

HYDE PARK COMMUNITY CIRCLE MEETING MINUTES February 19, 2018

Participants: Teresa Farquharson, Deb Henderson, Dan Young, Everett Dickinson, Antonia Kontos, Marilyn Zophar, Susan Hayes and Judy Clark

Think Spring:

- Event signage:
 - Teresa will create a flyer to post at the Plaza (current location of HPES) announcing the event and location
 - Sus will create and post a sign at the construction site at HPES
 - Antonia will check and see if she has a sandwich board that could be posted on the corner by HPES to announce the event
 - Dan will look into posting a sign at the entrance of GMTCC (on Route 15)
 - Everett will pick up balloons to display GMTCC
- Plant update:
 - Dan has planted seedlings and they are growing well! Sunflowers, calendula, marigolds, etc...
 - Antonia has pots she can give to Dan.
- Food and beverages:
 - Teresa has arranged to have the GMTCC Culinary Arts Dept. provide a light lunch. Decision to skip the cucumber and apple butter sandwiches, given the contributions of GMTCC students. (Susan will change wording on poster and half-page flier to reference "light lunch" instead of pizza.)
 - Discussion of cupcakes...decision to ask GMTCC to also make a dessert. If GMTCC prepares cookies, reminder that our primary audience is little kiddos. So small is better! Entire menu should be kid friendly. Teresa will reach out to GMTCC to find out if they are willing to prepare dessert.
 - GMTCC just asked that the HPCC donate the food.
 - HPCC will still provide beverages (cider, milk, etc.) Maybe string cheese (but dependent on what GMTCC will provide)
- Marketing:
 - Susan sent blurb to News and Citizen on Feb. 13th. Will circle back to them to indicate change in description (current version says "cupcakes and cucumber sandwiches")
 - Front Porch Forum ad schedule:
 - Feb. 21st-Teresa
 - Feb. 26th-Deb
 - March 1st-Antonia
 - March 6th-Susan
 - March 12th-Marilyn
 - March 15th- Teresa
 - Deb posted the event to the HPCC Facebook page. Susan will ask Rebecca to share the event with any HPES Facebook groups.
 - Utility bill insert:

- Dan will change date of Lighting Ceremony to Dec. 7th (currently reads Dec. 1st)
 - Will change Teresa to be the point-person for the Lighting Ceremony
 - On first column on back side, need a period on the bolded sentence at the bottom.
 - On the last column on the front side, Antonia's last name is spelled incorrectly.
 - Year of event on first page should be changed from 2013 to 2018 (all three columns)
- Other details:
 - Slide show of flower photos: Marilyn will take this on. Deb will give her slides to Marilyn to project on her computer. Marilyn will bring her projector.
 - Sponsors: Decision to not pursue sponsors for the event. We have money to spend down.
 - Middle school helpers: Antonia has spoken with Melissa about this.
 - Deb will give Judy the check for the puppeteers.
 - Judy will serve at the welcome table. Middle school student(s) will join Judy at the welcome table. Deb will provide Judy with the guest book for the event.
- Arrival time:
 - HPCC volunteers should arrive at GMTCC by 9:15am. (Teresa will reiterate the new location to Jeanne.)
 - Youth volunteers should arrive by 10:15am and stay until the end to help clean up.

Updates on meetings with town officials:

- Two recent meetings with town officials
 - Meetings and discussions were very positive
 - Suggestion of having an annual meeting with town officials in February each year
 - Let's schedule another meeting in the coming weeks (post-Think Spring) to further discuss what we might pursue differently in future years (will maintain our current four events for 2018)
 - Meeting did generate the name Susan Dorn who was interested in pursuing rail trail activities... Teresa will try and reach out to her to see if she would like to join a future meeting to discuss collaboration opportunities.
 - Teresa will bring hard copies of the survey results to share at Town Meeting Day.
 - Teresa will also print out several hard copies of the one-page version of the survey for Town Meeting Day so we can elicit more responses. (Could also explore putting them at the check-in table, like the Bill Doyle survey.)
- Terms of HPCC members:
 - Suggestions/notes from Ron's email:
 - Dan (2019); one year left of a three-year appointment
 - Teresa (2020); two years left of a three-year appointment

- Deborah (2021); need to reappoint in March 2018 for a three-year term
- Everett Dickinson; could be appointed for a three-year term, first term ending 2021 or 2020
- Susan Hayes; could be appointed for a three-year term, first term ending 2021 or 2020
- John Clark; Ex-officio (no specific term, but recognized as participating community member)
- Judy Clark; Ex-officio (no specific term, but recognized as participating community member)
- Decision: Teresa will email Ron that Deb will be appointed in March 2018.

Proposed donations:

- Donation to The Most Holy Name of Jesus Parish:
 - Proposal to donate \$50 to The Most Holy Name of Jesus Parish for the use of their Hall in December.
 - All voted in favor.
 - Deb will take care of cutting the check.
- Donation to GMTCC:
 - Proposal to donate \$50 to the GMTCC for use of their space.
 - All voted in favor.
 - Deb will take care of cutting the check.

Next meeting:

- Monday, April 9th, 5:30pm at the Lanpher Memorial Library (debrief of “Think Spring”)
- At this meeting, will schedule another meeting to fully reflect on information gathered via community survey and discussions with town officials and determine plans/activities of the HPCC for 2019.