

Village of Hyde Park
Board of Trustees Regular Meeting
Minutes of December 14, 2016

The duly warned regular monthly meeting was held on December 14, 2016 in the Lanpher Memorial Library.

Members Present

Frederika French, Chair
Jack Anderson
Charlie Aronovici
Tim Yarrow
Peter Gallo

Others Present

Carol Robertson, General Manager

Riki French called the meeting to order at 7:18 p.m. There was a motion by Jack Anderson and second by Charlie Aronovici to approve the agenda as presented. The motion carried. There were no public comments. Motion by Charlie Aronovici and second by Tim Yarrow to approve the minutes of November 3, 2016. Jack Anderson and Peter Gallo did not attend the meeting and abstained. The motion carried. Warrants were reviewed and approved. Detailed delinquent accounts by department were reviewed.

There was a review of the results of the request for proposals for audit services. Motion by Jack Anderson and second by Tim Yarrow to accept the proposal for annual audit services for the years ending December 31, 2016 through 2018 submitted by Kittell Branagan & Sargent (“KBS”) Certified Public Accountants, 154, North Main Street, St. Albans, Vermont. The motion carried unanimously.

The GM gave a report on the operations and financial reports of Hyde Park Electric, Water and Wastewater/Sewer and the General Department. There was a discussion of each department. The GM and Summit Engineering meet with VTrans in January regarding limiting the scope of Johnson Street Extension grant. The Grant issued by the Clean Energy Development Fund titled: Hyde Park Electric Community Solar was reviewed in detail and with the agreement, requirements and specifications of work to be performed provided to the Board. The Department of Public Service approved Net Metering Tariff No. 8633 – Village of Hyde Park Electric Department as presented to the Department. In August 2016, the Department issued an Order regarding revision of the net-metering program pursuant to Act 99 of 2014. The Board required that electric utilities file a rate schedule to implement the net-metering program. The Board determined that Hyde Park’s tariff filing responds to this Board Order and Board Rule 5.100, is just and reasonable and effective January 1, 2017. Hyde Park Solar, Waterhouse project continues to perform as expected. There was an update on the Water Asset Management Grant.

Motion by Jack Anderson and second by Charlie Aronovici to enter executive session at 7:55 p.m. in order to discuss contract documents under confidentiality agreements. The motion carried unanimously. Motion by Jack Anderson and second by Tim Yarrow to end executive session at 8:50 p.m. The motion carried.

Motion by Jack Anderson and second by Charlie Aronovici to approve agreements with SEDC for server hardware, software and annual support services for CIS/Billing, General Accounting, Work Order Accounting, Customer Portal, eBill, billing services and other software services phased over a two year period and authorize the General Manager to authorize the necessary documents. The motion carried unanimously.

Motion by Jack Anderson and second by Charlie Aronovici to include a total overall average increase in wages and salaries of 2.09% in the 2017 budget. The motion carried unanimously.

There being no further business or discussion, motion by Jack Anderson and second by Charlie Aronovici to adjourn the meeting at 9:15 p.m.

Riki French, Chair

Date