

TOWN OF HYDE PARK BOARD OF CIVIL AUTHORITY MEETING

Monday, July 1, 2019

Present: Roger Audet, Brickett Bailey, Susan Bartlett, Vicki Emerson, Ed French, Riki French, David Gagnier, Brian Jones, Mary "Pixie" Loomis, and Kimberly Moulton. **Listers:** Gary Anderson, Deanna Judkins, and Julie Rohleder

Others

Present: None

Chair Bartlett called the meeting to order at 6:00pm. It was determined there was a quorum of the board to proceed. It was determined that the board had no further questions for the Listers. The Listers left the meeting at 6:02pm.

1) Continuation of Tax Appeal Hearing of Raymond and Melissa Lacasse – 1152 Battle Row Road.

The Inspection Committee Report was presented to the board. There were no questions. The tax appeal hearing of Raymond and Melissa Lacasse was closed.

There was a motion by E. French that was seconded by R. French to enter into deliberative session at 6:03pm. Motion passed unanimously.

V. Emerson arrived at 6:10pm.

There was a motion by D. Gagnier that was seconded by B. Bailey to exit deliberative session at 6:25pm.

P. Loomis arrived at 6:30pm

There was a motion by E. French that was seconded by V. Emerson to reduce the value of the land withdrawn from Land Use to \$16,500, to be used for Land Use Change Tax Calculation. The portions of the whole being discussed are not buildable, will not pass a perk test and therefore is not a building lot. Its only value is the adjunct value as a buffer between property owners and neighbors. Motion passed unanimously.

There was general discussion regarding the required Notice of Decision letter that needs to go out to the tax payers. There was also discussion on another tax appeal hearing request from Raymond and Melissa Lacasse for a different issue on the same property. It was decided that we would meet again to hear the other appeal on July 11, 2019 at 6:00pm. The required notices will be sent to the board and the tax payers.

2) Approve the minutes of the June 19, 2019 Tax Appeal Hearing.

There was a motion by E. French and a second by V. Emerson to approve the minutes of the June 19, 2019 Tax Appeal Hearing as written. Motion passed. B. Jones abstained.

3) Creating Tax Appeal Policy and Procedure

K. Moulton presented another draft version of the *Hyde Park Board of Civil Authority Rules of Procedure for Property Tax Assessment Appeal Hearings* that incorporated all the changes presented from the prior meeting. She suggested that we add an item that all tax appeal hearing withdrawals must be in writing and delivered to the Town Clerk. There was a consensus to agree with this suggestion. A new draft will be presented at the July 11, 2019 meeting for approval by the board.

There was a motion by E. French and a second by B. Bailey to adjourn the meeting at 6:40pm. The motion passed unanimously.