

**HYDE PARK SELECTBOARD
MEETING MINUTES
October 8, 2015**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.
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Members Present: David Gagnier, Chair; Roland Boivin; Pete Couture and Roger Audet
Members Absent: Brian Jones, Vice-Chair
Others Present: Ron Rodjenski, Town Administrator; Norm Andrews; Randy Mulligan; Deanna Judkins; Jim Fontaine; Sheriff Roger Marcoux; Peter Gallo; Nancy Tingle; GMATV videotaped this meeting.

Dave Gagnier called the meeting to order at 6:00 p.m.

1. **Welcome, changes to the agenda, if any, & public comment:** A few changes to the agenda were made. Public Comment – Deanna Judkins expressed her concern about the direction of the town and is asking for Ron’s resignation because she does not feel he is directed the town in the right direction. Dave will get back to Deanna with a meeting date to discuss her town personnel issue. Randy Mulligan expressed concern about how the zoning office is being handled but stated that a resignation is a little extreme.
2. **2016 Town Meeting & FY2017 Budget**

Lamoille County Sheriff FY2017 – Patrol & Communications Budget Presentation – Roger Marcoux and Norm Andrews were present to discuss the two proposed LCSD budgets. The communications budget has a 2.96% increase and the patrol budget has a 2.70% increase over the current year. Roger noted that the State police have shut down two dispatch centers and LCSD may be able to pick up some experienced dispatch staff. Roger responded to some Selectboard concerns about the recent purchase of the Ring parcel and he stated that no funds came from the patrol or communications budget and he feels the future uses of that parcel will benefit the community. Roger reviewed the total budget for communications of \$879,661 and the off-setting revenues from the state and other contracted towns. Pete asked about the number of employees and Norm Andrews stated that at the group meeting with all agencies, that information will be available. Roger Marcoux asked how the new Davis Hill tower was serving North Hyde Park and Roger Audet stated that it could be improved and there was agreement to discuss this topic at the next mutual aid group meeting. Roger Marcoux noted that the narrowband radios may have reduced coverage in some areas by up to 30% and he is willing to do tests to look for ways to improve the radio transmissions. Norm stated that some equipment was being replaced all at once so the Sheriff is trying to spread out the costs from year to year. Roger stated that the communications department is fully staffed and he can add additional towns and agencies without adding more staff, so those additional revenues should help reduce the costs to Hyde Park. On patrol costs, Hyde Park’s share is \$357,367 or a 4.12% increase based on a change in population. Norm noted that the school resource officer is now included in the patrol budget whereas previously some of the SRO salary costs were held outside the communication & patrol budgets. Laraway School provides \$12,000 per year to support the patrol budget. There is a carryover of unspent funds of \$47,934 from the prior year to help reduce the request to towns for FY2017. An annual budget meeting with all patrol towns is planned for early December. The parking issues near Hyde Park Elementary School was reviewed by LCSD and no new solution was agreed upon so the sheriff is giving friendly reminders to drivers to stay off lawns while picking up or dropping off kids.

Capital Plan FY2017-2022 – Ron reviewed the capital projects coming up in FY2017 – one backhoe and three culvert or bridge projects. One large project is the replacement of the culvert on Cleveland Corners Road which is being managed under a federal grant with the Lamoille County Conservation District. The highway department is reviewing the draft Plan and the Board members were encouraged to review for changes as well.

3. **Local Hazard Mitigation Plan** – Approve Resolution Adopting Plan – Motion by Pete to approve the Resolution of Adopted Plan. Seconded by Roland. Discussion: The resolution will now go back to FEMA to finish the adoption process. Voting: 4 in favor, 0 against, motion passed.
4. **Road Repair Order** – Reaffirm Order issued to Tyler Maynard on 09/22/15. Pete explained that he went up to see Tyler and Tyler said he wasn't going to make the road repairs previously discussed with the Selectboard. Tyler explained to Pete that he felt if he did any work it might damage his garage. Ron reported that the town highway crew opened the closed water cut-outs that existed prior to Tyler purchasing the property and contributed to the damage along Diggings Road. Ron explained that there are two issues on Diggings Road related to Tyler Maynard's access permit; one is the repair work near 385 Diggings Road, and the second is the 18-foot with 2-foot shoulders upgrade requirement from the end of the Class 3. The Board discussed what to do if no repairs are done by Maynard by the Nov 1st deadline in the Order. Jim Fontaine noted that Puckerbrush East Road was not up to 18-feet of gravel surface and Dave said it was a pre-existing road so it didn't need to be upgraded to current standards. Dave stated that existing Class 3 roads are what they are and do not need to be upgraded. Jim asked why a class 4 road needs to be upgraded for new development. Ron suggested that the Town Attorney should be contacted to outline next steps if the road repairs are not completed. Motion by Roland to re-affirm the 09/22/2015 Selectboard Order requiring Tyler Maynard to repair the road damage near 385 Diggings Road. Seconded by Pete. Voting: 4 in favor, 0 against, motion passed.
5. **Discuss Road Standards for Town Plowing** – Minimum width, grade and shoulders were discussed with 18 feet and 0 shoulders being preferred. Ron handed out and reviewed a memo dated 10/08/2015 entitled Memo on Hyde Park Road Widths. The Board would like to see the new road policy be 18-feet with no shoulders for most side roads. Jim Fontaine suggested that any standard should be clear; such as 18-feet of gravel surface and any required drainage improvements. Ron asked what to do about existing Class 3 and Class 4 roads that don't meet the minimum standard. Norm asked what the number of lots needed to be before town plowing occurs and everything should be fair across town. Pete suggested meeting with the town attorney to set a good consistent policy on what upgrades will be required for new land development. Jim asked if new projects could have a clear standard and who will make those improvements, the town or the developer. Dave asked for the town attorney to meet with the Board to review the minimum standards and who can be required to pay for needed improvements to town road repair deficiencies and the process of meeting minimum standards. Pete asked if one standard adopted must it apply to all roads or can the requirements vary, noting we don't know if precedent would then be set for future projects.
6. **Purchase Order FY2016-05** – Motion by Roger to approve PO FY2016-05 in the amount of \$6,500. Seconded by Pete. Voting: 4 in favor, 0 against, motion passed.
7. **Purchase Order FY2016-06** – Fire Air Paks & Compressor - Motion by Roger to approve PO FY2016-06 in the amount of \$150,000. Seconded by Pete. Voting: 4 in favor, 0 against, motion passed.
8. **Purchase Order FY2016-04** – Motion by Pete to approve PO FY2016-04 in the amount of \$6,200. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
9. **Purchase Order #0033** – Amend to include Extended Warranty for Mike's tandem plow. Motion by Roger to approve PO 0033 to increase the PO to \$138,570. Seconded by Pete. Voting: 4 in favor, 0 against, motion passed.
10. **Town Listers** – Motion by Roland to approve the Errors & Omissions Report for one parcel to change the parcel's acreage, resulting in a property assessment reduction of \$3,700. Seconded by Pete. Voting: 4 in favor, 0 against, motion passed.
11. **Review minutes of 09/10/2015** – Motion by Roger to approve the 09/10/2015 minutes, as written. Seconded by Pete. Discussion: Norm asked if the road report discussed at last month's meeting was going to be acted on as he sees it as an encumbrance on properties. Dave stated that the Board was going to look at each road individually and no changes are being made this winter. Pete stated that the landowners would need to disclose that the discussion is on-going. Norm stated that then

reduces the property value. Norm asked if the acceptance by the board of the report at the September meeting without taking immediate action was the board's intention. Dave offered his personal opinion that no long-time maintained road would see the end of town maintenance. Roger agreed that any new standard should go on new roads. Pete stated that each road should be looked at. Norm asked if the roads being discontinued would be upgraded to road standards first and offered that discontinuing the roads will not save the taxpayers any money. Norm stated that the loss of property values will be huge for the town and Ron pointed out that the town listers look at the condition of the road, not necessarily who plows it. Dave offered that the Board would work toward making decisions by January 2016. Norm stated that a decision on the recommendations will benefit the town and remove some of the current angst in town. Voting: 4 in favor, 0 against, motion passed. The Board will try to set up a meeting with the town attorney next Wed at 8:30 a.m. to continue to move forward on this issue.

12. **Review Town Orders** - Motion by Roger to approve the town orders. Seconded by Pete. Voting: 4 in favor, 0 against, motion passed.

13. Other Business

- i. **Town Zoning Regulations** – Discuss July 1, 2015 draft; next steps. The Board will defer discussion on the zoning until January to allow time to focus on road issues and the town budget.
- ii. **Village Traffic Ordinance** – October 13, 2015 Public Hearing at Lanpher Memorial Library. Ron provided a copy of a letter from the town attorney that was prepared in response to the upcoming public hearing and Dave's request to clarify who has authority over town maintained roads. The Board read the letter and summarized it by stating only the Selectboard had authority to adopt highway ordinances on village streets. Ron noted that in 2004, the Village Trustees adopted a highway ordinance but a couple of months later the Selectboard adopted a similar ordinance; which was based on the recommendations of the Trustees. The attorney's letter is addressed to Riki French and will be submitted to the Trustees before their public hearing next week.
- iii. **Development Review Board Hearing 10/06** – Town Projects; Trailhead & Martin Shed. Ron reported that there was no objection to either project & the DRB should be issuing its written decisions within the next two weeks.
- iv. **Comcast CPG Application Notice** – Information regarding the renewal of Comcast's statewide cable-television service is available and no action was taken. Ron noted that sometimes the local public access station will ask for town support if any changes are proposed to that service which is funded by Comcast.
- v. **Road Discussions** – Pete asked about moving forward on the road committee recommendations and Dave suggested waiting for the meeting with the town attorney.
- vi. **Deanna Judkins** – The Board will ask Deanna to meet with the board next Wednesday.
- vii. **Agricultural Lease** – Ron reported that the haying lease with the Davis Hill Farm for a portion of the town gravel put parcel expires this December. The Board requested that Ron send out bids for a five year lease. Ron noted that the concerns of High Mowing Seeds, in particular a request that corn not be planted near their property, could be added to the final lease terms.

14. **Adjourn** – Motion by Brian to adjourn. Seconded by Roger. So voted at 8:29 p.m.