VILLAGE OF HYDE PARK
MUNICIPAL ZONING PERMIT APPLICATION
& Development Review Board (DRB) Application
Po Box 400, Hyde Park, Vermont 05655
802-888-2310
Visit us at: www.hydeparkvt.com

PERMIT # _____
(Office Use Only)
FEE $_____
(includes recording fees)
Payment Type _____
Complete Application Received on _____

*** All information below and fees must be submitted in order for the application to be deemed complete.**
Check all that apply:

☐ Construction ☐ Subdivision (DRB) ☐ Conditional Use Review (DRB)
☐ Home Occupation ☐ Sign ☐ Appeal or Waiver Request (DRB)
☐ Site Plan Review ☐ Boundary Adjustment ☐ Other _____

Applicant(s): _____ **Parcel ID#** _____

Landowner(s): _____ **Applicant Phone #:** _____
(List all individuals owning the affected property)
Property Address: _____
Applicant Mailing Address: _____
_____

Describe Project: (example – build one 24' X 24' detached garage):
_____
_____
_____

CREATING A HEATED OR COOLED SPACE?
If yes, then you are responsible for complying with the State's Energy Conservation requirements. Free Copies: http://www.ecodes.biz/ecodes_support/Free_Resources/2011Vermont/Residential/2011VT_Res_Energy_main

Sketch Required – Please include: A drawing showing all proposed and existing land development and approximate parcel boundary lines with the distance of new land development to the nearest boundary line. After review, additional documentation may be required by the administrative officer before a determination is made that the application is complete. Please use reverse side, or additional sheets for the required information.

_____ _____
Signature of Landowner or Agent **Date Signed**
Note: If not the landowner, please attach landowner's authorization for the agent to act on behalf of landowner.

Decision and Appeal Rights
Zoning District: _____ Overlay District: _____
Below Action Taken by the Administrative Officer (signature): _____

☐ **Approved on** _____ Conditions: _____

☐ **Denied on**_____ Reasons: _____

OR ☐ **Referred on** _____**;** To Whom & Purpose: _____

If not appealed by_____, this decision is final and all conditions are binding on applicant.

State Permit Notice:
You are advised to contact the state's regional permit specialist in order to identify, apply for and obtain relevant state permits, per 24 VSA 4448(c). State permit specialist contact 802-476-0195 or http://www.anr.state.vt.us/dec/assist.htm

Appeal Rights:
The applicant or an interested person may appeal any decision or act taken by the Administrative Officer by filing a written notice of appeal, with fee, to the Hyde Park Development Review Board (DRB) within 15 days of the act or decision [See: 24 VSA §4465], to the Clerk of the Hyde Park DRB,PO Box 400, Hyde Park, Vermont, 05655. A notice of appeal shall be in writing and include: 1. The name and address of the appellant. 2. A brief description of the act which the appeal is taken. 3. A reference to applicable bylaws provisions. 4. The relief requested by the appellant and 5. The alleged grounds why such relief is believed proper. DRB Decisions are appealed within 30 days of the date of decision to the Vermont Environmental Court following the procedures in 24 VSA 4471 and VRECP.

PERMIT EXPIRATION DATE_____
(IF PROJECT NOT COMPLETED)

OFFICE USE ONLY- Do not use below space