Construction funding would need to be pursued next and some local match is expected. Grants encourage towns to do work that is not directly related to road maintenance goals of municipalities. Motion by BJ to proceed with engineering and any future match costs to be first reviewed by the Board with a potential June site visit to each site. Seconded by RB. Voting: 5 in favor, 0 against, motion passed.

7. MOU on Regional Collaborative Trailer Mounted Vector – Kim Komer reviewed the history of the multi-town agreement with storage of the unit being in Johnson. A buy-in amount of \$3,869 is required then the use rate is \$24/hour. Mike Dubie thought that Hartigan was less expensive with a much stronger machine than a trailer-mounted unit. Kim offered to get more information on the unit and see if the costs for operating a trailer-mounted unit with town highway labor are more expensive than contracting out with a private company. Motion by BJ to table until additional information is available for review. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
8. County Courthouse Renovation Project – Assistant Judge Dave Williams was present to review the project for the courthouse renovation and the County is seeking approval under 19 VSA 1111(b) to permit construction of the courthouse addition within the town highway right-of-way for Commonwealth Avenue. D. Williams explained that certain issues with the site have pushed the project to the south and into the Commonwealth Avenue right-of-way. The State had the property surveyed which showed 13-feet of the building would be in the ROW and Williams believes that the building would not interfere with the travelled portion of the highway. Ralph Larson stated that his interest is in seeing that the rules of the Town and Village are followed. Ralph Larson suggested that discontinuing the road in this area solves a number of issues. D. Williams disagreed and felt that discontinuance created additional issues that would not be beneficial to the project. DG stated that he would understand the project better if he attended a site visit with all involved parties. Tricia Harper stated that Ken Alexander stated the town could continue to plow after the construction but the Court would have to plow the new parking spots along Commonwealth Avenue. Williams will set up a time and date and the Selectboard would not object to a daytime meeting. John Collins asked if the site visit could be before the May Development Review Board meeting. Ralph asked that he be invited to attend the site visit.
9. Hyde Park Roads Committee – The Board reviewed the mission statement which was revised following the March board meeting. The Board approved the final mission statement and Rodjenski will set up the first committee meeting in May.
10. Review Paving Bids – BJ handed out the results from the paving bids which were opened yesterday. Since highway crew members were present, Rodjenski noted that there are no funds to pay for the disposal of Green Up Day roadside tires this coming May. Pike Paving is the apparent low bidder. Motion to accept Pike's Contract 4 for \$574,830.38 for all three road projects but conditioned on BJ and Ron R working with the contractor on scheduling and also that the final award amount is contingent on a State Class 2 Paving Grant which won't be known until May. Seconded by PC. Voting: 5 in favor, 0 against, motion passed.
11. 2014 Plow Truck Bids & PO #0024 – BJ handed out a truck bid summary from the four truck bids with Clark's International truck being the lowest proposal that met the needs of the town, including the 60-month warranty cost. The Board advised highway that since the town keeps trucks for about 10 years, that after 60 months, they should start testing the engine oil to extend the life of the engine, preferably using synthetic oil. Motion by RB to accept the bid from Clark's Truck Center in the amount of \$107,449. Seconded by RA. Voting: 5 in favor, 0 against, motion passed. The Board decided to keep the old truck as a spare so no trade value to reduce the acquisition cost. Motion to approve Purchase Order #0024 for the 2014 plow truck cab and chassis from Clark's Truck Center and the body & plow package (vendor not yet determined) in an amount not to exceed \$165,000. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
12. Health Coverage – The Board discussed the upcoming renewal for the July 1, 2014 town health benefit plan. Currently employees pay 11% of the health premium costs. PC mentioned that his employees pay for short-term disability insurance and he feels that is a reasonable option for employees but it requires at least 50% enrollment. Mark Lehouiller asked if the board was considering an opt out payment if employees do not take the town health insurance which could cost taxpayers up to \$20,000 per employee. DG noted that three employees are currently opting out without any compensation. Lisa Tatro advised that she takes an opt out from the school she works for in Cambridge at about \$3,500 per year. Motion by BJ to maintain the current 89%

town payment based on the platinum MVP plan premium levels for family, two-person and individual plans. Seconded by PC. Discussion: Ron R will report the maximum dollar value the town is contributing to premiums, noting that employees will not receive the difference if they choose a plan that cost less than the maximum approved by the Selectboard Voting: 5 in favor, 0 against, motion passed.

DG thanked Ryan, Mike and Mark for their excellent work this past winter, including the rest of the highway crew, working each holiday, etc. with only a few mailboxes lost! The Board agreed. The highway crew present recognized and thanked Road Commissioner Ken Alexander for his leadership.

13. Review 'Town Project List': Financial Reports, LCSD Police Report

- a. Motion to approve the 2014 Approved Vendors List from the Town Treasurer and the 2014 Vendors and Suppliers Policy. Seconded by RA. Voting: 5 in favor, 0 against, motion passed. Board members can ask Kim Moulton for a copy of the vendors list.
- b. 2014 Accounting Policies and Procedures Manual Adoption. The manual is updated to reflect a change in the payroll processing procedures and other minor amendments. Motion by BJ to approve amendments to the 2014 Accounting Policies and Procedures Manual. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
- c. MPG14 Planning Agreement with LCPC. The Agreement is for planning services of the LCPC during the upcoming capital assets study with the Town of Eden and Village of Hyde Park. Motion PC to approve the Agreement and authorize Ron R to sign on behalf of the town. Seconded by RB. Voting: 5 in favor, 0 against, motion passed.
- d. 2013 Town Bridge Inspection Report – the Board received the report from the state engineers and will take the recommendations under advisement. Motion by RB to accept the 2013 Bridge Inspection Report. Seconded by PC. Voting: 5 in favor, 0 against, motion passed.

14. Review Town Orders – Motion by BJ to approve the town orders as presented. Seconded by PC. Voting: 5 in favor, 0 against, motion passed.

15. Other Business – None.

16. Adjourn – Motion by RA to adjourn. Seconded by RB. So voted at 8:40 p.m.