

Town Project & Task List - updated to 04/08/2018

KEY

Items shaded are amended since last report

Project Name	Description	Date Assigned	Assigned To	Next Step	Next Step Due On
Puckerbrush West Road	Survey ordered to determine if built road is on town land	2013-0808	TA	Need to consider obtaining easements or moving road	OPEN
Gamble Parcel - Donation	Regrade along shoulder to prevent use of parcel for parking	2013-0711	HWY	Needs cleaning up - remove shed & brush	OPEN
Town Clock	Repair striker - cost \$2,000 - Duncan Tingle managing project	2014-1113	TA	Sent maintenance MOU to Court - 8-6-2015 (Williams)	OPEN
Tree Ordinance	Control invasives and require new projects to plant trees	2015-0611	Tree Warden	Tree Warden delayed ordinance until re-reviewed by all	OPEN
Diggins Road	Upgrade from Class 4 to Class 3 and who pays costs	2015-0813	SB	Neighbors will not participate; plowing is annual decision	OPEN
Town Phone System	Review Cloud or In-House System	2016-0310	SB/TC	Pros and cons to be developed by staff and then to SB	OPEN
County Code Enforcement Officer	Working with multiple towns to enforce local ordinances	2016-0912	TA&SB	Need VLCT/LCSD review - consider in FY2019 Budget	OPEN
Depot St Extension Class 3	End of road is not maintained by the town	2017-0410	SB	Warn public hearing & include Class 4's for discontinuance	OPEN
Fire Department Community Assistance	Should pool filling and assistance to farmers/residents continue	2017-0612	SB	Needs Board discussion with fire chief/fire officers	OPEN
Economic Development Projects	Discuss ways to increase commercial base	2017-0313	SB	GL growth needed at 2% - now at 0% - new projects?	On Going
Highway Garage Rehab	Energy upgrades and new work bay (west end)	2016-1114	SB, Paus	\$7,500 approved 2017; \$40K in 2018; VT Corrections done 3/18	On Going
Road Commissioner Role	Designation of tasks; review of efficiencies and capital planning	2017-0725	SB	Needs additional discussion; focus on cost-effective systems	On Going
Road and Bridge Standards	Discuss modification process - fair and equitable waivers	2017-1024	SB	Town attorney advised be consistent and justify modifications	On Going
Fuel Bids	All town facilities for 2016/2017 winter season under one bid	2016-0512	TA	Each facility is bidding their own - may consider all dept bid	2018-0701
LVRT Trailhead Structure	Construction delayed for environmental issues & DRB appeal	2005	TA	CAP Public Meeting 3/19 - Appeal Period ends 4-28	2018-0428
Roads Committee	Final Report & Recommendations issued August 2015	2014-0410	SB	Preliminary survey Crabapple - verifying deed descriptions/ROW	2018-0601
Second Congregational Church Reno	Rebuild of tower needs community support/P.O.C. DanYoung	2015-0409	Church	Village Stormwater Master Plan Grant Work/RE: drainage	2018-1201
Tyler Maynard	Damage to Diggins Road; Town repaired on November 2nd	2015-0813	SB	Needs spring 2018 inspection	2018-0501
2016-2018 Reappraisal	Town-wide reappraisal w/NEMRC - first in 10 years - begin 7/2016	2016-0414	Listers	75% done as of February 2018 - work through June 2018	2018-0630
Courthouse Pocket Park	Three benches purchased, need concrete pad across from Lib.	2016-0714	TA	\$2k per SB 9/12 from sidewalk reserve/Possible AARP Grant	2018-0515
Personnel Policy	Modify health/long-termers & add fire bylaws/Conflict of Interest	2016-0811	TA&SB	Re: PPE \$200/yr fire bylaws&comp time - Union Vote 4-17	2018-0417
HPES - School Parking	Need to improve flow and # of spaces; HPES asked for assistance	2011-1013	HPES	Construction started June '17 and access upgrades pending	2018-0531
Village Radar Signs	Install one or two at key locations within Village limits	2016-1011	TA	Sheriff is donating 2 to HP - need to coordinate with Wol./Johns.	2018-0601
New State Road Permit	MRGP will be issued in 2018 - requiring more erosion control efforts	2017-0725	LCPC	LCPC & LCCD have agreed to organize community forum	2018-0601
Village Cemetery Parking	Cem Trustees asked for no parking along Church St	2017-1009	SB	Need to meet with neighbors/inspectSpring/?ordinance amend.	2018-0501
Fund Balance Policy Amendment	Consider increasing from 15% max to 20% max unassigned	2018-0108	SB	Review and amend policy	2018-0530
Traffic Ordinance Amendment	Consider adopting speed limits for certain roads	2018-0212	SB	Review town meeting notes; LCPC Speed Studies summer 2018	2018-1101
Center Cemetery - Merge lots	Combine two one-acre lots into one 2-acre lot to comply with zoning	2018-0212	SB	Documents ready - SB authorization needed	2018-0409
Service Agency Policy Amendment	Update for state law changes; days to file a petition	2018-0212	SB	Review and amend policy	2018-0530
Winter Maintenance & Operations Plan	Written procedures and protocol for removing snow & ice	2018-0212	SB	Work w/ highway on maps, sidewalk clearing, and overnight plan	2018-0630
Green Park West Road	Meet with landowners regarding road construction schedule	2018-0312	TA	Meeting set for 04/09 at 4:00 p.m. - Ralph Larson invited	2018-0409

Notes: The entries in Next Step Due On column mean: If a "Date" is provided then action expected by that date; If "On Going" then active but without deadline or a due date; If "Open" then no one assigned and no work on-going.