

Hyde Park Community Circle Meeting Minutes

October 29, 2018

Attendees	Present: Everett Dickinson, Teresa Farquharson, Susan Hayes, Deborah Henderson, Maggie Stewart and Dan Young.
Financial Report	Deb Henderson, Treasurer, reported the current checking account balance is \$6,443.36. There is one outstanding check for \$100 which has not yet been cashed.
Future Home Day leadership	Judy Clark has let us know that she will not be chair of Home Day next year so we discussed who might be willing to chair Home Day 2019. Susan Hayes said that she was willing to chair Home Day 2020, but would not be able to chair Home Day 2019. It was suggested that we ask Marilyn Zophar if she would be willing to chair Home Day 2019. She has been very actively involved in Home Day for many years and certainly would be a great chair. Deb agreed to ask her if she would be willing to chair Home Day 2019.
Planning for 2018 Lighting Ceremony/ Children's Activities	<p>We spent much of this meeting planning for this year's lighting ceremony and children's activities.</p> <p>Timelines for each event – The lighting ceremony will be held at St. Teresa's Parish Hall again this year. Teresa has received approval for its use. The ceremony will begin at 7 pm. The children's activities will be held at the Lanpher Memorial Library and begin at 6:30 pm. Susan will get approval for use of the library and get a named library rep to open the doors.</p> <p>Marketing – We are no longer able to include our event announcement inserts in the HP electric bills. Teresa had done a lot of research to learn about another option for getting our announcement and light order form out to residents – the U.S. Post Office mailing program Every Door Direct Mailing. She shared that with the circle. It appeared to be reasonably priced and all at the meeting agreed we should go forward with this means of getting the info and light request form out. Teresa had a draft mailer she designed following the EDDM requirements and would send it out to us for review. She will show it to the Post Office to make sure we are designing it correctly. We would need to supply approx. 1500 copies. Deb agreed to order paper. Teresa said she has the stickers to seal the mailer. Dan, Everett and Teresa agreed to make the copies at Town Hall and take care of getting the mailers folded in half, sealed and sent out.</p> <p>Deb will put an article and light request form in the newspaper, get a Facebook event posted on the Hyde Park Community Circle Facebook page, including the lighting request form, if possible, and get the event listed in the community events section of the News & Citizen and Stowe Reporter and online (stowetoday.com/calendar).</p> <p>We decided not to use the posters with forms around town as no one ever uses them. We might put some up in the library and at the Post Office, but the mailing will go to all residents in Hyde Park and North Hyde Park which should cover the town well enough. We also decided not to do a poster announcement for the school for the same reason.</p>

**2018 Lighting
Ceremony
Planning
continued**

We discussed whether we would have a Frosty the Snowman at the library. We want to bring Frosty back. Susan reported that Sarah Clark offered to be Frosty this year. Her daughter, Allie, would help out as well. Everett, after knowing it didn't require him to play the guitar, offered to be Frosty as a backup. Susan will let Sarah know we would like her to be Frosty.

Susan agreed to handle the tasks associated with the children's activities at the library.

We discussed who to ask to be Master of Ceremonies. It was decided Teresa would ask Jack Anderson.

Dan reported he would contact Paine's Christmas Trees as soon as they open for the season to order the 2 wreaths and garland.

Dan recommended replacing some/all of the old C9 bulbs with smaller C7s. The C7s come on a roll. We would be able to get more lights on because they are smaller. The cheapest way to move to the C7s is to purchase a roll of wire with approx. 500 bulbs on it. A motion was made and seconded to approve the purchase of a roll of C7 bulbs for an estimated cost of \$500. The motion carried in the affirmative.

Dan will call Jared Nunnery for assistance with the lighting of the street lights and coordinating it with the people at the library the night of the event.

Deb will ask Judy if she would call for cookie baker volunteers.

Teresa will make hot chocolate with a mix this year and have it already made instead of having to make individual cups during the refreshments.

We agreed on a schedule for various circle members to post announcements on Front Porch Forum – see the task list with the schedule of names and dates.

See attached planning document that shows tasks, name(s) of HPCC member responsible for the task and/or volunteer, date task is due and status. This document is a working document that will be updated as items are done.

**Parish Hall
Donation**

It was on the agenda to discuss giving a \$50 donation to the Parish Hall for use of the facility. It was not covered during this meeting and should be covered at the next meeting with a formal vote. Requires FOLLOW-UP.

**Donation to
Front Porch
Forum**

A motion was made and seconded to give a \$100 donation to Front Porch Forum. This forum helps us get the word out about our events and is a very useful community tool which we want to support.

The motion carried in the affirmative. Deb will send a \$100 donation to Front Porch Forum.

Next Meeting

The next meeting of the Hyde Park Community Circle has been scheduled for November 19 at 5:00 pm at the Lanpher Memorial Library.
