

Village of Hyde Park

Minutes of September 14, 2016 Board of Trustees Meeting

The duly warned regular monthly meeting was held on September 14, 2016 in the Lanpher Memorial Library.

Trustees Present

Frederika French, Chair
Jack Anderson
Charlie Aronovici
Tim Yarrow
Peter Gallo

Others Present

Carol Robertson, General Manager

Riki French called the meeting to order at 7:02 p.m. There were no attendees and no public comments. Motion by Charlie Aronovici and second by Tim Yarrow to approve the agenda as presented. The motion carried unanimously.

The Chair gave her report and reviewed the 2017 Municipal Planning Grant (MPG-17) application, as presented in the Planning Commission meeting. Motion by Charlie Aronovici and second by Peter Gallo to approve the minutes of the Public Hearing held on August 10, 2015. The motion carried. There was a motion by Jack Anderson and second by Charlie Aronovici to approve the minutes of June 8, 2016. The motion carried. Warrants signed and delinquent accounts reviewed in detail.

Peter Gallo, Chair of HYDE PARK ARTS, presented the final designs of the LVRT wayfinding signage that resulted from a \$23,000 Lamoille County Planning Commission/Northern Borders Region Commission grant award to the Village. The Board extended their appreciation to Mr. Gallo for working with the Sparky Potter Design Group and Wood & Wood Sign Systems to create a classic iconic new image for both signs and Village brand.

The General Manager presented the the VT Dept. of Environmental Conservation Funding Application, Wastewater System 2017 Clean Water State Revolving Fund (CWSRF) funding opportunity, the benefits of inclusion on the 2017 priority list and current eligibility for a new program offering up to a 50% reduction in planning and design costs applied to the principal at closing of a construction loan, and steps taken to date. The GM provided the Notice of Requests for Statements of Qualifications for Engineering Services and reported that two qualified responses were received from interested firms. Those were DuBois & King, Inc. and the Dufresne Group. The GM reported that the Dufresne Group worked well with Don Waterhouse on maintaining the system and both Don and the GM recommended Dufresne Group for the PER. There was a motion by Jack Anderson and second by Tim Yarrow to authorize the General Manager proceed with actions necessary to be included on the 2017 priority list, and to authorize the GM to

- a) sign the agreement with Dufresne Group to perform the Preliminary Engineering Report (PER) on the Village of Hyde Park Wastewater System,
- b) sign the RFQ form Certification Form,
- c) sign the funding application, and to
- d) authorize the Chair to sign the funding application in the event that it requires the Chair's signature.

There was a discussion of the aged wastewater system, the lifespan of the system, PER contract price, terms and limitations, as well as the probability that additional engineering fees may be required for planning and design beyond the scope of this RER. The motion carried unanimously.

The GM gave a report on the operations and financial reports of Hyde Park Electric, Water and Wastewater/Sewer and the General Department. There was a discussion of each department. Grant awards total \$420,615 with the \$76,000 Clean Energy Development Fund (50% matching) pending since the award was received prior to all capital investments becoming eligible for CREBs funding. An alternative method to attain the funds may gain approval by the CEDF and the deadline is September. The Clean Renewable Energy Bond (CREBs) funding Waterhouse Solar is under budget and a final report expected in December.

There was a discussion of the Johnson Street Extension / Main Street intersection and sidewalk grant and a report on the authorization by the state to advance the project in limited scope. The GM presented a limited scope for consideration. There was a motion by Jack Anderson and second by Charlie Aronovici to direct the GM to move forward with the limited scope, as presented, and to negotiate a new contract for Board review and approval. Following discussion, the motion carried unanimously.

There was a discussion about the Board schedule, the Joint Solar Celebration with Hyde Park Electric and Stowe Electric held in Stowe on October 5, guest list limitations, the Governor's attendance, as well as other state dignitaries.

There being no further business or discussion, motion by Peter Gallo and second by Jack Anderson to adjourn the meeting at 8:40 p.m.

Riki French, Chair

Date