

1 **Selectboard**
2 **August 27, 2020**
3 **Special “Virtual” Meeting**

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*
5 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581, Hyde*
6 *Park, 05655; info@greenmountainaccess.tv or 802-851-1592*

7 Members Present: Susan Bartlett, Chair; Roland Boivin; Roger Audet; Brian Shackett
8 Members Absent: Dave Gagnier
9 Others Present: Town Finance Director Alyson Cusson
10 Virtual Attendees: Town Administrator Ron Rodjenski; Ryan Nolan; Town Clerk Kim Moulton

11 Susan opened the meeting at 4:30 p.m.

- 12 1) **Welcome** and accept agenda.
- 13 2) **Selectboard iPad loaner program update** – Susan reported that she is now using a Selectboard
14 loaner iPad and recommends everyone take advantage of it because it is very helpful to keep town
15 stuff separate from personal computer files, reading town documents and researching topics for town
16 decision making. Roland and Roger expressed interest in the iPad loaner and Alyson will help the
17 members get up and running with each member having unique email addresses through the town
18 server. Susan noted a small additional fee for the individual emails rather than using just one address
19 for the board members to all use does need to happen and the Board agreed all members should be
20 setup as soon as possible.
- 21 3) **Law Enforcement Study Group** – One letter of interest was received from Chris Jones on Gingras
22 Road. The Board asked that another ad be placed on Front Porch Forum, no appointments at this
23 time.
- 24 4) **COVID-19** – State and federal grants update – Alyson is tracking expenses and reviewed the grant
25 programs. Motion by Roland to authorize Kim and Alyson to prepare and submit the FEMA C-19,
26 LGEM and VT Cares funding applications for reimbursement of expenses and for land record
27 digitization. Seconded by Roger. Discussion: Alyson reported that the FEMA reimbursement has
28 been submitted and the Local Government Emergency Relief grant is also being pursued. Kim is
29 seeking \$20,000 for land record digitization which is planned to be matched with \$4,000 from the
30 records restoration reserve fund, to provide land records farther back than the current 2005 online
31 records. Voting: 3 in favor, 0 against, motion passed
- 32 5) **RFP Excavation Services:** Center Rd culverts Phase 2, upper portion (Bids opened today). Susan
33 reviewed the bids and Roger felt the award should go to the low bidder; results were J Hutchins
34 \$74,108.00 & Dale E. Percy \$70,000.00. The Board discussed the Phase 1 work which is planned to
35 start soon and time to coordinate and oversee two contractors at one time was seen as a negative
36 factor but the project is broken up into two halves so except for pave patching, the work does not
37 overlap. Motion by Roland to award the Phase 2 Center Road culvert work to Percy as low bid at
38 \$70,000.00. Seconded by Roger. Voting: 3 in favor, 0 against, motion passed
- 39 6) **Green Mountain Byway** – Marketing Support from Economic Development Fund. Ron reviewed the
40 history of the Byway extension to Cambridge and need to support the GMB website development
41 (previously managed by Stowe Business Assoc) and to develop marketing materials with the State.
42 The Economic Development Reserve Fund is identified as a funding source for this contribution.
43 Susan noted that the Lamoille Valley Rail Trail is a big asset to the region and construction of the
44 final segments is hoping to move forward soon. The Lamoille Economic Development Corporation is
45 the fiscal agent for the GMB Committee, which is made up of six towns, Hyde Park, Johnson,
46 Cambridge, Morristown, Stowe and Waterbury. Motion by Roger authorize the use of \$1,000 from the
47 Economic Development Reserve Fund for the GMB Committee’s work. Seconded by Roland. Voting:
48 3 in favor, 0 against, motion passed.

- 1 7) **RFP Paving Projects**; Review work to be completed on five roads – Ron reviewed the four bids that
2 were opened last week that were found to be not comparable, the scope of work advertised would be
3 expensive to construct, and that he, Brian and Mark French spoke with the low bidder earlier this
4 week to review these concerns. Motion by Roland to reject all four bids submitted and seek new bids
5 from those four companies with a modified scope of work for Fitch Hill Road, Hillside Lane, Centerville
6 Road lower section, and Prospect St with bids due Sept 1st . Seconded by Roger. Voting: 3 in favor,
7 0 against, motion passed. Brian arrived at this point. Susan updated Brian on the actions taken so far
8 this evening.
- 9 8) **Holmes 1111** Access Permit 1777 Center Road – The Board discussed the sight line and need to
10 clear brush to the north – Mark French will need to inspect and approve of final clearing before use
11 of the second drive. The second access for Holmes is not recommended by town policy but there is
12 a swale crossing his property which is avoided by the proposed second access and the access was
13 existing just unused for some time. Ron noted that the 1111 is required by town policy because he is
14 changing the use of the residential property to residential with a home occupation or a small business
15 use. The Board felt that for this situation a second access was ok if sight line to the north can be
16 improved. The Board felt the new Wolf Den access off the turnaround area would be ok as it is a low-
17 density area and Brian could move forward with issuance of the 1111. Brian reported that a request
18 to perform drainage work on the Class 4 portion of Beam Road had been received. Brian visited the
19 site and observed that the town currently plows onto private properties before turning around about
20 1,000 feet south of the end of the Class 4. Susan noted that there are a few other roads in town in
21 similar situations which the Board should investigate – ex. public maintenance on private roads
22 without a public easement or public ROW. Susan asked Ron to prepare a list of these roads for a
23 future meeting. Susan suggested setting up a policy with a process to follow to review these situations
24 when they arise so the Town can work to clarify the public status and maintenance issues.
- 25 9) **Executive Session:** Motion by Brian to discuss negotiating or securing of real estate purchase or
26 lease options – 1 V.S.A. 313 (a)(2) and labor negotiations concerning Local 300. Seconded by Roger.
27 Voting: 4 in favor, 0 against, motion passed.
- 28 10) **Paving Bids Due 9/01** – Susan asked about the bid opening next week. Motion by Roland to
29 authorize Brian to review the bids and award the paving project if there are no irregularities. Seconded
30 by Roger. Voting: 4 in favor, 0 against, motion passed.
- 31 11) **Adjourn** – Motion by Roland to adjourn at 6:25 p.m. Seconded by Brian. So, voted.