The duly warned regular monthly meeting of the Board of Trustees was held on March 13, 2019 in the Lanpher Memorial Library.

**Trustees Present**
- Frederika French, Chair
- Jack Anderson
- Charlie Aronovici
- Peter Gallo
- Dan Young

**Others Present**
- Carol Robertson, General Manager

The Chair called the meeting to order at 7:02 p.m. and opened the floor for public comments. There were none. The agenda was reviewed and approved. Motion by Charlie Aronovici and second by Dan Young to approve the minutes of February 13, 2019. The motion carried. Warrants were reviewed and signed. Detailed delinquent accounts were reviewed.

Following a lengthy discussion, it was decided by consensus that each agenda for the months of April through July would begin with a general discussion of the condition and needs of the drinking water system. There was a discussion of a temporary change of location.

Motion by Jack Anderson and second by Charlie Aronovici to hold 2019 regular monthly board meetings during the months of August through December in the Town Community Room. The motion carried unanimously.

Following discussion, motion by Jack Anderson and second by Charlie Aronovici to set the following agenda:

**Wednesday, August 14, 2019, Regular Board Meeting, Town Community Room**
- 7:00 – 7:30 p.m., General discussion of condition and needs of the Drinking Water System
- Action: Option for financing of Customer-Owned Service Line Replacements

**September 11, 2019, Regular Board Meeting, Town Community Room**
- 6:00 p.m. – 7:00 p.m., Naomi Johnson, P.E., CEO, Dufresne Group, Discussion of Drinking Water System Condition and Bonding needs.
- Action: Approve 6:00 p.m. – 7:00 p.m. October 9, Public Hearing, Drinking Water System Bond
- Action: Approve October 16, Australian Ballot, phase #1, Drinking Water System Bond

The motion carried unanimously.
Following discussion of video inspection of wastewater/sewer pipes, motion by Jack Anderson and second by Dan Young to take this course of action:

- In the event that wastewater/sewer video inspection reveals the need to replace sewer lines, those repairs should be coincident with opening the streets for drinking water system repairs, and if bond funds are needed for these wastewater/sewer pipe replacements, the following agenda will be scheduled:
  
  Wednesday, November 13, 2019, Regular Board Meeting, Town Community Room.
  
  ▪ Action: Approve Wednesday, December 18, 2019, Australian Ballot, phase #2 Wastewater/Sewer Bond
  ▪ Action: Approve 6:00 – 7:00 p.m., December 11, Public Hearing, phase #2 Wastewater/Sewer Bond

Following further discussion, the motion carried unanimously.

General Department budget options were presented, reviewed and discussed. Motion by Jack Anderson and second by Dan Young to approve the 2019 General Department operating budget with estimated expenditures of $68,699. Following further discussion, the motion carried unanimously.

Motion by Peter Gallo and second by Dan Young to approve the 2019 WARNING FOR THE ANNUAL VILLAGE MEETING, Tuesday, May 7, 2019, which includes $33,814, to be raised by taxes at the rate of .083%. The warning is included with these minutes. The motion carried unanimously.

Motion by Charlie Aronovici and second by Jack Anderson to extend the terms of service for three years to Karen Wescom, Zoning Administrator and Carol Robertson, Deputy Zoning Administrator. The motion carried unanimously.

Motion by Jack Anderson and second by Peter Gallo to adopt the following office hours and procedures for Zoning Administration: Office Hours are Tuesday and Thursday, 8:30 a.m. to 12:00 p.m., or by appointment, which is preferred. During other times, drop-by front desk inquiries and phone calls would be handled by the Customer Care Representative, who will schedule, give or collect paperwork, direct inquires to website www.villageofhydepark.com for information and documents. The Board reviewed numerous zoning office schedules from other municipals. Following discussion, the motion carried unanimously.

Motion by Peter Gallo and second by Dan Young to approve the Conflicts of Interest and Ethics Policy. Following discussion, the motion carried unanimously.

Motion by Jack Anderson and second by Dan Young to approve amendments to the General Internal Financial Control Procedures, adopted on July 9, 2014, and with an effective date of March 15, 2019. The amendments are in compliance with Federal Purchasing Procedure in order to obtain federal funding, to include FEMA. Following discussion, the motion carried unanimously.

Motion by Peter Gallo and second by Jack Anderson to approve a letter of support for the Lamoille Players’ Grant Application. The motion carried unanimously.
The GM reviewed the Five-Year Work Plan in detail, presented an update on the Community Solar Pilot Tariff, the Community Fund and compliance with the Vermont Energy Standard. There was a lengthy discussion.

There being no further business, motion by Jack Anderson and second by Charlie Aronovici to adjourn the meeting at 9:30 p.m.

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Riki French, Chair  Date