

**HYDE PARK SELECTBOARD
MEETING MINUTES
June 27, 2014**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes. Meetings may be video taped and such recordings are held by Green Mountain Access Television.
Recording info: POB 581, Hyde Park, VT 05655; info@greenmountainaccess.tv or 802-851-1592*

Members Present: Brian Jones (BJ), Vice-Chair; Pete Couture (PC), and Roland Boivin (RB)
Members Absent: David Gagnier (DG), Chair; Roger Audet (RA);
Others Present: Ron Rodjenski, Town Administrator; Ralph Larson, Barbara Potter, Green Mountain Access Television videotaped this meeting.

7:45 AM – 8:05 AM - TH# 68 SITE VISIT as published in the News and Citizen on June 17, 2014 - BJ, RA and PC with Ron R, Tricia Halper, David Williams and Ralph Larson met on Commonwealth Ave at 7:45 a.m. to view the section of road being considered for reclassification, which starts at Main Street near the Sheriff's parking area and ends about 400 feet southerly along Commonwealth to a point near the northeastern corner of Larson's parcel, the southeastern corner of the Lamoille County parcel and northwestern corner of Aronovici.

BJ called the meeting to order back at the town office at 8:10 a.m.

1. Welcome and Public Comment

2. **PUBLIC HEARING TH#68** – BJ opened the public hearing on the reclassification of a portion of Commonwealth Avenue from Class 3 to Class 4, thus removing the town's responsibility to plow in the winter. A site visit was held this morning to correct a notice error regarding the June 12, 2014 site visit's public notice. The error was that the June 12th site visit public was done 2 days prior to the site visit when the state law requires 10 days. Ralph Larson advised that he has issues with a concrete swale along the north side of his barn but had no objection to reclassification to Class 4. No additional members of the public appeared to participate in this matter. Ralph asked that during courthouse construction no one be allowed to block Commonwealth Ave to which Tricia Harper confirmed that the project managers will be aware of this and not allow the public road to be blocked. Ralph noted that he has a 60-year lease remaining under a portion of the town highway and he thinks it still has some bearing on work in the road right-of-way. Motion by RB to close the hearing and authorize Brian Jones to sign the Order reclassifying the portion of Commonwealth Ave as depicted on the Courthouse renovation plans for filing with the town clerk and state. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
3. **2014 Bicycle Pedestrian Program Grant** – Ron R reviewed the draft Letter of Support to VTrans which commits the town to contributing the 10% grant match for the scoping study's \$35,000 cost and to assuming maintenance of any improvements built within the state right-of-way. Motion by RB to authorize Brian Jones to sign the Letter of Support. Seconded by PC. Voting: 5 in favor, 0 against, motion passed.
4. **2014-2015 Tax Rate** – The school tax rate information will not be available until July 1, so a special meeting will be warned for July 2, 2014 at 8:00 AM to approve the town and school tax rates.
5. **Purchase Order 0015** – Motion by RB to amend PO #0015 to \$580,000 for Pike Industries for the 2014 paving of Garfield, Ferry and Depot Streets. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
6. **Purchase Order 0021** – Motion by RB to re-approve PO #0021 in the amount of \$6,316.33 for repairs to the 2004 Fire Tanker. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
7. **11/14/2013 Minutes** – Motion by RB to amend the 11/14/2013 board minutes to correct Item #9 as approving PO #0022 not #23. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.

8. **Annual Town Employee Pay Adjustment** – Motion by RB to approve a 1.3% pay increase for all employees, effective the pay period ending 07/6/2014. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
9. **Library Health Benefit Costs** – The Board confirmed that the town's general fund balance would absorb any library department over-expenditure related to the Affordable Care Act's mandate that employees working 30 hours or more per week, which is effective July 1, 2014.
10. **Purchase Order Policy** – The Board agreed to review a set of revisions to the policy to clarify the calculation of \$5,000 to mean any one invoice, or multiple invoices for the same item in one fiscal year that exceeds \$5,000 in one fiscal year. Ron R will bring a strike version to a future meeting.
11. **Listers Errors and Omissions** – The town listers submitted a list of 2014 Grandlist assessment corrections to the Selectboard for approval. The Board confirmed that other than the first three property assessment corrections, the remaining changes resulted from a current use calculation which differed from prior years' calculations regarding "excluded acreage". A memo from the town listers explaining the excluded acreage change was also reviewed. Motion by RB to approve the errors and omissions request. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
12. **Summer 911 Intern** – Ron R explained that the regional planning office has hired a summer intern that could help Hyde Park update and correct home addresses that were not properly assigned. The cost is \$12.92/hour. Motion by PC to authorize Ron R to sign the LCPC Intern contract for up to \$500, coming back to the Board if additional funding is needed. Seconded by RB. Voting: 3 in favor, 0 against, motion passed.
13. **VLCT Life Insurance and Short Term Disability** – With some cost savings by switching our current life insurance company to a broker through VLCT, the Board agreed to pursue adding a basic level of short term disability insurance for 40-hour employees which matches the hours for the \$10,000 life insurance policy benefit. The Board asked that a formal proposal on July 10 be prepared. The Board stated that employees would pay for 100% of the costs to upgrade the basic policy or add Long Term Disability Insurance. Ron R will invite Larry Smith from VLCT to the board's next meeting.
14. **Road Committee Memo** – The Hyde Park Road Committee submitted a memo, dated June 23, 2014, with a list of private roads that receive some or year-round maintenance from the town. The Board will formally discuss the memo on July 10, 2014.
15. **Collateralization** – Kim Moulton presented a collateralization agreement with Union Bank to insure town funds above the FDIC limit. Motion by RB to authorize Kim Moulton to sign the agreement. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
16. **Depot Street Sidewalk** – The contractor presented a quote, approved by the State of Vermont for 80% state grant funding under the Village Enhancement Grant, to replace a paved sidewalk along the south side of East Main Street with a concrete sidewalk to match the new sections on Eden St and Depot St. Motion by PC to approve the work under Purchase Order #0025 to Weston Excavating in the amount of \$10,000 which will cover the estimate of \$8,220 for 140-feet of sidewalk plus associated costs, conditioned on Brian Jones reviewing the project and signing the PO. Seconded by RB. Voting: 3 in favor, 0 against, motion passed.
17. **Dog Warrant** – Ron R presented a draft warrant for the three unlicensed dogs residing at 66 Garfield Crossroad. Motion by PC to approve the Dog Warrant for 66 Garfield Crossroad. Seconded by RB. Voting: 3 in favor, 0 against, motion passed.
18. **LCPC Director** – Motion by RB to sign the 2014 Annual LCPC Director Nomination for Paul Provost. Seconded by PC. Voting: 3 in favor, 0 against, motion passed.
19. **Adjourn** – Motion by PC to adjourn. Seconded by RB. So voted at 9:25 a.m.