

**HYDE PARK SELECTBOARD
MEETING MINUTES
October 9, 2014**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.
Meetings may be video taped and such recordings are held by Green Mountain Access Television.
Recording info: POB 581, Hyde Park, VT 05655; info@greenmountainaccess.tv or 802-851-1592*

Members Present: David Gagnier (DG), Chair; Brian Jones (BJ), Vice-Chair; Roland Boivin (RB) and Roger Audet (RA)
Members Absent: Pete Couture (PC)
Others Present: Ron Rodjenski, Town Administrator; Teresa and William Farquharson (141 Hemingway); Beverly Potter (145 Mason); Green Mountain Access Television videotaped this meeting.

DG called the meeting to order at 6:00 p.m.

1. **Welcome and Public Comment** – One change to the agenda: add discussion on relocation of a planned dry hydrant from Depot Street to the Davis Hill Farm on Garfield Road.
2. **Private Road Maintenance** – Teresa Farquharson presented a letter from Ken Harvey summarizing his construction inspections while Mason Road, about 25 years ago. Ken found that the road was complying with the town road standards that were in place at that time. Teresa suggested that the town should contact the owner of the 50-foot strip of land containing the roadway, the original developer, to see if they will transfer the deed to the town. Rodjenski will prepare a checklist of steps to finalize acceptance, assuming the prior owner is willing to convey the parcel, for Board review in November.
3. **2015 Town Health Insurance** – The Board discussed and agreed to maintain the same health and opt out benefits as currently offered to town employees.
4. **Review Draft Animal Control Ordinance.** The Board agreed that only when a person has been bitten should a cat be brought to a kennel for a 10-day hold. If the owner is not known, the animal control officer should post a notice at the same time. The notice should advise residents that the cat will only be held for 10-days, then humanely destroyed unless the animal is picked up or adopted by the end of the 10-day period.
5. **FY2016 Budget** – Rodjenski reported that revenues are flat, including a projected 0.5% or less increase in the 2015 Grandlist, noting that a 2.0% or higher increase in the Grandlist is preferred to accommodate inflation and meet capital planning needs of the town. Highway, recreation, library and police services will be reviewed at the November meeting.
6. **Town Culvert Replacement Policy** – The Board reviewed a draft policy on culvert replacements within the town highway right-of-way and added the condition that maintenance of culverts does not include replacing paved surfaces or other special items installed by the landowner. A final draft will be presented at the Board's November meeting.
7. **Service Agency Funding Policy** – Motion by RA to adopt the revised Service Agency Funding Policy, as written. Seconded by BJ. Voting: 4 in favor, 0 against, motion passed.
8. **Albright Highway Access Permit** – 400 Puckerbrush East Road – DG reported that after he reviewed the proposed permit with Howard Manosh and Howard agreed to improve the town highway to the Albright parcel with gravel. Motion by BJ to approve the access permit with conditions to upgrade the town highway to the new driveway location at 400 Puckerbrush East Road. Seconded by RA. Voting: 3 in favor, 1 against (DG as he is a landowner on the road), motion passed.
9. **Reviewed the 'Town Project List' ; 'Grants Watch' reports.**

10. **Review minutes:** DG noted that since the last meeting, the Town did receive a letter dated September 15, 2014 from Clark's confirming the terms of the new plow truck purchase. Motion by RA to approve the 09/11/2014 minutes, as written. Seconded by RB. Voting: 3 in favor, 0 against, 1 abstain (BJ as he was absent), motion passed.

11. **Review Town Orders** – Motion by RA to approve the town orders. Seconded by RB. Voting: 4 in favor, 0 against, motion passed.

12. **Other Business:**

- i. Right-of-Way Use and 19 VSA 1111 Permit Process – DG reported that the recent utility work on Center Road raised some questions about whether the Selectboard should now about work in the town right-of-way. The Board directed Rodjenski to research the process and discuss procedures with the Village General Manager to receive feedback before any current right-of-way use procedures are changed.
- ii. Reminder: The annual Joint Meeting with Village Trustees is Wed. Dec 10th; 6:00 p.m.
- iii. Resolution for Sustainable Education Funding: Reviewed a request from So Burlington to sign on to the resolution; no action taken.
- iv. Dry Hydrant Location – The Board had no concerns regarding the change in location from Depot St to the Davis Hill Farm and Rodjenski will work with town highway to complete the installation this month.
- v. Jack Anderson sent a request asking that “No Parking” signs be installed on the north side of East Main Street. The Board will add two additional signs on the north side of East Main Street and ask that pickups and drop-offs occur on Main St with a notice to the school, front porch forum and the *News and Citizen*. Rodjenski noted that teachers could use the roadsides of Depot St Ext as the new sidewalk provides a safe route to the school.
- vi. DG noted that if the Australian ballot petition is submitted, it needs to be in the town clerk's office by October 14th to ensure Australian ballot use for the school budget at the 2015 Annual Meeting.
- vii. The ERAF grant share formula changes in late October. The state grant share reduces the town's normal 25% match during federally declared disasters. Hyde Park is now at the 7.5% state grant level which is the lowest amount. The maximum state grant share is 17.5%. The Town could reach the maximum with the adoption of the new land development regulations and if the Selectboard adopts the 2013 State Road and Bridge Standards. DG commented that the Selectboard should revisit the adoption of the 2013 Standards – the town is now following the 2011 standards.
- viii. Roger reported that he attended the school's bond information meeting and he noted that only one new classroom is being added with a new gym, library, kitchen and admin offices. He encouraged board members to attend the upcoming school meetings prior to the November 4 bond vote.

13. **Adjourn** - Motion by BJ to adjourn. Seconded by RB. So voted at 7:35 p.m.