

1 **Selectboard**
2 December 3, 2019
3 MONTHLY MEETING

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*
5 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581, Hyde*
6 *Park, 05655; info@greenmountainaccess.tv or 802-851-1592*

7 Members Present: Susan Bartlett, Chair; David Gagnier, Vice-Chair; Roger Barry; Roger Audet
8 Members Absent: Roland Boivin
9 Others Present: Ron Rodjenski, Town Administrator; Road Foreman Mark French; Doug Weber,
10 PE, Summit Engineering; GMATV did not videotape this meeting.

11 Susan opened the meeting at 3:00 p.m.

- 12 1. **Welcome and Public Comment** - No public comment.
- 13 2. **Emergency PO** – The Board reviewed the quotes for winter paving. One from J. Hutchins at
14 \$150/ton and Whitcomb Paving at \$160/ton. Pike Industries decided to not submit a quote after
15 reviewing the damaged sites and timeline to complete the work. The pros and cons of paving with
16 frost now in place were discussed, including options for closing the road, driver safety and
17 increased maintenance costs if not paved. Mark French recommended at least two sites be paved;
18 North Hyde Park Road at Thompson and Whitcomb Island Bridge. Roger Barry thought it would
19 be best to wait until spring as pavement won't hold and then it would need to be repaved again.
20 Closing of roads would increase town maintenance costs because North Hyde Park Road is a loop
21 through the area, including a couple school bus routes. The closing of the road would add time for
22 fire response as well. Motion by Roger A. to approve the purchase order FY2020-08 for winter
23 paving not to exceed \$102,000. Seconded by Roger B. Voting: 4 in favor, 0 against, motion passed.

24 **Purchase Order Crushing** – The Board reviewed the increased crushing work completed this
25 past summer for stone crushing which was done in addition to the annual gravel crushing. The
26 original PO was for a Not to Exceed amount of \$38,000. Mark noted that about 2,000 yards of
27 stone was produced. Motion by Roger A. to amend purchase order FY2020-01 to \$40,500 to
28 complete the extra work for stone crushing by McCullough. Seconded by Roger B. Voting: 4 in
29 favor, 0 against, motion passed.

- 30 3. **Vendors and Suppliers Policy** – Ron reviewed the current policy requirements for workers'
31 compensation insurance and the process vendors follow for additional indemnification paperwork
32 and work contracts with the town if they do not carry workers' compensation insurance. The
33 amendment would allow vendors, such as a guest speaker, musicians and others, to come under
34 the town's insurance if they are performing activities on town property and not submit the contracts
35 and indemnification documents. Motion by Roger A to approve the 2019 amendments to the
36 Vendors and Suppliers Policy to allow a paperwork waiver for vendors earning less than \$500.00
37 per year. Seconded by Roger B Voting: 4 in favor, 0 against, motion passed.

- 38 4. **Highway Maintenance** – Doug Weber, PE, Summit Engineering, Inc.

39 **Sink Hole** - Doug noted that the next steps in the project are for the town to hire an appraiser
40 for permanent and temporary easements outside the town highway right-of-ways and the town
41 attorney to begin work on the legal documents. The value of the easements may not be that
42 great since the areas are on difficult slopes and landowners impacted will be contacted to
43 discuss compensation for the easements. Doug noted that depending on the easement
44 acquisition process, a bid could be sent out in Spring 2020. The anticipated costs for
45 maintenance of the new infrastructure is in the pumping of seven new sumps; six new catch
46 basins along Johnson St Extension and the one new swirl separator. The ravine will have no
47 regular maintenance needs.

48 **Main Street** – Susan noted that the four-way stop sign at Eden Street/Depot St is supported
49 in the new Better Connections report and Doug handed out a sketch of the design which can

1 be installed inexpensively. A new traffic ordinance is needed prior to installation to allow
2 enforcement. Doug agreed that the stop situation should encourage people to slow down near
3 the elementary school. The Board agreed that the two new stop signs should be on the 2020
4 highway work plan.

5 **Prospect St** – Doug presented plans for new tear drop turnaround with all work within the town
6 ROW of 3-rods. The Board needs to decide if this work will be done by a contractor or the town
7 highway crew and if by a contractor, funding would need to be included in the FY2021 budget.

8 **Depot St Extension** – Doug reviewed the need for a new catch basin on Depot Street, just
9 north of Depot St Extension to collect stormwater along the curb. Currently, stormwater misses
10 the existing catch basin on the corner and crosses the end of Depot St Extension, heading
11 toward the Aaron Martin parcel. This project is on hold until grant funding support is secured.

12 5. **Village Highway Maintenance** – The Board discussed drafting a letter to the Village Trustees to
13 ensure that the upcoming Village water system project includes costs for repaving. Another issue
14 is the cost of using sand on sidewalks this winter and the removal of snow piles, both practices
15 increasing the costs for everyone. Mark felt that salt was best for sidewalks compared to the sand
16 that is being applied to sidewalks by the Village crew to protect dogs' feet. Roger A. noted that the
17 sand being used is a sand/salt mix. Mark received a complaint about the conditions of sidewalks
18 from pedestrians last winter and he expects more this year, as the Village crew doesn't respond
19 promptly during or after a storm event which allows ice to build up on weekends or sometimes the
20 Village crew plows snow into the road after the road has been treated by the town crew. Mark felt
21 that salt needs to be applied to sidewalks and the plowing of sidewalks should not result in snow
22 entering the roadway. The option of taking over sidewalk maintenance was discussed, possibly
23 with costs for a new sidewalk plow or snow blower unit. The letter to the Village could provide
24 options and costs for sidewalk maintenance. The draft letter could also be reviewed by the town
25 attorney. The costs for hiring out sidewalk maintenance will be explored by Dave. Mark was
26 concerned that the village maintenance practices are increasing town highway costs.

27 6. **Personnel Policy** – The Board received copies of the 2019 amendments to continue to their
28 review of the policy and Susan asked that members prepare for a discussion at a future meeting.

29 7. **Adjourn** – Motion by Dave to adjourn at 5:05 p.m. Seconded by Roland. Voting: 4 in favor, 0
30 against, motion passed.