

1 **Selectboard**  
2 **March 30, 2020**  
3 **MONTHLY MEETING**

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes.*  
5 *Meetings may be videotaped; recordings are held by Green Mountain Access Television. GMATV info: PO Box 581, Hyde*  
6 *Park, 05655; [info@greenmountainaccess.tv](mailto:info@greenmountainaccess.tv) or 802-851-1592*

7 **Members Present:** Susan Bartlett, Chair; Roger Audet; Roland Boivin; Brian Shackett (all by phone)  
8 **Members Absent:** Roger Barry  
9 **Others Present:** Ron Rodjenski, Town Administrator; Town Clerk Kim Moulton; Road Foreman  
10 Mark French; Ryan Nolan; Finance Director Alyson Cusson; Carol Fano; GMATV  
11 did videotape this meeting (Livestream/YouTube).

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12 Susan opened the meeting at 3:40 p.m.

- 13 1) **Welcome** – No changes to the agenda and no public comment.
- 14 2) **Report and Update on COVID-19** – Town Clerk Kim Moulton reported that the town clerk’s office  
15 closed 03/17/2020 and calls & emails provide continued office services at a reduced level of demand.  
16 The Board advised that employee safety was the priority. Kim reported that she is staggering shifts  
17 with Kristan so only one person is in the office. Motion by Brian to close all public facilities to the  
18 public through April 15. Seconded by Roger A. Voting: 4 in favor, 0 against, motion passed.
- 19 3) **Summer Highway Work Plan** –  
20 SIGNS - Brian Shackett offered that sign installations are something the VT DOC crew could do, if they  
21 are allowed back to work, and they would need to borrow the Morristown highway crew’s  
22 installation equipment. Alyson noted that the current highway sign budget has \$3,141.43 remaining  
23 to be spent by June 30, 2020.  
24 CENTER RD – The Board asked that bids be pursued to add 6” of gravel then reclaim the road to  
25 improve the subbase. Then, while a gravel surface, the culverts can be replaced, and a base asphalt  
26 layer added before winter. In 2021, the topcoat of asphalt on the entire 3.2 miles would be done.  
27 Mark French had a concern that the amount of gravel would reduce the existing supply and other  
28 roads need gravel while Center Road is being rebuilt. Brian noted that Ken Harvey felt most of Center  
29 Road has at least 24” of existing good gravel subbase, noting that the culvert at Gowen Road should  
30 be extended by at least 10-feet. Roland stated that having a contractor replace culverts will free up  
31 the town crew for work on other roads. After the culvert sizing is determined, then a contractor could  
32 be asked to provide a budget number to complete all work over two seasons.  
33 OTHER PROJECTS – **Fitch Hill** Reservoir and water line project is in limbo while the state adjusts to  
34 the Stay Home Stay Safe Order. The town’s plan to rebuild that road bases is tied to the water  
35 project’s first task of removing the town highway pavement. **Prospect Street** is similar, as that road  
36 surface project was tied to the same contractor on Fitch Hill removing pavement on Prospect St.  
37 **Town garage** work remaining is the construction of a new work bay, and oil/water separator, with  
38 some exterior siding work on the east end. Brian offered that VT DOC can help with the construction  
39 if they are allowed back to work.
- 40 4) **Outdoor Consumption** – The annual liquor license for outdoor consumption at Ten Bends Brewery  
41 was reviewed. Motion by Brian to approve the Outdoor Consumption Permit for Ten Bends Brewery.  
42 Seconded by Roger. Voting: 4 in favor, 0 against, motion passed.
- 43 5) **COVID-19** – Ron reported that the town website has a new Emergency Management page to collect  
44 information on COVID-19 to share with the public.
- 45 6) **Possible Executive Session:** No executive session.
- 46 7) **Adjourn** – Motion by Roger to adjourn at 4:24 p.m. No objection, so adjourned.