

1 **Selectboard**
2 **MEETING MINUTES**
3 **May 14, 2018**

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*
5 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581,*
6 *Hyde Park, 05655; info@greenmountainaccess.tv or 802-851-1592*

7 Members Present: Susan Bartlett, Chair; Roland Boivin; Dave Gagnier and Roger Audet
8 Members Absent: Lucy Hankinson, Vice-Chair
9 Others Present: Ron Rodjenski, Town Administrator; E.J. Blondin from Hutchins; Ken Brown, VT
10 Association of Snow Travelers; Bob Bretton from Pike; Road Foreman Mark French;
11 Emergency Management Director Brad Carriere; Town Fire Chief Ed Webster;
12 GMAVT videotaped this meeting.

13 Susan opened the meeting at 5:58 p.m.

- 14 1. **Welcome & Agenda Review & Public Comment** ~ Susan reviewed the proposed changes to the
15 agenda: 1) add an action item on grading Class 4 roads and 2) requesting volume & speed studies
16 on town highways; both changes were accepted by the Board. No public comment.
- 17 2. **Brad Carriere – Wind Storm and Electricity Lost at LCSD** – Brad reported that during a recent
18 wind storm, there was no overnight dispatch from the Lamoille County Sheriff’s Department, so a
19 temporary fix was to use a fire truck for Hyde Park dispatch and a land line to connect with other
20 agencies. Brad recommended that if the backup emergency command center was going to remain
21 as the fire station on Centerville Road, then the station should have a generator to operate their
22 base radio. Brad noted that past generator grants have been unsuccessful. Roger asked if the
23 National Guard could have helped and he will reach out to the Guard. Chief Webster noted it would
24 take time to get setup with a portable generator during an emergency. Roland asked if the
25 emergency services could come up with a budget for a generator and maybe include that cost in the
26 next town budget. Brad noted that the temporary fix used this last event was time-consuming to try
27 to reach other area fire chiefs by landline. Roger asked why all emergency responders don’t keep
28 their portable radios on overnight, noting he was told some responders did not get Brad’s call out.
29 Brad noted that he will be reaching out to Sheriff Marcoux to purchase a \$1,100 add-on so Hyde
30 Park Fire could tone-out other agencies versus using the phone as a temporary method, if LCSD
31 dispatch goes out again. Brad noted that the garage doors are powered so had to be manually lifted.
32 Brad explained that he toned everyone out when the LCSD dispatch went down and each station
33 was manned to take a phone call to then use their own town’s local radio system to call out their
34 crews. Brad reported that Morrisville, Johnson and Eden fire departments came in to help highway
35 and utility crews. Roger A. asked why the Sheriff’s generator didn’t work, and Brad explained that it
36 had a starting issue due to lack of antifreeze. Brad stated that a new liquid cooled generator would
37 be in the \$15,000 range, plus the cost for a minimum 500-gallon propane tank installation. The Board
38 suggested that Brad continue to discuss funding possibilities with LCSD and Town of Eden, as they
39 benefit from improved communications, but first seek three bids on the total cost of a new generator.
40 Storm damage costs have been submitted to the State Emergency Management Office and some
41 costs from the event might be reimbursed. The Board thanked Brad for his good work managing the
42 event.
- 43 3. **Ken Brown – VT Association of Snow Travelers** – Ken introduced himself and asked if the Town
44 could make a couple trailside mowing passes on the trail mid to late summer. Roland asked if the
45 State would maintain the trail at any time and Ken noted that VAST has a 30-year lease for the trail
46 and is responsible for maintenance, noting he was not aware of any state support coming. Mark
47 French noted that it only takes a couple of hours to mow and is not an issue to add this task. Ken
48 appreciated any help from the Town as VAST doesn’t have the mowing equipment or staff to mow.
49 Motion by Dave to mow the LVRT in 2018 no more than twice. Seconded Roland. Voting: 4 in favor,
50 0 against, motion passed.

1 4. **Village of Hyde Park Trustees** – The Trustees were invited but no one appeared. Susan reported
2 that she has been attending meetings of the trustees and they have been seeking avenues for
3 renovating the French House and addressing heat issues with proposed new servers in the current
4 village office space. Ron will meet with Greg Paus to review the air handling and temperature
5 controls on the main floor.

6 5. **Highway Department ~**

7 a) Paving Bids – Ron reported that two low bids came in - Hutchins and Pike. The Board
8 discussed what to do with the tie low bids of \$63.90. Mark French felt that the current town
9 paving budget would limit the 2018 work to Battle Row Road, noting the reclaiming of a
10 portion of Center Road would be hard without a state grant. Both paving contractors stated
11 that they will be ready to pave when the town is ready. Bob from Pike felt that they were low
12 bid by a couple of thousand due to the reclaiming cost being lower than Hutchins. EJ
13 suggested splitting up the work between the two contractors but Susan felt there wasn't
14 enough funds to split and make it worthwhile to both contractors. Dave suggested that the
15 two companies should rebid, and everyone agreed. Ron will send out a revised bid request
16 for just Battle Row Road.

17 b) Sinkhole Project – West Main St Realignment ~ The Board accepted Option A, which
18 proposed a residential driveway entering Main Street rather than West Main Street. Ron
19 and Susan reported that Trustee Jack Anderson concurred with that selection. Ron will relay
20 the information to Summit Engineering, so they can complete the conceptual plan for the
21 project and forward to the State for their review.

22 c) Class 4 Grading ~ The Board discussed drainage issues on Class 4 roads, and whether the
23 town should start to do minor maintenance on Class 4's with Municipal Roads General
24 Permit becoming effective later this summer. The MRGP does not exempt Class 4 roads
25 from drainage maintenance if the road is hydrologically connected to a stream or river. Mark
26 French stated his crew could do some minor maintenance this summer, such as getting
27 water into ditch lines instead of sitting on the road surface. Mark noted that both Richardson
28 Road and Zach Woods Road need apron improvements to prevent cars and plow trucks
29 from spinning entering the town highway. The Board discussed whether there should be a
30 Class 4 policy related to water and runoff issues to allow highway crew to make some
31 decisions to maintain or not maintain the road. Mark felt that some roads could be
32 addressed this year and Roger agreed. Dave expressed concern for doing work on Class
33 4's when there is a chance the state mandates could change in the future. Ron noted that
34 in the past, the Selectboard had very little interest in Class 4 maintenance. Susan would
35 like to see a policy and checklist to show both landowners and state officials how
36 maintenance decisions on Class4's were made by the Town.

37 d) Traffic Study Requests 2018 ~ The Lamoille County Planning Commission is seeking
38 requests from towns for speed and volume counts on specific local road segments. Garfield
39 Road residents are seeking 35 mph on the gravel portions. Dave stated that he could
40 generalize one outcome where gravel roads would be posted at 35 MPH and paved roads
41 posted at 50 MPH outside of Village areas, which would be 25 mph. Ron will draft a list of
42 potential speed limits on roads and where speed counts are needed.

43 e) Winter Sand Pile ~ Dave reported that Morristown will provide two trucks and one loader to
44 assist town highway hauling winter sand for 48 hours and Eden is providing one truck for
45 one week. Dave agreed with Mark French's suggestion to bring in one part-time employee
46 to drive the fourth town tandem to help reduce the amount of time to put up the winter sand.

47 f) VT Urban & Community Forestry Program ~ Ron reported that Joanne Garton from VT UCF
48 will meet with the Town staff and residents in June to begin the Resilient ROW pilot project.

49 g) Better Connections ~ Ron reported that the stormwater scope of work for Main Street is
50 being expanded and the regional and state office is working on finding additional funding.

- 1 6. **Purchase Order – Land Records Restoration** ~ The Town Clerk has proposed a vendor that is
2 well-qualified, and Dave noted that the town voters approved the funding to support work at this
3 year’s Town Meeting. Motion by Roland to approve Purchase Order #2018-12 to Kofile, for land
4 records restoration as described on the purchase order, in an amount not to exceed \$25,105.
5 Seconded by Roland. Discussion: Dave asked if this would complete the restoration of books and
6 Ron reported that the presentation at Town Meeting to voters was that it would complete a long-term
7 land records restoration project. Susan noted that some reserve funds will remain for future work.
8 Voting 4 in favor, 0 against, motion passed.
- 9 7. **NEMS Annual Contract** ~ Scott Griswold was present to request the signing of the ambulance
10 service contract. Scott noted that the contract had the same terms as in the past several years.
11 Motion by Roger to approve the one-year contract with NEMS in the amount of \$94,026 and have
12 Susan sign on behalf of the Board. Seconded by Roland. Voting: 4 in favor, 0 against, motion
13 passed.
- 14 8. **Update on LVRT Brownfields Project** – Ron reported that the Corrective Action Plan was not
15 appealed by April 30th, so the Town has 90 days to complete the capping of the brownfield site. Mark
16 French is working on a plan to complete the work in two days. Ron noted that the required fencing
17 will be reviewed as a possible art project with Hyde Park Arts.
- 18 9. **DRB Alternate** – Ron reported that he discussed the DRB alternate role with both Greg Paus and
19 Bob Malbon and all agreed that communication is improved between the planning commission and
20 development review board when alternates are planning commissioners and by receiving the DRB
21 staff packets prior to public hearings. Motion by Roger to appoint Bob Malbon, in his role as Town
22 Planning Commission Chair, as DRB 1st alternate, and to appoint the regional planning
23 commissioner, now Greg Paus, as DRB 2nd alternate. Seconded by Roland. Voting: 4 in favor, 0
24 against, motion passed.
- 25 10. **Review Monthly Reports** ~ Task List; Grants Watch; LCSD; Town Accounts.
- 26 11. **Review minutes** ~ Motion by Roger to approve the minutes of 04/09/2018, as written. Seconded by
27 Roland. Voting: 4 in favor, 0 against, motion passed.
- 28 12. **Review Town Orders** – Motion by Roger to approve the town orders presented by the town
29 treasurer. Seconded by Dave. Voting: 4 in favor, 0 against, motion passed.
- 30 13. **Union Vote** ~ Motion by Roger to move into executive session to discuss the highway department’s
31 bargaining request received from Local 300. Seconded by Dave. So Voted.
- 32 14. **Special Meeting** – The Board agreed to meet again next Wednesday at 8:00 a.m. May 23rd at the
33 town office to review the second round of paving bids and discuss the town highway union
34 bargaining.
- 35 15. **Other Business & Notices** ~
36 a) Green Mountain Byway “Fun Event” is set for May 24th at 6:00 p.m. Municipal Offices
37 b) June 4th from 5:00 p.m. to 8:00 p.m. is the “Yellow House” homeless shelter thank you
38 event on Main Street
- 39 16. **Adjourn** – Motion by Roger to adjourn, seconded by Roland, so voted at 9:24 p.m.