

1 **Selectboard**
2 April 5, 2021
3 Virtual Meeting Minutes

4 *All minutes are draft until approved by the Selectboard; please check future minutes for approval of these*
5 *minutes. Meetings may be videotaped and posted on YouTube; GMATV info: PO Box 581, Hyde Park*
6 *info@greenmountainaccess.tv or 851-1592*

7 Members Virtual: Susan Bartlett, Chair; Dave Gagnier; Chasity Fagnant, Roland Boivin; Brian Shackett
8 Members Absent: None
9 Virtual Attendees: Ron Rodjenski, Town Administrator; Richard Pearson; Roger Audet; Chris Peel; Mark
10 French, Road Foreman; Kim Moulton, Town Clerk and Treasurer; Brent Lanpher;
11 GMATV did record this meeting.

12 Susan opened the meeting at 6:01 p.m.

- 13 1. **Welcome**, changes to agenda and public comment. Roger Audet asked about “other calls” in the
14 annual fire department report and why no data on mutual aid calls was provided. Roger asked for
15 more information on call numbers and for an update on Hyde Park’s 911 sign installation program in
16 2020. Susan asked Roland to follow up with Chief Carrier. Roger asked to be on the April 19th
17 meeting to speak about Fire District #1. Roger will give an update on the law enforcement study
18 group on the 19th as well. Richard Pearson introduced himself as a candidate for planning
19 commission and the LCPC TAC town representative, being able to bring engineering & planning
20 board experience to the commission. Ron provided an overview of the options for appointments,
21 including increase membership to seven members to allow both Richard Pearson and Chris Peel to
22 be appointed with the possibility of one Selectboard member to fill all seven positions. Susan offered
23 that a decision could be made on the seventh position at the board’s monthly meeting.
- 24 2. **Fire Bylaws** with Fire Chief Brad Carriere; Brad stated that there were no edits from the membership
25 to the 02-19-2021 draft so it can now move to town attorney for review. Roger Audet asked for the
26 number of calls to NHP/Eden and what were the “other calls” in the town report. Brad will get the
27 information for Roger and regarding 911 house # signs, he stated that Centerville Road was done
28 last year, and Center Road is planned for 2021. The Board talked about the fire bylaws needing town
29 attorney review, voting on department matters if a non-Hyde Park resident, and the attendance
30 policy. Dave asked about turn-out gear for firefighters not attending fires and Brad stated 17 current
31 members on roster and 3 are not showing up but they are on notice with a full roster being 24
32 firefighters. Ron stated that the Bylaws should be ready for adoption at the April 19 monthly meeting.
- 33 3. **COVID-19** – Policy is changing at the State level and the town will need to keep up with any new
34 guidance from the State. At fire meetings, they can have one non-vaccinated and others without
35 masks but if two are present that are unvaccinated then everyone masks. The Board agreed to follow
36 state guidance as it comes out to allow loosening of the closed facilities policy. Dave noted that the
37 town office service has been excellent during COVID based on his recent experience with both the
38 town clerk and zoning office.
- 39 4. **Paving 2021 RFP** – Estimated project cost is more than available. Mark French said there is savings
40 in one project with high tonnage to save taxpayer funds which could be done with a one-year note.
41 The Board agreed to send out the RFP now, knowing that Sterling View Road needed more attention
42 to remove mud and add gravel/fabric before paving. Town Finance Director Alyson Cusson reported
43 that she is getting quotes for borrowing to pay for the work.
- 44 5. **Contract for Services** – Highway Construction Management/Inspection Services RFP that was
45 advertised resulted in only one response from Dick Grogan. Susan stated she saw inspection
46 services separate from moving to a 5th full-time person. The Board will see how the contracted
47 services works this year and decide at budget time to continue or not. Dave stated that an excavator
48 would get more work done than adding a 5th person. Dave suggested that an \$80,000 rubber track
49 12,000-lb excavator is a good move to get more work done this summer. Susan stated that the
50 excavator would also need a good operator and Mark stated that he needs both the 5th man and an
51 excavator. Roland stated that an excavator rental is an option and Mark said that would run the risk
52 of having it in Hyde Park for a specific time but then having distractions during the rental period, so

1 it was not used. Mark explained that a lot of work gets done with a four-person crew, but some
2 projects are still deferred. Susan suggested moving the discussion on a fifth-person to this Fall's
3 FY2023 budget process with an excavator purchase pursued now to help get more work done. Mark
4 advocated for but realized that taxpayers should not be asked to move on both at the same time.
5 Brian said pricing should be looked at to include a trailer and Dave noted \$100,000 cost includes a
6 trailer. Susan asked for more pricing information at the next meeting. Brian agreed more numbers
7 should be researched before deciding. Dave stated the budget process should include the increase
8 to 5th full-time for FY2023 or later, not taking funds from other line items to make the change early in
9 FY2021 or FY2022. Mark stated that a 5th person still does not provide enough crew to properly flag
10 construction zones, so closing roads was better than flaggers and better for taxpayers. Brian asked
11 about training part-timers to reduce the cost and Mark stated it was hard to find reliable help to flag
12 only and the cost to hire flaggers is about \$1,000/day. Mark suggested looking at lease arrangement
13 for a new excavator which could work better than a purchase as some towns have found out. The
14 excavator lease, rental or purchase will be discussed on April 19.

15 6. **Purchase Order** – new pickup & plow to replace 2013 Silverado. PO# 2021-06 NTE \$40,000 – Brian
16 stated that Bokan has a F-350 for \$24,808 after a \$14,500 trade. Mark noted that other dealerships
17 could not provide the municipal discount of about \$10,000 due to limited supplies. Brian
18 recommended that the F-350 be purchased and due to aluminum bed, the bed should be lined to
19 reduce the chance of the bed cracking from loading and unloading, noting seat covers should go on
20 since they are cloth. Mark recommended stainless steel plow and additional costs in the PO are for
21 painting the doors, radios, and spray bedliner. Motion to approve the PO #2021-06. Seconded by
22 Roland. Voting: 5 in favor, 0 against, motion passed.

23 7. **Planning Commission** Letters of Interest – Chris Peel introduced himself to the Board. Susan
24 advised that moving to seven members allows both to be appointed and she could be #7 until a new
25 member can be appointed. Motion by Brian to increase the PC from 5 to 7 members. Seconded by
26 Roland. Voting: 5 in favor, 0 against, motion passed. Motion by Brian to appoint Chris Peel with a
27 term ending 2023 and Richard Pearson with a term ending 2025, Seconded by Roland. Voting: 5 in
28 favor, 0 against, motion passed.

29 8. **Consent Agenda** Motion by Brian to approve the following items on the consent agenda. Seconded
30 by Chasity.

31 a) Renaming “Old Barn Lane” to “Dairy Haven Road” for Jones 6-lot Subdivision

32 b) Purchase Order #2021-05 – Mower Deck “DB H5.21” NTE \$16,000.00

33 c) Marilyn Zophar to Solid Waste District Representative to 2022

34 d) Richard Pearson to LCPC Transportation Advisory Committee (TAC), Town Rep. to
35 June 2021

36 e) Ron Rodjenski to LCPC TAC, Alternate to June 2021

37 f) Dawn Archbold to Emergency Management Coordinator to 2022

38 Discussion: Ron noted that the mower deck had reached its useful life and this purchase
39 is in the draft capital plan for this fiscal year. Voting: 5 in favor, 0 against, motion passed.

40 9. **Old Business**

41 **\$50,000 Paul Bruhn Grant** – Chasity reported that Lisa Ryan provided information on the grant
42 which is restricted to windows and PTV would advise the town on other projects being planned
43 at no additional cost. Chasity stated that bridge financing might be needed since it is a
44 reimbursement grant. Dave asked if modern doors could be installed, and Chasity said yes the
45 doors could be replaced with modern materials. The Board was good with moving forward with
46 the grant following Chasity's research.

47 10. **Adjourn** – Motion by David to adjourn, seconded by Brian. So voted at 8:20 p.m.