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Selectboard MEETING MINUTES July 9, 2018

7 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*
8 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581,*
9 *Hyde Park, 05655; info@greenmountainaccess.tv or 802-851-1592*

7 Members Present: Susan Bartlett, Chair; Dave Gagnier; Roland Boivin; Roger Barry and Roger Audet
8 Members Absent: None
9 Others Present: Sigh Searles; Allie Judkins

10 Susan opened the meeting at 6:00 p.m.

- 11 1. **Welcome & Agenda Review & Public Comment** ~ Welcome, changes to agenda, if any and public
12 comment ~ Robert E Searles, Garfield Road petition for adopting a speed limit change to 35 MPH
13 and Sigh was wondering where the process of the new limits is currently. Ron handed out a short
14 memo breaking down roads into classifications of Class 2 and 3, then paved and gravel with those
15 groupings to be regulated at 45, 40, 35 and 25. Sigh supported the approach and would like to see
16 action by the Selectboard. Ron noted that the new ordinance would be adopted by the Selectboard,
17 typically after some public outreach, and then takes effect in 60 days. Allie Judkins, Garfield Road,
18 commented that conditions with loose gravel & washboards and also her driveway is now lowered
19 and her car rubs on the bottom and the mailbox is too high for postal delivery specification. David
20 asked if the work was within the town ROW and Allie stated it was within the ROW. Roger B. will
21 visit the site tomorrow and provide his comments to Ron. Roland advised that increasing the gravel
22 stone size to 1 ¼", from less than one-inch, and also grading deeper to below the washboards will
23 help stabilize the surface.
- 24 2. **Fireworks Permits** ~ Susan reviewed the current process which does not require proof that
25 neighbors were received prior notice of a fireworks display. A large display went off on Friday night
26 at the S'mores Campground and one complaint was filed with the Selectboard by Kirk Lanphear.
27 The noise impacted dairy cows on the nearby Lanphear Farm and no prior notice was received by
28 the Lanphear family. The Board received a copy of the required fireworks permit that was issued for
29 the event by the Town and only adjoining landowners were required to be noticed by the permit
30 holder. The Lanphear farm does not adjoin the campground parcel so no notice was required. The
31 Board would like to investigate the permit application to confirm if any neighbors were notified.
- 32 3. **Highway Department** ~
- 33 ▪ Sinkhole Project Grant – The project's conceptual plan is being updated for wetlands, stream
34 alternations and Summit Engineering will be seeking comments from VTrans and then will
35 be invited to a future meeting to provide the board with a project update.
 - 36 ▪ Better Connections Grant – Update on Project Timeline; Dubois-King will be developing a
37 project website over the next two weeks. The administrative kick-off meeting was early today
38 with project goals being economic development projects for Hyde Park that are realistic and
39 improving connections within Hyde Park and to area communities.
 - 40 ▪ Dry Hydrant Installations on Ferry Street – The highway department completed the work on
41 two dry hydrants with a total cost of \$22,800 cost; \$15,000 in grants anticipated to cover
42 about 70% of the project costs.
- 43 4. **Fund Balance Policy** –The Board discussed how the general fund's unassigned fund balance will
44 be used. Susan noted that the grant match amounts are increasing and having some cash saved is
45 good with 20% being better than 15% to address emergencies and funding projects that would go
46 before voters for approval. Ron explained that the policy requires unassigned amounts over 15%
47 of annual revenue to be applied to tax reduction. Motion by Roger A to increase the 15% maximum
48 for unassigned fund balance to 20%. Voting: 5 in favor, 0 against, motion passed.

- 1 5. **Service Agency Funding Policy** – Update for state law changes; 47-day deadline for petitions.
2 Motion by Dave to approve the policy's petition deadline to 47 days prior to Town Meeting Day to
3 add an article to the Annual Warning. Seconded by Roland. Voting: 5 in favor, 0 against, motion
4 passed.
- 5 6. **New Policy on Fire Department Pool Filling** – A written policy is needed to discontinue the prior
6 practice of filling swimming pools or burning structures for training purposes. Ron reported the Chief
7 Webster implemented the no swimming pool filling decision last year, following a conversation with
8 the Selectboard. Other uses of town fire department equipment include training purposes. The Board
9 discussed the increased permit required for burning structures; including testing for asbestos and
10 lead tests. The Board discussed whether the town's liability could be reduced if landowners provided
11 a waiver and the required tests before fire department training, with prior notice to the Selectboard.
12 The Board asked that a new draft of the equipment use policy on Page 14 of the Town Personnel
13 Policy be reviewed by Chief Webster and presented to the Selectboard at the board's August
14 meeting.
- 15 7. **Municipal Offices Update ~ Renovations** ~ Susan reported that this issue came up last week and
16 the Board decided that no work is allowed by the tenants, Village of Hyde Park, without Selectboard
17 approval. The town attorney prepared a letter summarizing the lease terms and what can be done
18 by the village to the building. The Board confirmed its position that no work without Selectboard
19 permission may occur to the building whether upstairs or downstairs. Susan will reach out to the
20 Chair of the Trustees tomorrow.
- 21 8. **Review Monthly Reports;** Task List; Grants Watch; LCSD; Town Accounts
22 Task List – Items to come of the task list: Fuel bids can be deleted as the amount of usage is limited
23 across the town and departments need to verify that they are seeking the best price at the time of
24 purchase. School parking is resolved with new construction project. Reappraisal is completed, and
25 the Fund Balance and Service Agency policies were amended tonight.
- 26 9. **Roundabout Maintenance** ~ The Board did not like the idea of the Town being required to have
27 flaggers and mulch the roundabout. The Board thought the state should provide flaggers and the
28 \$1,000 per year for mulch. Ron noted that Jane Brown from VTrans will be visiting tomorrow and
29 discuss ideas to reduce the maintenance burden on the town.
- 30 10. **Review minutes** ~ Motion by Roland to approve the minutes of 06/11/2018 and 07/02/2018, as
31 written. Seconded by Roger A. Voting: 4 in favor, 0 against, 1 abstention (Roger B. was not a
32 member), motion passed.
- 33 11. **Review Town Orders** – Motion by Roger A. to approve the town orders as presented by the Town
34 Treasurer. Seconded by Roger B. Voting: 5 in favor, 0 against, motion passed.
- 35 12. **Possible Executive Session:** Contracts & labor agreements per 1 VSA 313. Not needed.
- 36 13. **Other Business & Notices**
- 37 ▪ Graveside ceremony for Kenny Alexander is this Thursday, July 12th at 10:00 a.m. – Motion
38 by Roger A. to send \$500.00 to the Lacing Up for Cancer in memory of Kenneth Alexander.
39 Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
 - 40 ▪ Ray Chauvin told Dave Gagnier that the Hope Grows school on Route 15 should have a
41 lowered speed limit than 50 mph to 35 mph on VT15/100 to match the control provided to
42 Lamoille Union High School on Route 15. Ron reviewed the 2016 effort for a speed study to
43 reduce the speed limit, which was not approved by the State. Ron will ask the regional
44 planning office for an update on current transportation planning studies along this corridor.
 - 45 ▪ Sand pile work is not done yet, and the Selectboard wanted to know why and when it will be
46 done.
 - 47 ▪ Ron handed out information on the uAttend time clock system, which is a fixed system at the
48 garage but also some capacity to upload data online. The Selectboard will review the

1 information and would be installed at highway garage to improve accuracy of reported time
2 and allow access by town management on current work hours.

- 3 ▪ New road policy – still working on a draft to incorporate MRGP requirements, clarifying Class
4 4 maintenance policy and adjustments to B-71 design standards.
- 5 ▪ Ceremony for Ken Alexander in Morrisville - Motion by Dave to approve two hours of pay for
6 the highway crew to attend the ceremony. Seconded by Roger A. Voting: 5 in favor, 0
7 against, motion passed.
- 8 ▪ The Board agreed to meet on **Monday, July 16th** at 5:30 p.m. in the lunchroom to discuss
9 the proposed highway department union contract; a possible executive session.

10 14. **Adjourn:** Motion by Roland to adjourn at 8:37 p.m., seconded by Roland, no objection, so
11 adjourned.