

**HYDE PARK SELECTBOARD  
MEETING MINUTES  
March 12, 2015**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.  
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Members Present: David Gagnier (DG), Chair; Brian Jones (BJ), Vice-Chair; Roland Boivin (RB), Pete Couture (PC) and Roger Audet (RA)  
Members Absent: None  
Others Present: Ron Rodjenski, Town Administrator; Kim Komer, Lamoille County Conservation District; Andres Torizzo, Watershed Consulting; Eric Williams, Norm Andrews; Ralph and Janet Larson. GMATV videotaped this meeting.

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DG called the meeting to order at 6:00 p.m.

1. **Welcome, public comment.** Bev Potter asked about the next steps in the Mason Road road acceptance process and Brian Jones stated that the Selectboard would review the minutes from last Monday's Road Committee meeting which they just received but no action would be taken tonight.
2. **Organization** – Motion by BJ to designate the News and Citizen as the official town newspaper, continue regular meetings at 6:00 p.m. on the 2<sup>nd</sup> Thursday and follow the 2012 Selectboard Rules of Procedures. Seconded by RA. Voting: 5 in favor, 0 against, motion passed. Motion by BJ to approve the '2015 Slate of Officers" with the exception of Mac Teale and Eric Williams. Seconded by RB. Voting: 5 in favor, 0 against, motion passed.
3. **Municipal Audit** – Kim Moulton requested that the Board approve a new 3-year contract with Glenna Pound. Kim stated that she was very happy with Glenna's services over the past three years and Dave concurred. Motion by RA to approve the three year contract with Glenna Pound CPA for not to exceed amounts as follows \$12,530 for FY2015, \$11,760 for FY2016 and \$10,850 for FY2017. Seconded by RB. Voting: 5 in favor, 0 against, motion passed.
4. **Tandem Plow Truck Purchase** – Mike Dubie was present to review the bids from three companies to trade the 2006 plow truck. Mike thought that Western Star was the best built with the highest trade value; however, the \$14,000 difference for the International is hard to not ignore. Mike explained that Clark's Truck Center is offering the lowest purchase price because they have the highest trade value; otherwise the actual truck prices are much closer. He feels that the 2006 should not be kept too much longer as it has been in service since 2005. Mike recommends undercoating all new trucks. Brian asked about a new plow style and Pete explained that the blades are about 2-feet in length and float with the contour of the road to reduce the amount of winter salt needed. Mike noted that the new blades should probably go on the truck used primarily on paved roads. The truck being replaced with this bid will be primarily used on gravel roads. Motion by BJ to award the bid to Clark's for the in-stock 2015 International Tandem package for \$136,729. Seconded by RA. Discussion: The amount includes a warranty amount but not add-on costs. Voting: 5 in favor, 0 against, motion passed. Mike stated that there will be some add-ons such as door lettering and undercoating and the Board should review the details of the warranty offered on the truck. Motion by BJ to authorize David Gagnier to sign a town purchase order for 2015 truck plus the final costs for all add-ons and extended warranty package. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
5. **Purchase Order Amendment** – Mike Dubie explained that the repairs to the 2006 tandem's hydraulic pump increased from \$6,500 to \$9,500 with a significant amount being extra labor over three days. Pete asked if HP Fairfield reported the additional cost prior to performing the work and DG stated that the town needs to check into the appropriateness of the additional cost. The payment for the repair will be held until costs are confirmed.

6. **Kim Komer, Village Bioretention Grant** – Kim Komer, Lamoille County Conservation District and Andres Torrizo, Watershed Consulting, presented an update on the Depot Street stormwater bioretention project. Andres reported that starting last fall, the runoff study along the western side of Depot Street is now completed with six discreet problems identified. Andres provided a summary letter dated March 10, 2015 to the Selectboard. One problem is the new catch basin installed during the Depot Street sidewalk project which needs a directional grate to reduce the amount of stormwater that bypasses the basin. Roland offered that if the new grate did not work, then maybe the pavement at the curb face could be ground down to improve the collection of stormwater. 2) The Mill Street/Depot St Ext culvert inlet needs a stabilized head wall for the existing 24" metal culvert. 3) The eroded section between Depot St Ext and the Rail Trail needs to be stabilized and the state is requiring an open channel with large stones and plantings along the bank. 4) Work is needed along the Rail Trail to improve drainage to a new second crossing farther west. 5) A new culvert is needed to replace the undersized culvert under Morey Road. 6) Add step down basins on south side of Morey Road and also move the swale easterly, away from the Village septic system lines. Andres described a second phase of the project starting at 252 Main St which then drains southerly into the Depot St drainage system. Kim explained that the \$75,000 Ecosystem Restoration Grant, awarded in December 2014, will fund the work along the westerly side of Depot St but not the 252 Main project. A new grant will be required for that work and the grant application is due April 13<sup>th</sup>. Kim explained that one option for 252 Main is an infiltration trench, costing about \$10,000. Eric Williams asked about the \$75,000 cost and Kim explained that the cost primarily is for engineering and materials as the town has offered a week of town labor and equipment to complete the work. The Board agreed to proceed with the work and encouraged Kim to apply for a second grant to address the parking lot and ravine stormwater issues beginning at 252 Main Street.
7. **Commonwealth Ave** – Ralph Larson and Janet Larson were present to discuss the upcoming construction at the courthouse and the recent side judge's letter to the Town advising of construction related temporary road closures. Ralph advised that heavy equipment will likely be located on Janet Larson's property – the portion that is under the town highway right-of-way. Ralph cautioned that if personal or property damage occurs during construction then the Larson property and other adjoining property owners could be named in a lawsuit with the contractor and State of Vermont. Janet wanted to make sure that the project always provided access to their home. Dave noted that the contractor will have insurance. Janet asked that the immediate neighbors be invited by the County or State to meet with courthouse representatives and Selectboard prior to construction starting. The Board agreed to send a letter to the County asking for a pre-construction meeting with the neighbors and project management team to review road closures and other potential project impacts. Ralph asked about the status of the Webster Road relocation he proposed in 2014. Ron reported that he contacted the current owner of the adjacent property that would be impacted by road relocation. That property owner, Andre Lague, state that he is not supportive of the relocation onto his property.
8. **Planning Commission Appointment** – Mac Teale submitted a letter of interest to be reappointed to the open 4-year term on the Joint Development Review Board, however, he had a work conflict and was unable to attend tonight. Eric Williams submitted a letter of interest for the open 4-year term on the town planning commission. No other candidate letters were received. Eric discussed the proposed zoning bylaw and suggested that the Selectboard review the December 2014 draft. The Board discussed the planning commission appointment and Eric stated that he felt he could bring a different perspective on property rights to the Commission. Ron noted that the planning commission is preparing a new zoning draft, minus the Village districts. The new draft should be dated April 1, 2015 and once it is approved for public hearing, the Selectboard and general public will be invited to participate in the formal hearing process. Motion by RB to approve the appointment of Eric Williams to the town planning commission for a 4-year term and Mac Teale to the DRB for a 4-year term. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.

9. **Ash Borer Preparedness Plan** – A draft \$400 grant application to the VT Community and Urban Forestry Program was discussed which would support the distribution of an informational flyer on the Ash Borer preparedness plan which includes the removal of 15 ash trees per year along town roads. Ron asked the Selectboard members to review the draft tree ordinance for discussion at a future meeting. Ron reported that Town Tree Warden Jared Nunery received positive feedback from GMTCC as they are excited to coordinate with the town and assist in ash tree removal plan. Motion by RB to approve the submittal of the Public Outreach grant for use later this year. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
10. **Review monthly reports (grants, tasks and police patrol).** Ron will look into the State Fire Marshall permit requirements for a possible burning of the small shed at the former Gamble parcel at 5211 VT100. Ron noted that Sheriff Marcoux has asked for a multi-town summer budget meeting to prepare for the FY2017 patrol and communications budget. Dave noted that the Webster Road item on the task report is deferred based on the new information from Mr. Laque discussed earlier tonight.
11. **Minutes:** Motion by BJ to approve the minutes from February 11, 2015, as written. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
12. **Review Town Orders:** Motion by RA to approve the town orders, excepting two checks which will be held until OK'd for release by a board member – HP Fairfield by Brian and Chief's Equipment Repair by Roland. Seconded by PC. Voting: 5 in favor, 0 against, motion passed. Dave thought it would be good to look into cooperative purchasing with all municipal departments for items such as office supplies and heating oil.
13. **Other Business:**
- i. **2015 Liquor License** – Motion by RB to approve the 2015 License for the VFW and forward to the State for final approval. Dave noted that the State issues the license. No second on the motion. The Board signed the VFW liquor license application which will be sent to the State for processing.
  - ii. **Seasonal Worker** - Motion by RB to approve the hiring of Blaine Delisle as part-time seasonal worker per the letter of hire ending April 15, 2015. Seconded by RA. Voting: 5 – 0
  - iii. **2015 Class 2 Roadway and Structures Grant** - Motion by RB to approve Ron as authorized administrator for the 2015 VTrans Grants for the maximum grant amount for repaving on Centerville Road and erosion repairs to the Whitcomb Island Road Bridge. Seconded by Voting: 5 in favor, 0 against, motion passed.
  - iv. **DRB Fee Waiver from Janet Jones** – Motion by BJ to deny the fee waiver request submitted by Janet Jones. Seconded by RA. Discussion: Ron reported that Janet had received a permit in 2014 for the same \$210.00 fee amount, but that permit expired at the end of 2014, requiring a new application and fee to be paid. Voting: 5 in favor, 0 against, motion passed.
  - v. **Heath Dog Incident at 2123 Jones Road** - Brian reported on a vicious dog complaint from Jim Heath. Brian observed Monica Heath walking her dog when another dog came into the town road and circled Monica and the Heath dog and was showing its teeth in an aggressive manner until the owner pulled the dog away. Ron reported that no one was bitten. Jim Heath is asking that the town take action and order the dog owner to better control their dog. Motion by BJ to send a certified letter to the dog owner, Nicholas Brown, requiring that "Butch" always be hitched or on a leash when outside the residence. Seconded by RA. Voting: 5 in favor, 0 against, motion passed.
  - vi. **Village Parking Ordinance** – Roland asked for an update on the status of a new Village winter towing ordinance. Ron will contact the Village for an update.
14. **Adjourn:** Motion by Brian to adjourn. Seconded by Roger. So voted at 8:41 p.m.