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## Selectboard MEETING MINUTES November 12, 2018

7 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*  
8 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box*  
9 *581, Hyde Park, 05655; [info@greenmountainaccess.tv](mailto:info@greenmountainaccess.tv) or 802-851-1592*

7 Members Present: Susan Bartlett, Chair; Roland Boivin; Dave Gagnier, Roger Barry and Roger Audet  
8 Members Absent: None  
9 Others Present: Ron Rodjenski, Town Administrator; Melanie Rodjenski; Sigh Searles; Susan  
10 Hayes; Norm Andrews; Sheriff Roger Marcoux; Scott Griswold; Jeff Johanson;  
11 NHP/Eden Fire Chief John Savage; GMATV videotaped this meeting.

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12 Susan opened the meeting at 6:00 p.m.

- 13 1. **Welcome, Public Comment:** No public comment. No changes to the agenda. Sigh thanked the  
14 Town and highway crew for installing the school bus stop ahead sign near Stevens Lane and the  
15 Yield sign near the Bornemann Road intersection.
- 16 2. **Lanpher Memorial Library** – The library’s FY2020 budget was reviewed with Trustees Sigh  
17 Searles and Susan Hayes. Sigh stated that the Trustees are proposing a 1.4% increase with  
18 salaries causing the increase. Susan as the Selectboard’s library liaison will try to attend tomorrow  
19 night’s Library Trustees’ meeting. Susan thanked Ron for helping with the review of library capital  
20 needs. Sigh and Susan H. left the meeting at this point.
- 21 3. **Lamoille County Sheriff’s Department** – FY2020 Budget (Patrol and Communications). Sheriff  
22 Roger Marcoux was present to review the budgets and Norm Andrews handed out copies of the  
23 budgets with patrol increasing 6.65% and communications increasing 0.0%, an average increase  
24 of 2.74% for the combined budgets. Norm explained that there is no additional staff, but wages  
25 were increased to retain deputies. A large decrease in vehicle repair is proposed due to recently  
26 buying three vehicles and increasing the use of the LCSD garage (on the former Ring parcel) for  
27 minor vehicle repairs. The LCSD Communications budget will be discussed in detail with the other  
28 towns on November 26th. Susan explained that she understands that for safety reasons, there  
29 will be a time soon to increase staffing to provide two deputies per vehicle during night shifts. The  
30 only other option would be to reduce night shifts and have the State Police respond. Sheriff  
31 Marcoux stated that if he can’t find enough deputies then what would the community want to see  
32 for police coverage, suggesting that a community discussion is needed to hear from taxpayers.  
33 Roger M. suggested that the community meetings could set the direction for the three towns on  
34 the future of policing and Susan agreed the discussion could start at Town Meeting 2019. Roger  
35 B. asked about non-property tax funding support and Roger M. stated that only the Laraway  
36 School has contributed revenue to offset the cost to towns with no funding from Johnson State.  
37 Roger M. asked about any local issues from the Board members, noting he was working on the  
38 speed control issues. Roland asked why the deputies patrol state highways and Roger M. noted  
39 that they work to slow traffic in the morning rush and any speeding fines come to the towns. Ron  
40 advised that a town 1111 permit (highway access permit) for the “Lamoille Community House” at  
41 103 Main Street is needed because the conversion of the single-family home to a shelter for up  
42 to 14 homeless people is a change of use, which the Selectboard reviews along with any new  
43 construction. Roger B. agreed to meet with Sheriff Marcoux to process the permit. The  
44 Selectboard agreed that the 1111 permit did not need to be brought back to the full Board. Ron  
45 noted that the Lamoille Community House is seeking village permits from the Village  
46 Development Review Board this Thursday night. Motion by Dave to sign a letter of support for the  
47 development of the Lamoille Community House. Seconded by Roger A. Voting: 5 in favor, 0  
48 against, motion passed.

- 1 4. **NEMS Ambulance** – FY2020 Annual budget review – Scott Griswold introduced Jeff Johanson  
2 who will replace Newport Ambulance Services (NAS) Executive Director Mike Paradis on May 1,  
3 2019. Scott noted that NAS has expanded its coverage area into Derby VT and it's working very  
4 well. Scott noted that a year ago, a high budget increase was proposed to the five NEMS  
5 (Northern Emergency Medical Services) towns, but instead, the Towns decided to split the  
6 increase over two years. NEMS serves Hyde Park, Johnson, Belvidere, Eden and Waterville and  
7 is a subsidiary of NAS. Scott noted that administration costs did go down with the proposed cost  
8 per person (per capita) for NEMS service at \$35.15 per person which is higher than the current  
9 year's \$31.83. Scott noted that ambulance service in Morristown is \$60.61/person for comparison.  
10 Hyde Park's increase is \$9,400 for FY2020. Jeff noted that there were 1,271 NEMS calls in 2018  
11 with Hyde Park calls being 195 and 30 to North Hyde Park. 562 calls are emergency transfers  
12 from Copley to UVM. Jeff noted that new ambulances cost \$160,000 to \$200,000. Jeff confirmed  
13 that NAS and NEMS seek out all available grants, but they not always approved, and donations  
14 help support the service. The Board thanked Scott and Jeff for their presentation.
- 15 5. **North Hyde Park / Eden Fire Department** – Discussion on FY2020 and funding for the E-1  
16 replacement. Chief John Savage noted that the budget reviewed on 10/29 with the Eden and  
17 Hyde Park Selectboards included a disability insurance line of \$700 per town which was carried  
18 as a separate revenue line but was not in the expense line. This meant the expense budget line  
19 was \$1,400 less than needed in FY2020. John noted that in future budgets it won't show as a  
20 separate revenue line but will be included with the gross amount requested from each town. A  
21 new expense line for disability will also be added to the expense budget. Chief Savage noted that  
22 the Hyde Park share will be \$33,525 in FY2020. Chief Savage noted that one of the department's  
23 two thermal imagers recently failed, and the department used department savings, about \$7,000,  
24 to buy a new one that matches the new imager purchased earlier this year with the Hyde Park's  
25 fire equipment reserve fund. The new E-1 fire truck will cost \$336,000 which is higher than the  
26 original estimate of \$330,000 presented to voters as an estimated cost at Town Meeting. The  
27 1996 truck is being replaced and will be sold for \$12,000 which is higher than the usual \$5,000  
28 for old fire trucks. John explained that the sale proceeds can be used for the new truck or the  
29 cash split and sent to the two towns. John stated that the original cost estimate was for a medium  
30 duty truck, but the frame needed to be upgraded to a heavy-duty truck to carry the weight of the  
31 truck and it is expected to extend the useful life to 25 years. Delivery is expected in the third week  
32 of April 2019 and John expects some additional equipment to be installed at no cost by the dealer  
33 because the truck is being shown at a convention in Chicago before delivery. John estimated that  
34 it will cost about \$10,000 to finish the setup of the new truck – adding that amount to the \$336,000  
35 purchase cost for a total cost of \$346,000. A full payment to the dealer of \$336,000 will be needed  
36 upon delivery. The Board thanked John for the information and John stated that he appreciated  
37 the Board's time reviewing the budget and the truck purchase.
- 38 6. **Draft Town Returned Check Policy** – The Board reviewed the draft policy presented by the  
39 Town Treasurer. Motion by Roger A. to approve the 2018 Returned Check Policy, seconded by  
40 Dave. No discussion. Voting: 5 in favor, 0 against, motion passed.
- 41 7. **Tech Group Managed Services Proposal** – Cost is \$5,000/yr. – The Board asked that Dave  
42 Boera from Tech Group be invited to attend the Selectboard's December meeting to review the  
43 details for the managed services and cloud backup proposals.
- 44 8. **Land Record Management System** – KoFile Contract for Services \$9,600/yr. – The Board  
45 agreed to defer action to the December meeting for more information from Kim. Roger B. will  
46 check to see if there are any state contracts available for this type of work.
- 47 9. **Brock Carriere Contract for Ballfields Mowing** – Ron stated that the 2018 contract was  
48 intended to be signed but it wasn't and is needed now to complete the contract file. Motion by  
49 Roger A. to sign the 2018 Contract for mowing the ballfields. Seconded by Roger B. Voting: 5 in  
50 favor, 0 against, motion passed.

1 10. **VTrans Lease** – Discuss lease for new LVRT Trailhead & winter plowing decision – Roger Barry  
2 explained that he checked but the State would not waive the \$300 document preparation fee and  
3 he was ok with the proposed lease as presented by VTrans. Ron explained that the brownfield  
4 language is added in the lease which was a prior concern by the town attorney. Roger Audet  
5 stepped out of the meeting briefly. Motion by Roger B. to sign the VTrans lease for the LVRT  
6 Trailhead Site. Seconded by Roland. Voting: 4 in favor, 0 against, motion passed. Roger Audet  
7 returned. Discussion on whether to plow the trailhead parking lot this winter and the Board agreed  
8 the lot should be plowed by town highway for winter activities and the Village sidewalk snow  
9 needs to be stored in a new location.

10 **11. Highway Department**

- 11 • Highway Garage Repairs – Roger Barry reported that the oil-water separator, costing about  
12 \$4,000 is being designed and it will be purchased soon for installation in 2019. A 10,000-  
13 gallon tank will be needed to store washwater. \$1,500 is the current cost estimate to pump  
14 out the \$10,000-gallon tank. New weather stripping is coming for the bay doors and snow  
15 guards are coming for above the passage door on the south side of the garage. The exposed  
16 plywood is still pending on the east end of the building.
- 17 • FY2020 Budget Overview – Roger B. explained that he is working on the highway budget with  
18 town highway and the numbers do not look good at this point. Paving is a driver for the budget.  
19 Last week, VTrans District 8 personnel visited our paved roads with Mark French and Roger  
20 B. and discussed shim & overlay and full-depth reclaim options. The state personnel advised  
21 that most of the paved town highways appeared to be in good shape and overlay/shim could  
22 be done on most of the roads. Susan asked that a paving plan be developed and presented  
23 to town voters for additional funding to improve roads, so paved roads only needed a shim &  
24 overlay in the future. Roger B. stated that the State and town are both working hard to upgrade  
25 ditching and culverts to get water away from the roadway, which is key to extending pavement  
26 life.

27 12. **Amend Purchase Order FY2018-10** – The recent loader repair cost was \$7,031.28 but was  
28 approved at a Not to Exceed amount of \$7,000 in the PO. Motion by Roger A. to amend PO  
29 FY2018-10 to \$7,031.28. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.

30 13. **Town Listers - Errors and Omissions Change to Grandlist.** Motion by Roger A. to sign the E & O  
31 changes to the Grandlist. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.

32 14. **Review Monthly Reports;** Task List; Grants Watch; Town Accounts and LCSD Monthly Report

33 15. **Minutes;** Motion by Roger B. to accept the minutes of 10/08/2018, 10/11/2018, 10/24/2018,  
34 10/29/2018 & 11/01/2018 as written. Seconded by Roland. Voting: 5 in favor, 0 against, motion  
35 passed.

36 16. **Town Orders** – Motion by Dave to approve the town orders presented by the Town Treasurer.  
37 Seconded by Roger A. Voting: 5 in favor, 0 against, motion passed.

38 **17. Other Business & Notices**

- 39 i. Annual Employee Bonuses – Motion by Dave to award the annual holiday bonus to  
40 employees at \$140 for full-time employees and \$40 for part-time employees. Seconded  
41 by Roger A. Voting: 5 in favor, 0 against, motion passed.
- 42 ii. Tax Sale Nov 1st Canceled – Rescheduled for Dec 13<sup>th</sup> at 10:00 AM
- 43 iii. Community Circle Lighting Ceremony is first Friday in December.
- 44 iv. Town Treasurer Completed Requirements for “Certified Vermont Treasurer” – The Board  
45 congratulated her for the accomplishment.

- 1 v. Telecommunications Tower, Drift Lane – Petition to add 4-foot dish on existing 90’ tower.  
2 No comment.
- 3 vi. Richard Bailey Culvert Project – The Board reviewed the objection from Mr. Bailey to  
4 paying \$517.80 for three culverts he recently installed for his home’s driveway on Houle  
5 Road. The Board felt the town culvert policy was followed as the town highway crew did  
6 not have any planned road work along Houle Road, in which case the town would have  
7 completed the work in the town ROW. Ron suggested that the Selectboard review the  
8 2014 Culvert Policy for possible amendments considering Mr. Bailey’s recent situation.
- 9 vii. Highway Items - Roger B. will check into fuel bids and options for disposing of stormwater  
10 basin cleanings.
- 11 18. **Possible Executive Session:** Motion by Roland to move into executive session for discussion  
12 on Contracts & labor agreements per 1 VSA 313, inviting the Town Administrator. Seconded by  
13 Roger A. Voting: 5 in favor, 0 against, motion passed.
- 14 19. **Union Negotiations:** Susan reported that a series of meetings with the highway department  
15 employees and representatives from IBEW Local 300 resulted in a Collective Bargaining  
16 Agreement (CBA) to be ratified by the employees and the Selectboard. The employees will  
17 receive a \$2.00/hour wage increase as part of the CBA. The employees ratified the CBA earlier  
18 today. Motion by Roland to ratify the CBA with IBEW Local 300 through June 30, 2020 with the  
19 highway department full-time and part-time employees. Seconded by Roger B. Voting: 5 in favor,  
20 0 against, motion passed.
- 21 20. **Adjourn ~** Motion by Dave to adjourn the meeting at 9:05 p.m. Seconded by Roger A. Voting: 5  
22 in favor, 0 against, motion passed.