

1 **Selectboard**  
2 **SPECIAL MEETING**  
3 February 26, 2019  
4

5 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these*  
6 *minutes. Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV*  
7 *info: PO Box 581, Hyde Park, 05655; [info@greenmountainaccess.tv](mailto:info@greenmountainaccess.tv) or 802-851-1592*

8 Members Present: Susan Bartlett, Chair; Roger Audet; and Roland Boivin

9 Members Absent: Dave Gagnier; Roger Barry

10 Others Present: None; GMATV did not videotape this meeting

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11 Susan opened the meeting at 9:00 a.m.

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- 13 1. **Welcome** – Two agenda amendments: Add **PO FY2019-8** and acceptance of **\$50,000**  
14 grant award for a Stormwater Net Zero project. No public comment.
  - 15 2. **Better Connections** – Courthouse Pocket Park – Ron reviewed the grant opportunity to  
16 fund the construction of the pocket park on Main Street which has been discussed for over  
17 5 years. Costs covered to date are architectural drawings by Greg Paus, benches from  
18 Healthy Lamoille Valley and a planting plan done by former Town Tree Warden Jared  
19 Nunery. The town and volunteers would participate in construction with a concrete  
20 contractor, with the total project cost estimated at \$15,000. The County is supportive of the  
21 project and will be writing a letter of support. Motion by Roland to approve the submission  
22 of the 2019 grant application to the Vermont Department of Health under the Physical  
23 Activity and Nutrition program for the construction of the Courthouse Pocket Park.  
24 Seconded by Roger A. Voting: 3 in favor, 0 against, motion passed.
  - 25 3. **Memorandum of Understanding (MOU) with County** – Ron reviewed the draft document  
26 that will be going to the various community partners for signing; the County, VFW Post  
27 7779, and the Village Improvement Association. The document defines the expected long-  
28 term responsibilities of the Town and the County for three improvements on County land,  
29 the Town Clock, Hyde Park Veterans Memorial and the proposed Courthouse Pocket Park.  
30 Once all parties approve the draft, then the Selectboard will asked to sign the MOU before  
31 recording in the town land records.
  - 32 4. **Conduent Enterprise Solutions** – The Town Clerk has submitted a one-year extension of  
33 the current land records hardware lease and software system. The new service for  
34 recording land records will begin in December 2019 under a contract with KoFile. Costs are  
35 paid from the town administration budget and recording fees. Motion by Roland to sign the  
36 one-year contract extension with Conduent Enterprise Solutions, Inc. Seconded by Roger  
37 A. Voting: 3 in favor, 0 against, motion passed.
  - 38 5. **Town Moderator** – The current town moderator, Christine Hallquist, recently notified the  
39 Town that she will not be available to attend this year's Town Meeting. The Selectboard  
40 spoke with Jim Heath during this meeting about stepping in for this year and Jim agreed.  
41 Motion by Roland to appoint Jim Heath as Town Moderator. Seconded by Roger A. Voting:  
42 3 in favor, 0 against, motion passed. (Note: the day after this meeting Jim Heath contacted  
43 the Town to say he could not accept the appointment.)
- 44

- 1 6. **Vermont Municipal Equipment Loan Fund (VMELF)** – New truck for the North Hyde Park  
2 /Eden Fire Department, Inc. – Ron reported that the Town of Eden Selectboard will be  
3 applying for loan funds from VMELF. Joint loans have 0% interest when two or more towns  
4 purchase one piece of fire or highway equipment. The fire vehicle reserve fund will be used  
5 for a \$58,000 down payment then the balance of \$110,000 paid through a loan from the  
6 VEMLF. The estimated cost of the fire truck is \$336,000 which is expected to be delivered  
7 in April 2019. Motion by Roland to approve the loan application to VMELF for the 5-year  
8 \$110,000 loan, 0% interest loan, for the joint fire truck purchase with the Town of Eden.  
9 Seconded by Roger A. Voting: 3 in favor, 0 against, motion passed.
- 10 7. **2019 Tandem Plow Purchase** – Roland reported that the current proposal from Clark’s  
11 Truck Center is based on a state bid price and was requested due to Ryan’s 2012 tandem  
12 now approaching 8 years old with repair work expected that is no longer under warranty  
13 Copies of the truck proposal were reviewed which included a 7-year warranty, except the  
14 transmission that would have a 5-year warranty. The total cost after the \$55,000 trade is  
15 \$145,415 for a 2019 HV613 model plow truck with a Viking plow package. A \$1,000  
16 manufacturer’s discount will be received by the Town after acquisition. Funding would come  
17 from the highway equipment reserve fund. Ron noted that the highway reserve fund annual  
18 appropriation amount is growing but is not yet enough to fund equipment purchases without  
19 overspending the reserve account. The 2012 Tandem currently has a \$55,000 trade value,  
20 the Board felt it was time to replace the 2012 truck and buy a new truck that will be  
21 scheduled on a new 6- or 7-year replacement cycle to match warranty length. For this  
22 purchase, the highway equipment reserve fund would be depleted with the remaining  
23 purchase funds coming from the general fund. The Board agreed that continuing to  
24 increase the annual reserve appropriations would avoid these potential repair costs,  
25 increase trade values and keep trucks and other highway equipment “in service” for their  
26 useful life. Motion by Roger A. to approve the purchase of the HV613 with Clark’s Truck  
27 Center. Seconded by Roland. Voting: 3 in favor, 0 against, motion passed.
- 28 8. **Purchase Order FY2019-08** – 2012 Tandem Repair – Ron reported that the purchase  
29 order with an amount not to exceed \$10,000 was discussed at a prior meeting but not acted  
30 upon, the work has since been completed at less than \$8,000. Motion by Roland to approve  
31 purchase order FY2019-08 for an amount not to exceed \$10,000. Seconded by Roger.  
32 Voting: 3 in favor, 0 against, motion passed.
- 33 9. **Lake Champlain Basin Program Grant** – Hyde Park Village Center Stormwater Net Zero  
34 Study – Ron reported that the grant application for \$50,000 was awarded recently and now  
35 the Selectboard should consider voting to accept the grant. Ron reported that this study  
36 would be a showcase project, developed as a model for other Vermont municipalities’ use,  
37 and that private and public property owners will be asked to participate. The goal of the  
38 study is to provide comprehensive methods and practices to allow land development in  
39 densely developed areas, like Village Centers and Downtowns, that will not contribute to  
40 off-site stormwater impacts. Motion by Roland to accept the grant award from the Lake  
41 Champlain Basin Program. Seconded by Roger A. Voting: 3 in favor, 0 against, motion  
42 passed.
- 43 10. **Restructure Town Office Staff** – Motion by Roger to move into executive session to  
44 discuss personnel. Seconded by Roland. Voting: 3 in favor, 0 against, motion passed. The  
45 Board came out of executive session. Motion by Roland to authorize the Chair to sign letters  
46 of hire for both the finance director position and office assistant position, pending the town  
47 attorney’s review. Seconded by Roger A. Voting: 3 in favor, 0 against, motion passed.
- 48 11. **Adjourn** – Motion by Roger A. to adjourn at 9:55 a.m. Seconded by Roland. So voted.