

1 **Selectboard**
2 **August 19, 2019**
3 **MONTHLY MEETING**

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*
5 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581, Hyde*
6 *Park, 05655; info@greenmountainaccess.tv or 802-851-1592*

7 Members Present: Susan Bartlett, Chair (6:10 p.m.); David Gagnier, Vice-Chair; Roger Barry; Roger Audet
8 and Roland Boivin

9 Members Absent: None

10 Others Present: Ron Rodjenski, Town Administrator; Alyson Cusson, Town Finance Director; Brent
11 Lanphear, North Hyde Park/Eden Fire Department; Chief Ed Webster, Hyde Park Town
12 Fire; Matt Reed; Jay Hersh and Denise Greene, Energy Committee; Town Clerk Kim
13 Moulton; Town Energy Committee; Brian Shackett and son; Town Health Officer Keith
14 Ulrich; GMATV did videotape this meeting.

15 Dave opened the meeting at 6:00 p.m.

- 16 1. **Welcome, Changes to the Agenda and Public Comment** – No changes to the agenda. Ron reported that
17 regional planning commission is looking for a Hyde Park Point of Contact for an upcoming broadband/fiber
18 internet study. Ron stated that Jack Wool and Michael Rooney are willing to attend the kick-off meeting
19 and then one should take the role of Point of Contact to work with Lea at LCPC.
- 20 2. **Town Energy Committee** – Climate Solutions Resolution – Denise Greene requested that the town
21 resolution be voted on to encourage the state to move forward on energy conservation measures. Dave
22 asked what the resolution will mean, and Denise stated it would encourage movement toward 90%
23 renewables by 2030. Dave asked how the resolution will affect taxpayers and Denise stated that \$2.3 billion
24 on energy costs from out of state resources and it is a recommendation to the legislature not directly
25 impacting local taxpayers. Jay explained that one outcome may be additional funds for renewable
26 investments, such as the Hyde Park Solar project, and the limiting factor is long-term low or no interest
27 loans. The Board felt that Town Meeting 2020 would be the best time to ask.
- 28 3. **Town Finance Director** – (*Susan arrived*) Alyson Cusson asked if the Board had any questions on her memo
29 and then reviewed the recent work with Chip and Wendy Stearns to help with NEMRC training and financial
30 reporting. The work with Stearns will help town staff make full use of the NEMRC software, such as more
31 up-to-date reporting on financial expenses and producing comparative budget analysis for departments
32 and the board. Alyson stated that the monthly financials are time lapsed with processing town orders
33 monthly and this can be improved with weekly accounts payable being reviewed & approved by a
34 designated Selectboard member. Kim Moulton confirmed that processing in NEMRC doesn't show pending
35 invoices and reports will be improved. Susan said that the time to make the PDF package for Selectboard
36 review ahead of approval could be reduced with a minimum amount set to not include in the PDF invoice
37 package. The Board agreed to try the weekly town order review and approval process with the PDF invoices
38 – the invoice package would not include regular invoices for electric, telephone, etc. and also exclude items
39 that are less than \$500.00, however anything unusual or questionable should be included in the PDF invoice
40 packet for Selectboard members to review. Motion by Dave to authorize the Chair of the Selectboard, or
41 Vice-Chair, to review town orders on a weekly basis, or as needed. Seconded by Roger A. Discussion: Alyson
42 noted that changes can be made to the process after the Board has some time with the weekly process.
43 Voting: 5 in favor, 0 against, motion passed.
- 44 4. **Town FAST Squad FY2019 Expenses** – Review equipment purchases that resulted in the \$2,000 over-
45 expenditure in FY2019. Brad informed the Board that he was unable to attend due to other work
46 commitments. Susan confirmed that the Board does not expect any expenses for FAST Squad in FY2020
47 until Brad has a chance to visit with the Board. Motion by Dave to table the discussion until next month
48 and to not allow any new expenses until the meeting with Brad. Seconded by Roland. Voting: 5 in favor, 0
49 against, motion passed.

- 1 5. **Fire Department Job Descriptions** – The Board accepted the set of Job Descriptions dated August 2019 and
2 agreed that the Department can make changes from time to time if the Department’s approved job
3 descriptions are then provided to the Selectboard for review and acceptance.
- 4 6. **Annual Stipend for Town Fire Fighter Officers** – Dave advocated for moving forward tonight to approve
5 the proposed annual stipends for Officers, by rank, starting in FY2021. The stipend is recognizing that
6 Officers are doing more paperwork for each fire event and are required to keep up with increasing
7 mandatory training responsibilities. Roland agreed that a true volunteer that does not receive some
8 compensation is going away, and the additional requirements is appropriate. Roland asked about the
9 fairness to North Hyde Park / Eden firefighters since the Town supports both departments. Susan stated
10 that the Selectboard was supportive of the stipends for Town Fire and NHP/Eden Fire but would like to
11 hear from North Hyde Park / Eden Fire Department and Town of Eden. Susan noted it would be best to
12 hear from the Eden Selectboard before voting. Brent agreed to bring back comments on the draft “stipends
13 by rank” table that was prepared by Chief Webster and to share it with Chief John Savage. Brent stated
14 that his budget would go up if stipends are incorporated. Susan stated that the potential costs should be
15 finalized by this coming January for inclusion in the FY2021 municipal budget.
- 16 7. **NHP/Eden Fire Department** – Draft Disposition of Assets MOU – Discussion on the draft and will wait to
17 hear comments from Fire District #1, Town of Eden, and the North Hyde Park / Eden Fire Department.
- 18 8. **VASA** – The request to support a proposed crossing of VT 100 at Grimes Road to connect an east-west ATV
19 trail on local roads that was created with the recently approved Hyde Park ATV Ordinance. Motion by
20 Roger to sign the VASA State Highway Access Application so VASA can apply for permission to use a 500-
21 foot section of VT100. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
- 22 9. **Highway Projects**
- 23 **Center Road** – Ron handed out a spreadsheet cost estimate looking at options for repaving the road
24 and improving drainage as needed. Mark French is looking at more quotes to refine the cost estimate
25 which is currently \$925,000 for the 3.2 miles. Matt Reed stated that technology is coming along to
26 reduce some of the costs for watershed analysis with a pretty easy way to calculate culvert sizing. The
27 Board felt that contracting out all the culverts is the best option to allow the highway crew to work on
28 their annual work program. More information will help determine the timing of the project and best
29 funding plan. Roger B. reported that some additional work is needed to find all culverts, but the town
30 crew has marked the 28 cross culvert locations with only one still not found due to its length. There are
31 about 50 additional driveway and road intersection culverts that may need attention.
- 32 **Main Street Stop Sign** – Ron reported that Summit Engineering has plans for a 4-way stop at the
33 Eden/East Main intersection/Depot St/Main St. from an earlier Safe Roads to School grant project. The
34 Board would like to see a sketch and then discuss at the next meeting.
- 35 **Prospect St Turnaround** – Doug Weber from Summit Engineering has met with Mark French and VOHP
36 Electric to identify existing structures along the street and he is preparing plans for a new turnaround
37 for town plow trucks that will be shared with the adjoining landowners.
- 38 **Johnson St Extension Sink Hole** – Ron explained that the State is reviewing the Sink Hole plans and has
39 provided comments to Summit Engineering. The State has identified the proposed concrete pad at the
40 intersection with West Main Street as a negative impact on the Village historic resources and resolving
41 this to retain the feature would delay the project approval and hold up the ROW and bidding process.
42 Ron offered that the pad could be removed from the plan and then resubmitted to the State, but he
43 noted that the Village Trustees had asked that the pad move forward in the planning to facilitate snow
44 storage from sidewalk plowing. Motion by Roger B. to remove the concrete snow pad at the West Main
45 St intersection and to have the town highway crew work with the Village crew to resolve any snow pile
46 issues/needs resulting from this action. Seconded by Roland. Voting: 5 in favor, 0 against, motion
47 passed.
- 48

- 1 10. **J. Hutchins Proposal** for Paving East Main Street is estimated at \$85,000 – Motion by Roger A. to approve
2 the contract with J Hutchins at \$65.00 per ton. Seconded by Roger B. Voting: 5 in favor, 0 against, motion
3 passed.
- 4 11. **Better Connections** – Proposal to extend the work contract with Dubois-King for 2 months – Motion by
5 Roger A. to approve the 2-month extension ending October 31, 2019. Seconded by Roger B. Voting: 5 in
6 favor, 0 against, motion passed.
- 7 12. **Appoint of Town Health Officer** – Motion by Roland to appoint Keith for 3-year as Town Health Officer
8 from 10-01-2019 through 09-30-2022. Seconded by Roger. Voting: 5 in favor, 0 against, motion passed.
- 9 13. **Purchase Orders** – Motion by Roger A. to approve the amendments to two existing purchase orders;
10 FY2020-01 change the expense budget line, FY2019-09 renumber to FY2020-02 with a change to the
11 expense budget line, and new FY2020-03 to Gorman Group for chloride bulk purchase not to exceed
12 \$27,000. Seconded by Roger B. Voting: 5 in favor, 0 against, motion passed.
- 13 14. **Minutes** – Motion by Dave to approve the 07/16/2019 with one change to Page 2, Line 9 – only four
14 members present to vote in favor and approve the 07/18/2019 and 08/07/2019 minutes as written.
15 Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
- 16 15. **Review Town Orders** – Motion by Roger A. to approve the town orders. Seconded by Roland. Voting: 5 in
17 favor, 0 against, motion passed.
- 18 16. **Other Business & Notices** –
- 19 ○ **Grange Roof** – Ron reported that the committee was informed that the selected contractor,
20 Silver Ridge Construction, that they had cancelled the roof project due to workload. The
21 committee is regrouping for a possible 2020 roof repair.
- 22 ○ **E&O Listers** – Two amendments to the Grandlist were reviewed. Motion by Roger A to accept
23 the errors and omissions. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
- 24 ○ **Pocket Park** – Dave noted that Griswold and Ireland are offering the same \$20 reduction per
25 yard for concrete. Brian Shacket stated that his crew is occupied through August and they could
26 be ready in September. Dave thought that volunteers could help Brian Shackett with the
27 project. Advertising for specific work tasks could attract additional community volunteers.
- 28 17. **Adjourn** – Motion by Dave to adjourn at 8:35 p.m. Seconded by Roland. Voting: 5 in favor, 0 against, motion
29 passed.