

1  
2  
3  
4  
5  
6  
7  
8

**Better Connections  
Steering Committee  
MEETING MINUTES  
June 4, 2018**

9  
10  
11  
12  
13

*All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.  
Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581,  
Hyde Park, 05655; [info@greenmountainaccess.tv](mailto:info@greenmountainaccess.tv) or 802-851-1592*

9 Members Present: Susan Bartlett; Jim Fontaine; Ken McPherson; Tim Yarrow; Paul Trudell  
10 Members Absent: Dan Young  
11 Others Present: Ron Rodjenski, Town Administrator; Jackie Cassino, VTrans; Seth Jensen, Senior  
12 Planner LCPC (5:30 p.m.); GMAVT did not videotape this meeting.

---

13 Susan opened the meeting at 4:35 p.m. and welcomed everyone with introductions.

- 14 1. **Agenda Review** ~
- 15 2. **Better Connections Request for Proposals (RFP)** – Reviewed the four proposals with notes taken  
16 on how well each responded to the RFP and the need for interviews to allow consultants to fill in any  
17 gaps and to adjust to committee concerns before signing a contract with the Town. Jackie noted that  
18 the contract can rework the proposed billable hours if the committee sees the need to focus more on  
19 specific tasks. The group agreed that seeking public input throughout the project was critical. Some  
20 proposals were very clear on their approach while others appeared to be weaker on how the proposals  
21 developed would be implemented. The committee discussed the importance of the economic  
22 development and market analysis component of the project; moving two of the four consultant teams  
23 to interviews on Monday, June 11<sup>th</sup>. If the interviews go well, one of the two could be recommended  
24 to the Selectboard at their meeting on the evening of the 11<sup>th</sup>. Ron will invite Dubois-King & SE Group  
25 and ask that the consultant bring one or more of their economic development specialists to the  
26 interview. The other two proposals; Dufresne Group and Greenman Pederson, will be held for further  
27 consideration by the steering committee, if needed.
- 28 3. **Minutes:** Deferred.
- 29 4. **Meeting Schedule** – Interviews at Monday, June 4<sup>th</sup> 2:00 p.m. Dubois-King and 3:00 p.m. SE Group.  
30 The committee will send written questions to both candidates on Wednesday to assist them in their  
31 interview preparations.
- 32 5. **Adjourn** – Susan asked if there were any additional comments, hearing none, the committee  
33 adjourned at 6:00 p.m.