

Invitation to Submit Proposals and Bids

Hyde Park Net Zero Showcase

Transforming Hyde Park Village Center into a Net Zero Runoff Showcase Using Green Stormwater Infrastructure

Project Schedule:

Invitation Issued: June 6, 2019

Responses Due Before: Monday, June 17, 2019 at 3:00 p.m.

Consultant Selection: Week of June 17, 2019

Project Completion Date: June 2020

Questions:

Questions must be submitted via email only to the Local Project Manager Ron Rodjenski at ron@hydeparkvt.com.

PROJECT DESCRIPTION

See attached 04-11-2019 Final Work Plan

Context and Background

The Town of Hyde Park and the Village of Hyde Park are facing a pressing need to become the vibrant, diverse community that it once was. Over the years, the Village has lost its market, bank, and hotel – however, redevelopment is occurring with recent major renovations to the elementary school, county courthouse, planning for new projects in the designated North Hyde Park Village Center and a new café & regional rail trail trailhead. The Village of Hyde Park's Village Center, centered along Main Street, provides educational and cultural destinations including a wonderful library, the Hyde Park Opera House, a newly renovated elementary school, expanded & renovated courthouse and an elegant B&B. To encourage additional investments and present an “open for business” message, the Town is interested in clearing a potential hurdle in both of its two Village Centers by pre-planning for new stormwater infrastructure, using the Village of Hyde Park's Village Center for this Net Zero Showcase Project.

Project deliverables will be directly applicable to the Village of Hyde Park Main Street area but designed to be considered for application in other densely developed Village Centers in Vermont. One item that is critical to reinvestment in the Village Center is a clear and efficient land development permitting process. The Village has started undergoing extensive evaluation of their antiquated water and sewer systems and plans to ask the residents to pass a water bond for repair of existing system deficiencies in 2019 and a wastewater bond passed earlier this year. At the same time, the Hyde Park Electric Department has recently built a large solar array that will ensure stable electric rates for many years. The State is continuing to pursue new & evolving clean water/storm water management regulations that will mandate upgrades to subsurface infrastructure for public and private property owners. Many Vermont municipalities are looking for ways to expand the economic base to alleviate the property tax burden. Hyde Park's Grandlist for example, is growing at an average rate of only 0.5% over the past 10 years and removing the uncertainty of stormwater treatment requirements through pre-planning solutions within the Village Centers is one way the municipality can encourage growth in its Grandlist by providing a path for one regulatory hurdle, a comprehensive pre-planned stormwater solution for private and public property owners.

PROPOSAL REQUIREMENTS

Submission Requirements

The responses to this invitation shall include the following information:

1. **Cover Letter** - A cover letter of interest and general description of recommended approaches, scope of work, processes and deliverables for the project.
2. **Scope of Work** – Provide a detailed scope of work based on the provided work plan provided broken down by task. Including:
 - a. Describe the project approach and overview of engagement, including a detailed scope of work with associated list of tasks broken down by task and team member with organizational chart.
 - b. Describe the schedule and proposed deliverables.

The consultant may also propose additional supplemental items to the scope of work. While the work plan illustrates a general process and structure for creating the work products, we are very much open to and interested in hearing any new/creative approaches to this type of plan and our approach.

3. **Proposed Schedule** – Provide a schedule that includes completion of work task and deliverables, as well as key meetings and comply with timeline given in the Invitation.
4. **Project Budget** – Provide a detailed budget broken down by task and team member. Include your overhead and hourly rates for the individuals involved. Also, provide an estimated budget with staff hours for completing each phase of the proposed scope of work.
5. **Qualifications and Staffing** – Provide a qualifications profile of the lead consultant and sub-consultants, including indication of the lead consultant, the role of each consultant on the team with organizational staffing chart and percentage of time devoted to the project by each consultant. Also provide detailed information on each consultant, including the name of the firm, year established, including a description of relevant experience on similar projects for each firm and detailed resume listing of their individual work experience in this role on similar projects;
6. **References** - A minimum of three (3) professional references for whom a similar project has been completed within the last five (5) years.

Page Limit - The proposal, encompassing items 1-6 above, shall not exceed 20 double-sided pages (40 total pages) including cover letter, table of contents & references. Responses may include one attached document describing completed and related projects, also with a limit of 20 double-sided pages (40 total pages).

Additional Requirements - All information submitted becomes property of the Town of Hyde Park, VT (“municipality”) upon submission. The municipality reserves the right to issue supplemental information or guidelines relating to the Invitation as well as make modifications to the Invitation or withdraw the Invitation. Once submitted, the consultant team (including specific staff assigned to the project) may not be changed without written notice to and consent of the municipality. The cost of preparing, submitting and presenting a proposal is the sole expense of the consultant. The Town of Hyde Park reserves the right to reject any and all proposals received as a result of this solicitation, to negotiate with any qualified source, to waive any formality and any technicalities or to cancel the Invitation in part or in its entirety if it is in the best interest of the municipality. This solicitation of proposals in no way obligates the Town of Hyde Park to award a contract.

Submission Requirements

Respondents must submit three (3) printed copies of the submittal by 3:00 p.m. June 17, 2019 to:

Local Project Manager Contact Information:

Town of Hyde Park, VT
Ron Rodjenski, **Net Zero Project**
344 Route 15 West, PO Box 98, Hyde Park, VT 05655
802-888-2300 ext 2; ron@hydeparkvt.com

If you have any questions about this project or the Invitation, please address them in writing either via U.S. mail or email to Ron Rodjenski, Hyde Park Town Administrator. We will respond to all questions in writing within two days. Both the question and response will be posted online with the Invitation. No questions will be answered after Thursday, June 13, 2019.

Proposal Selection

Proposals will be reviewed by a selection committee comprised of representatives from one or more of the following; the Village of Hyde Park, the Town of Hyde Park, Lamoille County Planning Commission, Lake Champlain Basin Program, VTrans and Lamoille County Conservation District. A short-list of consultants may be selected for interviews.

Proposal Evaluation

Respondents will be evaluated according to the following factors:

1. Consultant Qualifications with Similar Projects and the Project Area - 25%
2. Scope of work, methodology, public engagement, and scheduling - 35%
3. Overall Quality, Completeness and Clarity in the Proposal - 25%
4. Consultant Costs and Fee Schedule – 15%

Interview Framework

The Town of Hyde Park reserves the right to select the top two to three highly scored consultants and invite them for an interview prior to awarding the contract. In this process, the selection committee may ask the respondents to give an oral presentation of their respective proposals. The purpose of this oral presentation is to provide an in-depth analysis of certain qualifications, experience in performing similar services, and an opportunity for the consultant to clarify or elaborate on their qualifications without restating the proposal. The interview and presentation is merely to present facts and explanation to the review committee and allow the selection committee to ask targeted questions of the consultant team. The interview and presentation, if deemed necessary by the review committee, will be held at the Hyde Park Municipal Offices at 344 Route 15 West, Hyde Park, Vermont. The day and time will be notified to the respondents at least one week prior to the meeting. Each interview will last 45 minutes, and will be comprised of a presentation and Q&A. All costs and expenses incurred in traveling for the interview and presentation shall be the responsibility of the consultant.

Final Consultant Selection

Following the selection process, one team will be selected to negotiate a final contract for services with the Town of Hyde Park. The final scope of work with specified deliverables may be modified through negotiation of the final contract. The final project team may also be modified through negotiation of the final contract. Any expenses resulting from the interview and proposal process will be the sole responsibility of the consultant.

Contract Requirements

The Town of Hyde Park will negotiate contract terms upon selection. All contracts are subject to review by the municipality's legal counsel. The contract shall not start until the successful applicant enters into a written contract with the municipality. The Town of Hyde Park is not liable for any cost incurred by consultant prior to issuance of a contract. The consultant and subcontractors must comply with all State and Federal covenants required by the funding source or contained or referenced in all the municipality's subcontracts including, but not limited to the following provisions:

- Insurance Coverage
- Indemnification
- Workers Compensation
- Civil Rights and Equal Opportunity
- Americans with Disabilities Act
- Disadvantage Business Enterprise (DBE) Obligation
- Audit and Record Retention
- Lobbying restrictions

Mapping and Graphic Standards

This planning project may have mapping to inventory, assess, and communicate geographic concepts. Consultants will develop data layers in GIS. Data should be in Vermont State Plane coordinates, meters NAD 1983. These data layers can be developed from existing data layers and/or augmented with additional engineering work. Any artistic renderings or other graphical illustrations should be provided in pdf or jpeg file format along with native editable file formats in Adobe Illustrator/Photoshop and InDesign format. Upon completion, the data will be transmitted in ESRI shapefiles format and associated mapping in Adobe Acrobat formats to the municipality.



A. Project Name/Title:

Transforming Hyde Park Village Center into a Net Zero Runoff Showcase Using Green Stormwater Infrastructure (a.k.a "Hyde Park Net Zero Showcase")

Contact information:

Organization: Town of Hyde Park, VT

Name of primary point of contact: Ron Rodjenski, Hyde Park Town Administrator

Address: 344 Route 15 W, PO Box 98, Hyde Park, VT 05655

Phone number(s): 802-888-2300 x2.

Email address: Ron@hydeparkvt.com

Website URL: www.hydeparkvt.com

Authorized Representative:

Same as Contact; Ron Rodjenski

Federal Tax ID Number: 03-0223475

DUNS Number: 158851998

Funding Source: GLFC

LCBP Grant Award Amount: \$50,000.00

Non-Federal Match: \$0.00

Total Project Cost: \$50,000.00

Project Location:

Middle Lamoille watershed project centered on Church Street & Main Street, Hyde Park, VT: -72.61703 / 44.59348

Project Description:

The Hyde Park Net Zero Showcase project will transform the Village of Hyde Park Village Center into a Net Zero Runoff condition by using established Green Stormwater Infrastructure ("GSI") and exploring incorporation of innovative stormwater collection and treatment systems. This study will provide methods and means to eliminate existing unmanaged and untreated stormwater generated by existing uses along "Main Street" and anticipate & facilitate future village center land development by providing comprehensive stormwater plan elements to be incorporated into private and public land development permits. With a densely developed area, and scoping plans underway for major public capital investments, the Net Zero showcase project will be completed public infrastructure projects are being constructed (Courthouse Pocket Park) and others are in scoping or preliminary design (sidewalk extensions, wastewater and water supply upgrades, and streetscape improvements in the Village Center centered on Church & Main). The Project will be the first step to design and implement a sustainable GSI system for the designated Village Center area within Hyde Park. The Project once implemented will reduce sediment, phosphorus, and stormwater volume to waters within the Lake Champlain Basin, and will help the Town increase resiliency to flooding in the face of more intense precipitation events. The Project goals are unique in the sense that there are no known Village Centers in Vermont that prevent polluted stormwater runoff from flowing to waters of the State. Given that historic village development predates stormwater controls and GSI opportunities are highly constrained in Vermont's Village Centers and cannot easily accept the installation of robust stormwater controls, the planning for new stormwater infrastructure is typically very challenging and guidance for private and public investors will accelerate clean water objectives.



The Town of Hyde Park is in the unique position of currently planning an overhaul of the Village Center’s Main Street through a Vermont Better Connections Grant. This grant will evaluate economic opportunities related to transportation improvements primarily within the incorporated Village of Hyde Park but also identifying opportunities for the town to connect with neighboring communities and regional facilities. That current planning project, Connect Hyde Park, is internal roadway improvements for its Main St corridor with significant public input from stakeholders; more information is here: www.connecthydeparkvt.org. Connect Hyde Park’s consultant team, led by Dubois-King, Inc. will produce a “Main Street Action” plan to guide capital investments to roadways, including stormwater, and economic development.

However, DuBois-King, Inc. has limited funding to explore stormwater and GSI possibilities, thus the need to seek additional funding at this critical time to define stormwater improvements to partner with upcoming bicycle/pedestrian, streetscape and economic development initiatives. Once the priorities from both planning projects are completed, the Town of Hyde Park and Village of Hyde Park, working with state and federal partners, will be ready to seek implementation funding in one comprehensive Village Center investment strategy.

Church & Main – westerly view on Main St (Library on Right) – Feb 2019



Sweet Crunch Bakery Sidewalk 2017 - Main St



Corner of Church & Main St - 2017

B. Introduction

The Hyde Park Net Zero project will seamlessly be integrated with an existing \$85,000 grant project now underway under the VTrans/ACCD Better Connections Program. Dubois-King, Inc. is managing the BC scoping project with its final report due in December 2019. D-K tasks only included minimal funds for the evaluation of existing stormwater conditions and proposals for GSI in specific locations in the Village Center. Major investments in the Village Center have recently occurred (elementary school and courthouse renovations) and in January 2019, a bond vote passed for major improvements to the Village of Hyde Park wastewater collection and treatment system. Hyde Park has set aside capital funds for sidewalks, roads and stormwater improvements in the Village Center which will ensure construction of the Net Zero recommendations with the priorities from the BC project over the next 5 – 10 years.

This Project will assist private land owners in both understanding GSI concepts can be implemented with both private and public landscape investments. Community outreach through the municipal website, this Project's meetings, and by one-on-one property owner connections will facilitate the public input into this Project and produce realistic outcomes for long-term community consideration over the years of Village Center redevelopment. The project designs will incorporate the 2017 Opportunities for Action Plan, Objective III.B.1.b Task Area – Innovation Development. The preliminary plans and concept plans to be developed will include recommendations for future land development within the Village Center to reduce effective impervious surface areas; 2017 Opportunities for Action; Strategy I.C.3, b, "Fund Programs to Reduce Nutrient Inputs from Developed Lands". For example, LCBP grant funds will produce options for owners of both undeveloped and developed parcels to direct surface flows to consolidated collection and treatment systems, managed by consortium agreements, that provide more effective treatment than disconnected individual systems managed by unrelated multiple entities. This comprehensive approach to incorporate developed areas that may not be regulated under existing "modern" stormwater measures provides the best surety for long-term maintenance and continued reduction in off-site impacts from storm events and future development or redevelopment projects. It is recognized that cooperation from developed property owners may initially be tentative or difficult, especially where no state or local permits are forcing the issue, climate change and increasing negative impacts from more severe and sporadic rainfall events will be seen as necessary to reduce negative impacts on individual properties and neighboring properties that were not considered in the original development plans. Public education regarding the pathways of nutrients (from lawn fertilizer to parking lot runoff) will increase the awareness of the need to plan and redevelop properties in the most resilient manner using current technologies for collection and treatment, near the source, and not simply collecting and sending stormwater to off-site natural waterways.

C. Project Timeline

Task #	Task Title	Objective	Deliverable or Output	Timeline
1	Develop a QAPP	Tools including the Source Loading and Management Model (WinSLAMM) and HydroCAD will be utilized to size and design the GSI system.	QAPP Approval	July 2019
2	Project Kickoff	Review existing and in-progress engineering studies, notify stakeholders of project and obtain information on high priority concerns in the Village Center	Minutes of Meeting	July 2019
3	Develop Baseplan for Village Center	Meet with landowners to develop a new baseplan that will be the starting point for the GSI design with its project limits being the State-designated Village of Hyde Park Village Center, map attached. CAD/Drafting work will be needed to get the plan into a useable format for this effort.	Baseplan showing preferred transportation alternative	August 2019
4	Existing Conditions Assessment	An intensive soils investigation will be an important step to understand subsurface geology and limitations	Soil logs with infiltration testing results	October 2019
5	Runoff Quality and Modeling	Design and Size Stormwater Systems Delineate drainage areas using GIS to predict the pollutant loading, peak discharges and proposed scenarios.	Modeling Summary	February 2019
6	Preliminary Designs	Concept level plans with sufficient information to provide engineering feasibility accommodating transportation elements in Dubois-King Main Street Action Plan	Preliminary plans and details	February 2020
7	Cost Estimate	Engineers opinion of probable costs to be incorporated into private or public stormwater improvement projects	Cost spreadsheet	April 2020
8	Summary Report	Compile project summary, plans, maps, articles, photographs.	Final Report with Executive Summary	June 2020

Additionally, the project team will provide the required quarterly progress reports within 10 days of the last day of each calendar year quarter.

D. Task Descriptions

Task 1. QAPP^[EKL] - Describe quality assurance project plan procedures that will maintain project performance for the Project modeling tools including the Source Loading and Management Model (WinSLAMM) and HydroCAD to size and design the GSI system. Both of these modeling tools have been utilized in prior successful LCBP funded projects.

Task 2. Kickoff – The focus of this project is the state-designated Village Center area encompassing parcels on the north and south side of Main Street and for a short distance along side streets connecting to Main Street; see 2016 Lamoille Tactical Basin Plan, Page 8. Following approval of the QAPP a kickoff meeting with the landowners and the consultant team will be scheduled to review project objectives and timelines and to discuss the status of the Main Street Action Plan being prepared through the Better Connections program by Dubois-King. A review of existing stormwater projects including the VT DEC IDDE - 2012, the 2016 Lamoille County Conservation District sub watershed study and basin installations on Depot Street and the 2018 VTrans Municipal Mitigation Grant #MM18/CA0539) will allow all stakeholders to assist in eliminating redundancies and clarify community priorities for inclusion in future roadway capital investments.

Task 3. Baseplan – The concept plan developed for the Main Street Action Plan will be utilized to develop a new baseplan that will be the starting point for the GSI design with its project limits being the State-designated Village of Hyde Park Village Center, map attached. CAD/Drafting work will be needed to get the plan into a useable format for this effort. The preliminary plans and concept plans to be developed will include recommendations for future land development within the Village Center to reduce effective impervious surface areas; *2017 Opportunities for Action*; Strategy I.C.3, b.

Task 4. Existing Conditions – An intensive soils investigation is proposed within the Project study area. This will be an important step to understand subsurface geology and opportunities/limitations due to infiltration capacity and impacts to existing structure foundations. Based on some prior subsurface work as well as NRCS maps, soils are anticipated to be conducive for infiltration. However, the specific rate of infiltration is unknown and given the goal of infiltrating all runoff the characterization of the soil conditions throughout the study area is critical. During soil investigations and field work within the Village Center, the on-site team will follow the invasive species spread prevention methods and guidance in the 2009 Lake Champlain Basin Rapid Response Action Plan for Aquatic Invasive Species, reporting newly formed or newly found infestations regardless of population size if discovered.

Task 5. Runoff Quality and Modeling – To begin the design of the GSI system drainage areas and land uses will be delineated using GIS. The water quality model, Source Loading and Management Model (WinSLAMM) will be used to predict the pollutant loading of the current Village stormwater system and then the proposed condition. Generators are roadways, sidewalks, County services (courthouse, sheriff's department, state's attorney, etc.), community service buildings (library, elementary school, post office, opera house), residences and small to mid-size businesses. The hydrologic & hydraulic model HydroCAD will be used to predict peak discharges in the current and proposed scenarios for the highest urban density area; the 2016 Lamoille Tactical Basin Plan identified as a priority for Middle Lamoille basin, Page 55.

Task 6. Preliminary Plans – Preliminary concept level plans will be developed for the stormwater system. The plans will include enough information to provide engineering feasibility and will contain key elevations and will also contain key construction details. The preliminary design will accommodate proposed transportation elements provided in the Hyde Park Main Street Action Plan (Dubois-King). The preliminary plans will include concepts for the entire Village Center, applicable in general village settings (roadway and private landowner GSIs), but more detailed plans for specific roadway segments will be applicable to selected recommendations in the Main Street Action Plan. One public meeting will be held during this task to update the community on Project status and receive comment. This Project will assist private land owners in both understanding GSI concepts can be implemented with both private and public landscape investments. Community outreach through the municipal website, this Project’s meetings, and by one-on-one property owner connections will facilitate the public input into this Project and produce realistic outcomes for long-term community consideration over the years of Village Center redevelopment. The 2017 Opportunities for Action Plan, Objective III.B.1.b Task Area – Innovation Development.

Task 7. Cost Estimate – A cost estimate will be developed by itemizing construction materials. This cost will be able to be factored into the overall cost of Main Street redevelopment projects on public and private parcels and can be utilized for future grant funding efforts.

Task 8. Final Report – A final summary including all deliverables will be prepared at the completion of the Project. Hyde Park will be able to achieve their goal of eliminating stormwater runoff from the Hyde Park Village Center area by implementing the plans and design developed by this Project. Implementation of the plan will reduce P loading, reduce volume of stormwater, reduce peak discharge of stormwater, and increase recharge of groundwater, improving the water quality of downstream brooks and the Lamoille River. This Project’s timing creates a natural “two-step” with the LCBP grant schedule able to incorporate the recommendations from Connect Hyde Park, which is due in October 2019, into this Project’s Summary Report, due in March 2020. The proposed Project will require working with the Dubois-King team during their on-going work to maintain awareness of the outcomes in their forthcoming Main Street Action Plan. The public input from Connect Hyde Park, and this Project’s own public input, will help guide the final stormwater improvement options for a robust GSI based stormwater design that will infiltrate Main Street runoff thereby eliminating at least two highly eroded discharge points and help to restore preexisting hydrology. The process and design will be a model for how other Village centers in Vermont can retrofit our valuable Village Centers using a comprehensive roadway and GSI based approach.

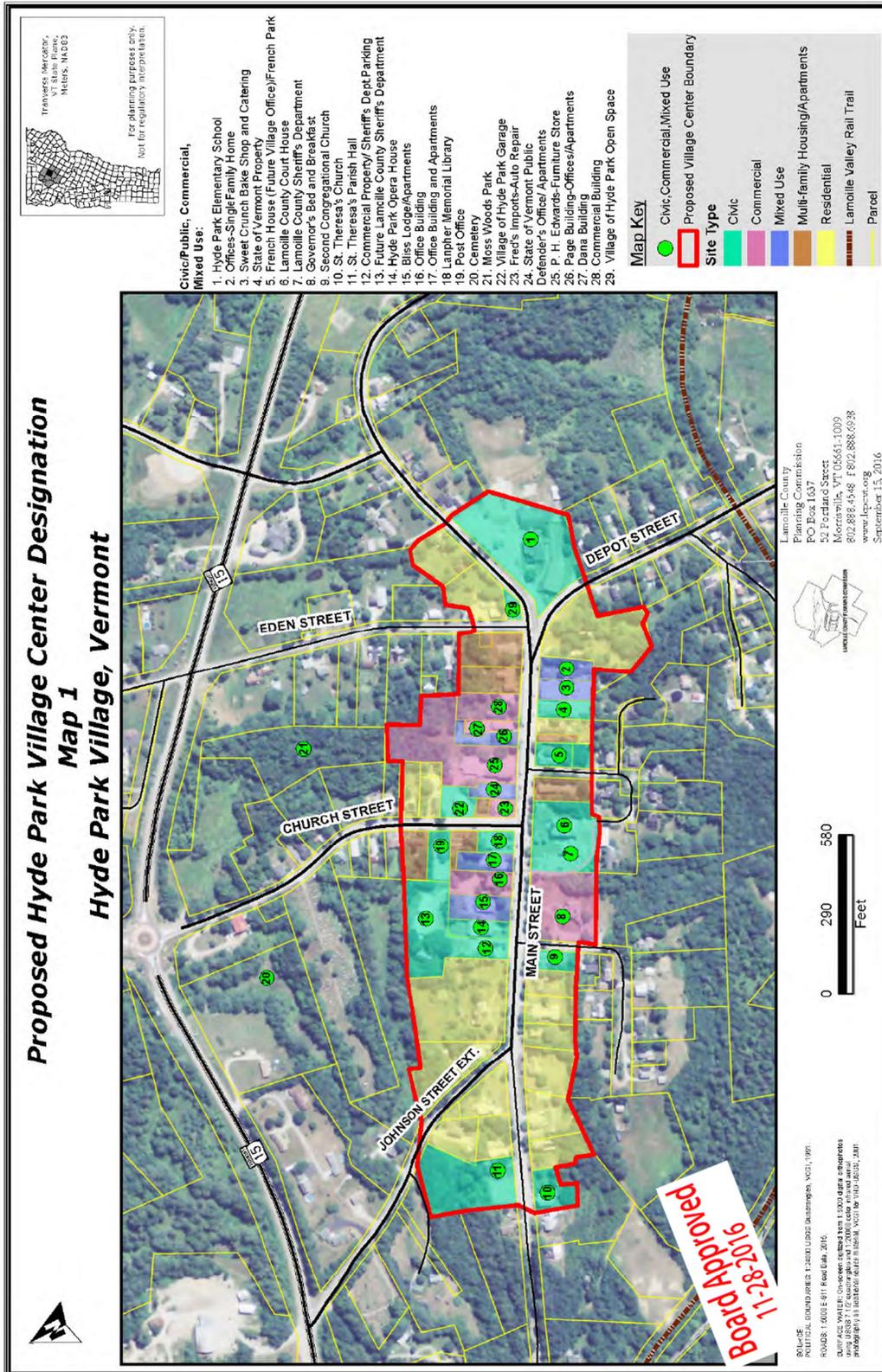
E. Detailed Budget

Budget Spreadsheet for LCBP Local Grants: Line Item by Task/Deliverable											
Line Item	Task 1- QAPP	Task 2- Kickoff	Task 3- Develop Main St Action Plan	Task 4- Existing Conditions Assessment	Task 5 Modeling	Task 6 - Preliminary Designs	Task 7 - Cost Estimate	Task 8 - Summary Report	Line Item Totals for All Tasks	Proposed Match (if any)	Line Item Totals + Proposed Match
Personnel									\$0		\$0
Fringe	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Travel									\$0		\$0
Supplies									\$0		\$0
Professional Services	\$2,500	\$1,000	\$3,000	\$15,000	\$8,000	\$12,200	\$3,000	\$5,300	\$50,000		\$50,000
Total Direct	\$2,500	\$1,000	\$3,000	\$15,000	\$8,000	\$12,200	\$3,000	\$5,300	\$50,000	\$0	\$50,000
Indirect	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL BUDGET	\$2,500	\$1,000	\$3,000	\$15,000	\$8,000	\$12,200	\$3,000	\$5,300	\$50,000	\$0	\$50,000

F. Budget Justification

- **Personnel:** Town staffing for grant administration or support in work tasks will not be billed and only professional services are proposed to be charged against LCBP funding support.
- **Fringe:** Fringe will be shown if personnel time is incurred as local match and would be from non-federal sources.
- **Travel and Supplies:** If incurred by the municipality, costs will be paid by the Town.
- **Professional Services:** The Town will be selecting a contractor to perform all grant work tasks. The Town will be involved in oversight and management of the grant (being the fiscal agent) and reporting on progress to LCBP. LCBP and the Town will regularly communicate on any consultant issues to ensure the success of the grant objectives.
- **Indirect:** No indirect costs are necessary as grant funds are designated for professional services and municipal indirect funds are minimal, if any, or would be shown in personnel, fringe, travel or supplies.

Site Map for Project – Limits of Hyde Park Village Center





TOWN OF HYDE PARK REQUEST FOR PROPOSALS NET ZERO SHOWCASE PROJECT

Stormwater design consultants are invited to bid on the Net Zero Stormwater Village Center Showcase Study for the Town of Hyde Park, VT.

Through intensive planning and design of a green stormwater infrastructure (GSI) based approach, the Project goal is to eliminate stormwater runoff from the Village of Hyde Park Village Center area (a State-designated "Village Center") to the maximum extent practicable, including planning for net zero off-site impacts under designed conditions.

Preliminary plan concepts that can be integrated with municipal highway capital investments within the Village Center stormwater system will be the final project deliverable. Consultant selection will be based on firm experience on similar projects, team selection for this project and ability to meet deliverable deadlines and grant conditions. Funding is secured from the Lake Champlain Basin Program and LCBP staff will be involved throughout the project.

Sealed Qualifications & Proposals will be received by the Town of Hyde Park, at 344 Route 15 West, Hyde Park, Vermont 05655, until **Monday, June 17, 2019, at 3:00 p.m.**, at which time they will be opened and publicly read aloud in the Town Clerk's Office.

Documents may be obtained from the Town Administrator's Office, 344 Route 15 West, Hyde Park, by phone at 802-888-2300, ext. 3, or email to: ron@hydeparkvt.com. The invitation is available for preview and download at: www.hydeparkvt.com and at the Town Clerk's Office. Any and all notifications, releases and amendments associated with this project will be posted at www.hydeparkvt.com. There is no fee for each set of documents.

Please be advised that all notifications, releases, and addendums associated with this RFP will be posted on-line and copies provided at the Town Clerk's Office where the original solicitation resides.

The Town will make no attempt to contact consultants with updated information. It is the responsibility of each consultant to periodically check the posting site for any and all notifications, releases and addendums associated with the RFP.

The Town encourages proposals from disadvantaged businesses enterprises. The Town reserves the right to reject any and all submittals and to make a consultant selection based on the needs and requirements of the Town and may select the consultant that it feels will provide the "best value" to the Town.