

Application Summary

Applicant:

1. Applicant Municipality: *Village of Hyde Park, VT*
2. What is your most recent town plan adoption date? *December 12, 2012*
3. Please select any current state designation(s) in the municipality:

Village Center

Downtown
Neighborhood Development Area Growth
Center
New Town Center

Confirmation:

4. Is the planning process in your municipality confirmed by your regional planning commission?

Yes
No

a. If No:

Is your municipality in the process of being confirmed on or before the confirmation deadline (September 30, 2017)?

Yes
No

b. If No:

Is this application for a municipal plan that will be submitted to the regional planning commission for approval, which is necessary for confirmation?

Yes
No

- c. Has your municipality voted at an annual or special meeting to provide local funds for municipal and regional planning purposes?

Yes
No

5. Is this a consortium project?

Yes
No

a. If Yes:

Please identify the participating municipalities

(All participating municipalities must have a confirmed planning process by the confirmation due date, September 30, 2017, and must submit a resolution signed by their legislative body.)

Project Description

6. Please identify the project type:
 - Municipal Plan
 - Zoning and Subdivision Bylaw
 - Planning for State Designated Area
 - Infrastructure or Capital Improvement Planning
 - Natural Resource Planning
 - Flood Resilience Planning
 - Other

- a. If other, specify:

Name the project as **concisely** as possible.

Project Title:

Explore State Designations to determine applicability for the Village of Hyde Park.

7. *The project title will be used in the grant agreement and program announcements if this grant is funded. (80 character limit)*

8. Project Description:

Undertake the planning process necessary to achieve Downtown Designation. The community will also explore other State Designation Programs (such as Vermont Neighborhoods and Growth Centers) to determine if they would assist in forwarding planning goals in the Village.

9. What are the primary issues your community is trying to address?
Describe both the immediate concerns and the larger, enduring issues that the community wishes to resolve through the grant project. (4,000 character limit)

The Village of Hyde Park is currently a Designated Village Center. During the renewal process, the Village Board of Trustees ("Board") began researching the benefits of other State Designation Programs. The Board wishes to continue this review on a more formal basis. As the County Seat of Lamoille County, the Board feels that the benefits associated with Downtown and other Designation programs could assist in reestablishing the Village as an important civic, cultural, and commercial center of Lamoille County.

The Board recognizes that Designations can only be awarded by the Vermont Downtown Board. The Board feels that the planning process outlined in statute is beneficial in and of itself, regardless of whether or not the Downtown Board awards an additional designation. To this end, the Board shall undertake the following activities, as outlined in 24 VSA§ 2793:

Local bylaw review -- The Board recently adopted Village zoning bylaws which contain elements of form based code - including lot layout, building placement and building façade standards - aimed at upholding the character of the Village and fostering a pedestrian friendly built environment on Main

Street and intersecting side streets such as Church Street and Depot Street. The bylaws also reduced setback requirements and enabled increased density (with appropriate design considerations). The Board will review these bylaws with Lamoille County Planning Commission (LCPC) and ACCD staff to determine if they are sufficient to meet statutory designation requirements.

Community Reinvestment Agreement - The Village and Town have completed numerous planning projects over the last five years. The Board will work with LCPC to consolidate the findings of these studies into a single document that will serve as the framework for a Community Reinvestment Agreement. The Board will work with the Town, LCPC, and other Regional Partners such as the Regional Development Corp., Conservation District, VTrans, VAST, and Friends of the LVRT to identify existing and potential funding sources for the capital improvements identified.

Organizational structure -- Hyde Park is fortunate to have numerous, active citizen groups working to strengthen the Village of Hyde Park. Through this project, the Board will work to co-ordinate and codify these organizations into a structure that meets the requirements of 24VSA 2791(5), Local Downtown Organization.

Public sewer and water supply - The Village of Hyde Park is also fortunate to have both public sewer and water systems with available capacity. The Board will incorporate capital improvements to these systems into the Community Reinvestment Agreement and will explore means to increase existing capacity (such as encouraging low flow or water recycling technologies).

10. How will the proposed project address the identified issues?

Include specific actions proposed to address the concerns. Describe both what the project will produce (outputs) and what the project will accomplish and how it will make a difference (outcomes). (4,000 character limit)

The Village of Hyde Park is the Shire of Lamoille County, and seeks to reestablish itself as a civic, cultural, and commercial center. While being located off Route 15 has assisted in preserving the traditional character of Main Street, it has also meant that much of the mid to late 20th century economic development opportunities have passed the Village by. For example, many anchor businesses such as grocery stores, pharmacies, restaurants, and banks are now located in the auto-oriented North End of neighboring Morristown. Most recently, Lamoille County's first Credit Union located on Route 15 in Morristown, rather than in an existing center such as Hyde Park.

The Board feels that both local and State planning goals would be better served if such anchor institutions were located on Village Main Streets rather than “the strip.” There is growing awareness of the importance of bike and pedestrian friendly communities. With the recent opening of the Lamoille Valley Rail Trail, this is an ideal time to explore how Designation programs can help to incentivize development in areas most beneficial to the Community.

11. How will the proposed project engage the public and community partners?

- a. Approximately how many people do you aim to engage in the project, including local board members and people who complete surveys?**

We aim to engage approximately 40 people.

- b. List the organizations you will coordinate with including other municipal boards and commissions:**

Hyde Park, Hyde Park Arts, Hyde Park Community Collaborative, Hyde Park Village Improvement Association, Hyde Park Elementary School, Lanpher Library, Lamoille County Planning Commission, Lamoille Economic Development Corp.,

12. How will the project further the goals of your municipal plan?

Revitalization of the Village of Hyde Park as an overriding theme of the Municipal Plan. Many of the goals and strategies in the Comprehensive Development Plan relate to Village Revitalization, including the following:

- To maintain a safe, pedestrian-oriented village that will support a vibrant local economy.*
- To expand opportunities for residents to access alternative modes of transportation, whether by carpool, public transit, walking, or bicycling.*
- To develop a healthy, diverse, and sustainable economy within the physical constraints of the town.*
- To promote public awareness and appreciation of Hyde Park’s natural resources and to balance the conservation and protection of these assets with ecologically sound development practices and economic needs.*
- Hyde Park encourages the maintenance and continued functional use of historic structures, sites, and areas.*
- To encourage creative site designs that preserve open space, while maximizing the efficiency of infrastructure and energy resources.*

Further, the Plan includes this language relative to economic development:

“Hyde Park believes strongly that economic development can occur in a manner consistent with the aesthetic character of the village. Encouraging investments within the town’s traditional centers of activity – including the Village of Hyde Park – is consistent with Vermont’s statewide planning goals and will ensure a more livable and sustainable community for all. Among the many benefits of village revitalization to residents are:

- Preserving open space in the community;***
- Reducing the need for automobile trips***
- Growing local jobs and businesses, and***
- Providing new local opportunities for commerce and entertainment.***

While the Village in its present state is a charming and historic traditional New England town center, the Board seeks to attract more residents and businesses, to inject new life into the village core... In late-2011, an increase in the Village Sewer Department capacity made it possible to take on new commercial customers. The Village is eager to attract new development. At the same time, it is critical that all new construction and renovations are designed with sensitivity towards the Village’s historic character.”

13. How does your project further the statewide planning goals?

Discuss whether and how your project furthers any of the MPG priorities for meeting the statewide planning goals. If none of the priorities apply to your project, please indicate "not applicable." (4,000 character limit)

Special Projects for Designated Areas – The Village of Hyde Park is a Designated Village Center. The purpose of this project is to explore whether enhanced designations are appropriate for the Village. One of the first and most important statewide planning goals is to “Plan so as to maintain the historic settlement pattern of compact village and urban centers separated by rural country side.” This goal further states that strip development along highways should be avoided and economic growth should be directed in locally designated growth centers, employed to revitalize existing village and urban centers, or both. The purpose of this project is to enhance local capacity to revitalize the Village of Hyde Park and restore it to its historical role as a civic, commercial, and cultural center – a role appropriate for the County Seat. It is hoped that Designations will assist in shifting economic development away from areas of existing strip development in neighboring communities to more appropriate existing settlements such as the Village of Hyde Park.

14. How does your project relate to and support an existing state designated downtown, village center, neighborhood development area, new town center or growth center?

If no state designated areas exist in the municipality, indicate “not applicable.”
(2,000 character limit)

The Village of Hyde Park is a Designated Village Center.

15. If you received an MPG last year, discuss any relationship to this application and your capacity to simultaneously complete both grant projects. (2,000 character limit)

Hyde Park did not receive an MPG last year.

Municipal Resolution

Please print and complete the [Municipal Resolution](#). If this is a consortium application, each participating municipality must complete a resolution designating the same Municipal/Authorizing Official and Administrator. See [MPG Roles](#) for more information about the responsibilities and permissions of the grant roles.

Please note that only the names of individuals who have [registered for an account](#) in the online grants management system will appear in the dropdown menus in the online system. Please contact DHCD staff at annina.seiler@vermont.gov or 802.828.1948 for assistance.

Municipal/Authorizing Official: Title:

Alternate Municipal/Authorizing Official: Title:

Grant Administrator: Title:

See: Uploaded Municipal Resolution or Mail to DHCD.

Work Plan and Budget Form

Be sure to include all tasks and costs that will be paid for by the Municipal Planning Grant and Match Funds, if applicable. If your application is selected for funding, the following work plan and budget will become Attachment A to the Grant Agreement, and will be the official description of the work you are expected to accomplish with project funding.

Task Name	Description of Task	Responsibility	Paid Personnel (Consultant, Regional)	If other, please specify	Hours	Hourly Rate	Personnel Cost (automatically calculated)	Match	Total Cost (automatically calculates online)
Local bylaw Review	Review local against requirements for designated Downtowns found in Statute and standards for Neighborhood Development Areas developed by ACCD	LCPC, Village	LCPC		15	70			1050
Community Reinvestment Agreement	Consolidate the findings of past studies into a single document that will serve as the framework for a Community Reinvestment Agreement. Identify existing and potential funding sources for the capital improvements	LCPC, Village	LCPC		74	70			5180
Organizational structure	Codify existing organizations into a structure that meets the requirements of 24VSA 2791(5)	LCPC, Village	LCPC		15	70			1050
Public sewer and water supply	Incorporate capital improvements to public sewer and water systems into the Village Community Reinvestment Agreement and will explore means to increase existing capacity	LCPC, Village	LCPC		10	70			700
Totals									7980

Total Project Cost: \$ 7980
 State Funds/Grant Award: \$ 7980
 Match Funds: \$00

The Total Project Cost, Grant Funds, and Match Funds will be automatically calculated in the online grants management system. Grants under \$8,000 require no local match (\$15,000 for consortia). Projects larger than \$8,000 will require a local cash match of 33% of total project cost (TPC) over \$8,000 (\$15,000 for consortia).

Budget Documentation

Describe source(s) of match funds: (If match is required)

Contribution of municipal staff or volunteer's time **cannot** be offered as a match.

Other contributions, while not required, may be documented here as well. (500 character limit)

Less than \$8,000, no match required.

How did you arrive at realistic budget estimates for the work plan?

Upload or mail supporting documents that show the work plan and budget is based on realistic information. Please provide a letter or other documentation from a consultant (may include regional planning commission staff) with cost estimates for tasks, including hourly rate. (500 character limit)

LCPC Staff prepared the cost estimate based on their experience with similar projects.

Accounting

Responses to the following questions will not impact the competitiveness of your application. These are used solely for purposes of administering the grant if awarded.

What type of accounting system does your municipality use?

Automated

Manual

Combination of both

Does your organization have an accounting system that will allow you to completely and accurately track the receipt and disbursements of funds related to the award?

Yes

No