Town Project & Task List

Updated to 12/07/2018

KEY

Items shaded are amended since last report

Project Name	Description	Date Assigned	Assigned To	Next Step	Next Step Due On
Puckerbrush West Road	Survey ordered to determine if built road is on town land	2013-0808	TA	Need to consider obtaining easements or moving road	OPEN
Gamble Parcel - Donation	Regrade along shoulder to prevent use of parcel for parking	2013-0711	HWY	Needs cleaning up - remove shed & brush	OPEN
Town Clock	Repair striker - cost $2,000 - Duncan Tingle managing project	2014-1113	TA	Sent maintenance MOU to Court - 8-6-2015 & 10-2018	OPEN
Diggins Road	Upgrade from Class 4 to Class 3 and who pays costs	2015-0813	SB	Neighbors will not participate; plowing is annual decision	OPEN
County Code Enforcement Officer	Working with multiple towns to enforce local ordinances	2016-0912	TA&SB	Need VLCT/LCSD review - consider in FY2019 Budget	OPEN
Tree Ordinance	Control invasives and require new proejcts to plant trees	2015-0611	Tree Warden	Update on ash borer and ordinance by Bob Whalen	OPEN
Municipal Offices - HVAC	Greg Paus is estimating costs for air exchange and controls	2018-0611	Greg P	No contact made from contractors - need to prioritize/cancel	OPEN
Economic Development Projects	Discuss ways to increase commercial base	2017-0313	SB	Better Connections Grant - Connect Hyde Park - thru 10/2019	On Going
Highway Garage Rehab	Energy upgrades and new work bay (west end)	2016-1114	SB, Paus	$44,500 budget remaining - Floor Drains next	On Going
Road Commissioner Role	Designation of tasks; review of efficiencies and capital planning	2017-0725	SB	Needs additional discussion; focus on cost-effective systems	On Going
Personnel Policy	Modify health/long-termers & add fire bylaws/Conflict of Interest	2016-0811	TA&SB	Union Eff.11/12/2018 - Now Personnel Policy update needed	On Going
Town Investments Committee	Make recommendations on town investments to Selectboard	2018-0910	Treasurer	Meetings to begin for this new committee with Town Treasurer	On Going
Town Phone System	Review Cloud or In-House System	2016-0310	SB/TC	One vendor = $4,940.00 - system OK but should be replaced	2019-0301
LVRT Trailhead Structure	Brownfield work includes fencing - Stone Env. Overseeing	2005	TA	Fencing needed by D.O.C., Lease signed 11/21/2018	2018-1231
Roads Committee	Final Report & Recommendations issued August 2015	2014-0410	SB	Preliminary survey Crabapple - verify deed descriptions/ROW	2018-1201
Courthouse Pocket Park	Three benches purchased, need concrete pad across from Lib.	2016-0714	TA	Move benches to LVRT Trailhead rather than Main St Spring 19	2019-0630
Village Radar Signs	Install one or two at key locations within Village limits	2016-1011	TA	Received Dec 6 2018 - Install by town highway next	2018-1231
Winter Maintenance & Operations Plan	Written procedures and protocol for removing snow & ice	2018-0212	SB	Work w/ highway on maps, sidewalk clearing, night plowing	2018-1231
Depot St Extension Class 3	End of road is not maintained by the town	2017-0410	SB	Warn public hearing w/ Class 4s - Defer to Spring 19	2019-0630
Resilient ROW Project	VT Urban & Community Forestry Pilot Project with Town Tree Warden	2018-0409	TTW	Kick-Off 06/19/2018 - Forest & Parks summer road site visits	2019-0619
MRGP and Class 4 road policy	Incorporating MRGP into 2017 Town Road and Bridge Policy	2018-0611	TA	Draft Policy - Needs new Work Committee to review	2018-1231
Town Buildings - Solar Projects	Energy Committee (EC) to review options for adding solar collectors	2018-0611	EC	Cost / Benefits of solar for existing buildings & facilities	2019-0401
Roundabout Plantings - Cleanup	Working with State for reducing annual maintenance needs	2018-0709	TA	Sketch from VTrans showing removed plantings pending	2019-0401
ATV use of Class 2 Town Highways	Request to allow short sections for ATV use to connect trails	2018-1008	Dave G	Need to meet with VASA reps and look at maps	2019-0114

Notes: The entries in **Next Step Due On** column mean: If a "**Date**" is provided then action expected by that date; If "**On Going**" then active but without deadline or a due date; If "**Open**" then no one assigned and no work on-going.