

**HYDE PARK SELECTBOARD
MEETING MINUTES
June 9, 2016**

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.
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recording info: PO Box 581, Hyde Park, VT 05655; info@greenmountainaccess.tv or 802-851-1592*

Members Present: David Gagnier, Chair; Roger Audet; Lucy Hankinson and Roland Boivin
Members Absent: Brian Jones, Vice-Chair
Others Present: Ron Rodjenski, Town Administrator; Bev Potter; Kip Ross; Dave Despault; Twig Farquharson; Fred Iannotti; Heather Sartwell; Jim Fontaine; GMATV videotaped this meeting.

David Gagnier called the meeting to order at 6:00 p.m.

1. **Welcome & Public Comment:** Welcome, agenda changes accepted.
2. **Public Comment:** Kip Ross asked for assistance in addressing the speeding near his home at 23 Center Road, near the town line with Morrystown. Kip stated that speeding has been a continual concern over the past 17 years he has lived on the road. Kip noted that cars coming out of Morrisville, where it is a 30 mph zone, speed past his house, especially during afternoon commute hours, noting that cars going south do not have any notice of the change in speed to 30 mph. Dave stated that the town has no speed ordinance for local roads, so the default speed limit is 50 mph per state law. Dave noted that the regional planning commission completed a speed study last year finding speeds above 50 mph by most drivers. Ron explained that speed limits too low create issues for compliance and enforcement. Roland suggesting referring the request to LCSD for speed control during the afternoon rush hour along this section of Center Road. Kip recommended 40 mph from the town line and north about ½ mile. Ron noted that for speed enforcement of 40 mph the town would need a local ordinance and installation of properly spaced regulatory signs. Kip asked why, if the new Morrisville bypass is 40 mph with wide shoulders, is Center Road with walkers and pets and no shoulder set at 50 mph. Dave stated that posting at 40 mph will not slow the cars down and roads were built for cars. Dave agreed that the enforcement request would help and the town would send the request to the Sheriff. Kip stated that he has found the sheriff and deputies to be responsive to his prior requests.
3. **Mason/Hemingway Road Survey Costs:** Ron reviewed the two quotes from Little River Survey; one for \$2,700 for a centerline survey of both roads and the second for \$4,500 for a new right-of-way survey, if the road is found to be outside the recorded survey's 50-foot strip of land. Dave suggested that the town pay the \$2,700 and get this issue moved to a formal acceptance as a town highway. Motion by Roland to pay the \$2,700 to complete the centerline survey, and not more than the \$4,500 if additional survey work is required. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
4. **Request for private well testing from Mason Road neighbor:** Dave responded to an email submitted by Fred Iannotti requesting that the town pay to test wells near the Draper salvage yard property on Mason Road. Dave stated that the first step is to have the private landowners perform a water test of their own water supply at their own cost. Fred Iannotti offered that he has been in touch with the Vermont Department of Health and they use the smell test to indicate potential petroleum contamination. Fred stated that the risk from a salvage yard can include many risks, like PCB's and Synthetic Organic Chemicals ("S.O.C.'s") and a full range of tests cost \$630. Fred stated that less costly tests can be done for specific compounds, for example, the semi-volatile chemicals tests is \$250. Bev noted that there is an underground drain coming from the Draper property onto her property and it

is entering the small stream running westerly from the Draper parcel. Dave stated that at the current time it is a private issue and if testing does show some kind of contamination, then the state would notify the town of any next steps. Bev noted that the pipe on her property could be contaminating the stream. Dave suggested that Bev contact the Agency of Natural Resources and the neighbors could test the closest well to the Draper parcel. Dave stated that the town would work with the state if that becomes necessary.

5. **LCSD FY17 Police Patrol Contract:** Motion by Roger to sign the FY2017 contracts with the Lamoille County Sherriff's Department; police patrol services in the amount of \$354,950 and communication services in the amount of \$70,567, with funds approved by voters at Town Meeting 2016. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
6. **Personnel Policy Amendment:** The pro-rated benefits topic was discussed in May following a written request from the Lanpher Memorial Library Board of Trustees and approved, in concept, pending review of the revisions to pages 19 & 20 of the policy. Motion by Lucy to approve the amendments to the town personnel policy adding pro-rated benefits for employees working 32 hours or more per week, effective July 1, 2016. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
7. **McMahon Chevrolet 5-year Tax Stabilization Agreement (TSA):** Ron reviewed the steps completed so far and the next steps; including the Village Trustees signing the TSA, and then McMahon's signing, before recording in the town land records. Motion by Roger to approve and sign the Tax Stabilization Agreement with McMahon Chevrolet. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
8. **Town Facility Use Policy Amendment:** Lucy reviewed the request from the library trustees to hold an event at the library, with alcohol, as part of the fundraising event. The policy would require that proper insurance is in place with servers having all VT Department of Liquor Control licenses. Ron noted that the amendments include the Recreation ballfields should someone desire to rent those facilities for a wedding, etc. Motion by Lucy to approve the amendments to the Facility Use Policy allowing alcohol use at the library and recreation fields, effectively immediately. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
9. **Annual Dog Warrant:** Dave reviewed the proposed warrant ordering the animal control officer to kennel unlicensed dogs. Motion by Roger to approve the annual dog warrant for 2016. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
10. **Close Cemetery Vault account:** Motion by Roland to close the cemetery vault savings account, approximately \$270 and send a letter, with the check, to the Cemetery Trustees stating that the funds are to be used for vault repairs. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
11. **Close Historical Society account:** Motion by Roger to close the historical society account, approximately \$1,260, and for that amount to be assigned to Grange Hall repairs in future years. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
12. **Highway Department Matters:**
 - a. **Review Summer Work Plan** – The Board discussed the summer work report, prepared by Road Commissioner Ken Alexander, noting that the prior assistance from Hyde Park to Eden and Morristown is being repaid with assistance to Hyde Park in putting up our winter sand pile.
 - b. **Road and Bridge Policy Amendment** – The Board agreed that the format and guidance in the Town of Ripton policy should be incorporated in to the Hyde Park policy. Jim Fontaine suggested that the policy should address fire & safety, for

example, for Class 3 or 4 town highway and private roads that are less than 18' wide there needs to be 18' wide travel lane, of at least 75 feet in length, every 500 feet. Ron will prepare a new draft to incorporate Jim's comments on fire safety with the guidance on design standards from the Ripton policy.

- c. **Maynard Reimbursement** – Ron reported that the Superior Court proceedings are still pending, and the Court has provided more time for Tyler to respond.
- d. **Personal Protective Equipment** – PPE memo regarding footwear reimbursement was reviewed and action deferred.
- e. **Lamoille Valley Rail Trail** – Request to mow by June 23rd ribbon cutting was discussed. Dave stated that the rail trail provides a little benefit to Hyde Park and the continued requests for assistance need to be thought about more. Dave thought it would be a good idea to mow once before the ribbon cutting. Motion by Roger to have Dave send a letter to LVRT agreeing to one town cutting of the trail side in Hyde Park before the ribbon-cutting and asking LVRT to come back with any additional requests, including how they are coming along with their own trail maintenance plans. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.
- f. **Road Foreman Job Description** – The Board reviewed the draft of Road Foreman job description and an ad for the newspaper. Dave wanted to see computer software skills added with the idea that heavy equipment software is coming along with each new piece of equipment and the ability to use vehicle maintenance software, basic office software, and GPS data management tools, will be important in the near future. Ron will review with Brian Jones and prepare a final draft to post internally for a week.

13. **Monthly Reports:** Cash accounts, grants watch and sheriff.

14. **Minutes:** Motion by Roger to approve the minutes from 05/12/2016, as written. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed. Motion by Roger to approve the minutes of 06/01/2016, as written. Seconded by Lucy. Voting: 3 in favor, 0 against, motion passed (Roland abstained as he was not present).

15. **Review Town Orders:** Motion by Roger to approve & sign the town orders. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed.

16. **Other Business and Notices:**

- a. **Zoning Public Hearing** – Warned for Wed. June 29, 2016 at 7:00 p.m. – Copies of the June 1, 2016 Final Draft were handed out with a one page summary of changes to the June 1, 2015 planning commission draft. Dave signed the required notice to the commission that substantial changes have been made by the Selectboard, providing the PC with time to review and submit comments at or prior to June 29th.
- b. **LVRT Trailhead** – Ron provided a copy of an email from LCPC received today summarizing the next steps in the project which now includes brownfields grant work.
- c. **2016 Bike-Ped Grant Program** – Applications are due July 15th. Ron will prepare an application for review at the July board meeting.
- d. **Update from Delinquent Tax Collector** – Kim Moulton provided a summary of delinquencies with 194 accounts delinquent on May 18th and 158 as of June 9th.
- e. **Pocket Park** – Ron noted that concrete is needed, preferably a donation. Jack Anderson is involved for the Village and if anyone has a recommendation, then the information should be passed along to Jack.

- f. **ACO Advertisement** – Ron reported that Brian Murphy has submitted a written resignation from both of his appointments as Town Health Officer and Animal Control Officer. Lucy stated that Justice for Dogs has agreed to pay for the new ACO's training and they offered a few names as possibilities, possibly serving all three towns that received patrol services from LCSD. Justice for Dogs provided comments on the draft ACO protocol as well as the proposed animal control ordinance. Ron will bring final drafts of both documents to the next meeting.
 - g. **NHP Streetscape Grant** – The draft final report is out for review with comments due back to the consultant, Lucy Gibson, PE from Dubois-King.
17. **Executive Session:** Motion to move into executive session to discuss personnel mater. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
18. **Adjourn:** Motion to adjourn by Roger. Seconded by Roland. So voted at 9:37 p.m.