

1 **Selectboard**  
2 **May 8, 2020**  
3 **Special “Virtual” Meeting**

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*  
5 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581, Hyde*  
6 *Park, 05655; [info@greenmountainaccess.tv](mailto:info@greenmountainaccess.tv) or 802-851-1592*

7 **Members Present:** Susan Bartlett, Chair; Roger Audet; Roland Boivin; Brian Shackett. (All by phone)  
8 **Members Absent:** Vacancy  
9 **Others Present:** Ron Rodjenski, Town Administrator; Carol Fano; Town Clerk Kim Moulton;  
10 **GMATV Michael Reis; (all by phone)**

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11 Susan opened the meeting at 9:02 a.m.

- 12 1) **Welcome** – Additions to the agenda: Appoint 1111 highway permit agent, park & ride use request,  
13 Center Rd paving grant due May 15. Ron noted that the advertisement for the open Selectboard  
14 position, with a term ending March 2021, was published in the News & Citizen yesterday. Letters of  
15 Interest are due May 15. Front Porch Forum announcements this weekend.
- 16 2) **Highway Projects** – Brian reported that the oil-water separator installation is moving forward with  
17 revisions to the plans to join the floor drains into one pipe then into the separator tank. The tank will  
18 be located by the dumpsters in the southwestern corner of the garage yard. A revised plan is at the  
19 engineer’s office to get their ok for construction. Brian wants to video the pipes under the foundation  
20 to make sure they are in good condition so they can be reused rather than digging and replacing  
21 those pipes. Susan asked about increasing the size of the tank to reduce the number of trips to clean  
22 out the solids. Roland thought that once a year to start will be needed and then the Town can  
23 determine if pumping needs to be on a two- or three-year cycle. Susan asked if capital funds remain  
24 for the garage project and Ron said yes. The easterly gable end needs some siding work and Mr.  
25 Harris can do the work. Brian stated he will report back to the Board soon.
- 26 3) **Re-Open Town Buildings** – Kim reported that she has set up a land record researcher appointment process  
27 that is active now and working. In a small space, it will be hard to have a safe working space, noting that  
28 continuing to have staff working at home is likely to be a part of the future for a while. Ron reviewed the  
29 Covid-19 Exposure Control Work Plan and the enforcement required by department heads and general  
30 oversight by Town Administrator. Brian said if there is no 6-foot separation then masks should stay on. Kim  
31 noted that the thermometers are ordered but not delivered yet. Susan suggested face shields could be more  
32 comfortable and Vin Facaci, Hyde Park business owner, is making them. Kim is using a flexible work schedule  
33 to reduce in-office contact. Motion Roger to approve the 2020 Hyde Park COVID-19 Program and Exposure  
34 Control Plan and the order to gradually reopen town facilities. Seconded by Roland. Brian asked that all entry  
35 areas have the required postings advising sick people should not enter town facility. Kim said she will follow  
36 the Governor’s Order to help guide the re-opening. Voting: 4 in favor, 0 against, motion passed.
- 37 4) **Roundabout Maintenance Plans** – Roland reported that he discussed with Ron, Jim Cota & Ernie Patnoe from  
38 D8 and Jane Brown regarding maintenance. Roland stated that the State won’t give us 48” signs because their  
39 supplies are low, noting that the Cambridge roundabout does look good with volunteers supporting that  
40 maintenance. Roland stated that the Town needs signs for the roundabout maintenance unless the State  
41 would set up the sign package when needed. Roland noted that the maintenance was forgotten during the  
42 design and construction phase. Not all taxpayers want to pay for a nice looking roundabout. Ron read  
43 yesterday’s email from Jane Brown hoping the Town and State could come up with a long-term solution to  
44 maintenance. Roland asked if the Village could help. Susan said that with a \$1,000 from State, that could help  
45 make a plan work, 4’ signs should not be an issue and volunteers could be invited to help. Roland asked where  
46 it will stop from the State. Roger asked for a list of volunteer commitments and Susan asked for plan to follow  
47 if no volunteers. Roland stated that mulching would be a problem, more than mowing. Brian asked for a  
48 maintenance plan that would include plantings with low maintenance. Ron will report back on May 18.

- 1 5) **Paving Contract – Spring Paving** – Ron reviewed the ECI contract which was the low bid of three response.  
2 Costs are reimbursable at 92.5% from the Nov 1 FEMA event. Motion by Roger to award the 2020 Spring  
3 Paving Contract to ECI for \$102,025. Seconded by Roland. Voting: 4 – 0 in favor, motion passed.
- 4 6) **Ditching Contract for FEMA eligible work** – Brian asked that Mark French provide a ditch list early next week  
5 and see if a draft bid could be reviewed May 18. Brian thought that a 5<sup>th</sup> person on the town crew with a new  
6 large town excavator for ditching would be a good improvement for the town crew. Susan asked how the  
7 FY2020 budget was doing with the COVID-19 event and an update on May 18 would be good. Kim reported  
8 that no new tax payment reductions have been observed as most property taxes are now paid by banks.
- 9 7) **Town Resident Face Mask Program** – Susan reported that people are very appreciative of the program and a  
10 terrific group of volunteers is making masks. A post card mailing, at a cost of \$500 or less, is being proposed  
11 to help get the word out with an anticipated increased need for masks as more businesses open with masks  
12 required. Currently deliveries are done by Susan Bartlett and Carol Fano with instructions on washing. Kim  
13 asked about the number of masks and Susan said about 70 have been delivered so far at no cost. The Board  
14 had no objection to moving forward with the mailing.
- 15 8) **Fundraiser** – Big Change Roundup – Permission to use Park & Ride with protocols for distancing and masks.  
16 Motion by Roger to approve the use of the Park & Ride for one day fundraiser. Seconded by Brian. Voting: 4  
17 in favor, 0 against, motion passed.
- 18 9) **1111 Permits** – Susan suggested Brian Shackett be approved as the 1111 authorized agent. Brian did not object  
19 as he had done it before for the Town of Elmore. Motion by Roger to authorize Brian Shackett to approve  
20 1111 permits on behalf of the Selectboard, Seconded by Roland. Voting 4 in favor, 0 against, motion passed.
- 21 10) **Annual Town Highway Grant Program** - Approve \$175,000 grant application for Center Road due May 15.  
22 Ron noted that this is the third try for this grant. Motion by Roland to apply for 2020 Town Highway Grant  
23 for re-paving of Center Road. Seconded by Brian. Voting: 4 in favor, 0 against, motion passed.
- 24 11) **Executive Session** – Motion by Roland to move into executive session to talk about labor negotiations  
25 regarding the highway department. Seconded by Roger. Voting: 4 in favor, 0 against, motion passed. The  
26 Board came out of executive session. Special meetings set for May 11 at 9:00 a.m. to work on the labor  
27 negotiations and May 18 at 5:00 p.m. to possibly meet with the Union and Highway employees, then starting  
28 the regular monthly Selectboard meeting at 6:00 p.m.
- 29 12) **Adjourn** – Motion by Roger to adjourn at 11:14 a.m. Seconded by Brian. So, voted.