

Selectboard
August 16, 2021
Hybrid Meeting Minutes

All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes. Meetings may be videotaped and posted on YouTube; GMATV info: PO Box 581, Hyde Park info@greenmountainaccess.tv or 851-1592

Members Present: Susan Bartlett, Chair; Brian Shackett; Dave Gagnier; Roland Boivin
Members Virtual: Chasity Fagnant (first 30 mins, then in-room)
Members Absent: None
Attendees Present: Ron Rodjenski, Town Administrator; Road Foreman Mark French; Fire Chief Brad Carriere; Nick Manosh
Attendees Virtual: GMATV did record this meeting.

Susan opened the meeting at 6:01 p.m.

1. Welcome. No changes to agenda and no public comment.

2. Highway Department:

- a) **Center Road Reclaim Quotes** – Nick Manosh was present to discuss his low quote, advising that he felt the reclaim work will take about six days and then he could come back before Pike paves in mid-September if the town grades prior to compaction. Mark explained that having Pike fine grade eliminates the finger-pointing. Nick suggested that he could try to schedule with Pike so that the compaction occurs just before paving but not after the initial reclaiming. Chasity asked Nick if he would warranty someone else's work. Nick asked if Pike would warranty the paving even if no reclaim was done. Susan suggested that Nick and Mark talk to Pike about the plan to compact just before Pike paves. Motion by Dave to award the project to N.A. Manosh for \$45,000. Seconded by Brian. Voting: 4 in favor, 0 against, 1 abstention as Roland is employee of Manosh, motion passed.
- b) **3-Acre Stormwater Permit** – Grenier Engineering & Sterling View Coop – The State has determined that the Town must Co-Sign the park's 3-acre permit application. Ron will research with the town attorney or VLCT and bring recommendations to the next meeting.
- c) **Highway Department IBEW Local 300** – Motion by Brian to accept the July 1, 2021 Collective Bargaining Agreement which covers four years with the fourth year having a wage re-opener clause. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
- d) **Memo on Town Road Grader Operator** – The Board reviewed the memo from Mark French stating that Jasson Wells has successfully completed his probation period.
- e) **Grants-in-Aid \$17,240 Bid Result** – Manosh was the low bidder for the Class 4 Diggins Road Phase 2 project at \$16,270. Ron discussed knotweed disposal options, each with pros & cons, such as storing excavated at a town parcel, bringing to Harvey stump dump, and trucking to Coventry landfill. Ron will work on the stump dump options. Motion by Brian to accept the Manosh bid for the Diggins Road GIA work of \$16,270. Seconded by Dave. Voting: 4 in favor, 0 against, 1 abstention as Roland is employee of Manosh, motion passed.
- f) **Grants-in-Aid \$14,800 Grant #GA0102.** Motion by Brian to accept the grant for Diggins Road Class 4 Phase 3 in the amount of \$14,800 & authorize the Town Administrator to sign all grant paperwork. Seconded by Dave. Voting: 5 in favor, 0 against, motion passed.
- g) **Excavator Purchase** – Brian reported that during some recent on-site testing, the Hyundai was difficult to operate and had some issues, but Pete's Equipment repair crew was very prompt. The next excavator, the second low bid, was a Volvo. Mark reported that Ryan and Mark had tried the Volvo and they had no concerns. Alyson submitted a memo with some financing options which included a one-year loan to allow time for the town audit to be completed and verify the amount in capital reserves. Brian will try to operate a Volvo that is available in the area and report back to the Board. Brian and Mark are discussing trailer purchase options and will work on that recommendation for the next meeting.

- 1 h) **Brook Road Guardrail** – Interim Safety Measure & Cost Estimate. Summit Engineers has
2 prepared a site plan with an estimated installation cost of \$20,000. Ron will check with FEMA
3 about reimbursing some of the installed safety measures. Dave noted that concrete barriers for
4 stabilizing the slope could be added to support the guardrail. Motion by Brian to move forward
5 with Summit’s plan and complete in the most cost-effective manner with quotes secured.
6 Seconded by Dave. Voting: 5 in favor, 0 against, motion passed.
- 7 i) **Prospect St Plantings** – J. Hutchins has proposed a contract change of \$59,977.50 for
8 stormwater system installation which is pending a state grant award estimated at 50% or higher
9 to install the system. Ron noted that the stormwater system material delivery requires a 4 or 5-
10 week lead time. Ron is working with Peter Danforth on the vegetation design for inside the road
11 loop which would be installed after construction. Mark reported that J Hutchins is concerned that
12 the water line work has been delayed and could push the paving of Fitch Hill to 2022. Motion by
13 Brian to approve the \$59,977.50 change order if the stormwater grant is 60% or higher. Seconded
14 by Dave. Voting: 5 in favor, 0 against, motion passed.
- 15 j) **Center Road Culvert** – Brian reported that Percy came back on August 9th and recompacted the
16 full width of the road over the culvert just north of Cleveland Corners Road. Brian stated that it
17 was evident that the roadbed above the culvert on the northbound lane was poorly compacted in
18 2020, resulting in the initial failure of the pavement patch over the winter. Brian felt the recent
19 repair work resulted in good compaction. The town’s inspection contractor, Dick Grogan, wrote
20 an email approving the work that he observed that morning. Motion by Brian to accept the repair
21 work by Percy and to issue a release from the one-year warranty for the work completed August
22 9, 2021. Seconded by Dave. Voting: 5 in favor, 0 against, motion passed.
- 23 k) **Diesel Fuel Contract** – Seeking 3-year contract. Motion by Roland to award a 3-year contract to
24 SB Collins at 6 cents over wholesale. Seconded by Dave. Voting: 5 in favor, 0 against, motion
25 passed.
- 26 l) **Road Name Request:** Ron reported that recent zoning permit applications have raised the need
27 to issue two new road names and the landowners have proposed Lorraine Lane off VT100 (Pirie
28 2-lot subdivision) & Tilly Drive (3-lot Marcoux Subdivision) Motion by Chasity to approve the two
29 road names. Seconded by Brian. Voting: 5 in favor, 0 against, motion passed.
- 30 3. **Finance discussion** – Susan suggested that the Board have one special meeting near end of
31 September to focus on town capital reserve funds, audit process, ARPA funds and project selectboard
32 process, FEMA reimbursement process, debt limits, a formal vs draft capital plan, cash management
33 goals. Board members will send Susan possible dates for a special meeting.
- 34 4. **Animal Control** – The VT Judicial Bureau requires that a local official be the “Custodial Official” before
35 they will issue a ticket book for ACO enforcement. Motion by Brian to appoint Animal Control Officer
36 Keith Ulrich as a custodial official for acquiring and issuing municipal tickets. Seconded by Chasity.
37 Voting: 5 in favor, 0 against, motion passed.
- 38 5. **North Hyde Park Planning Advance** – A draft planning advance package was reviewed which
39 requests \$60,000 for infrastructure study in North Hyde Park, focused on wastewater treatment. The
40 project would be led by Lamoille County Planning Commission as project manager to work with the
41 local committees and town boards. Motion by Brian to approve the North Hyde Park planning advance
42 request to the Agency of Natural Resources which will focus on both the wastewater system at the
43 Gihon Valley Hall and a decentralized sewer system. Seconded by Chasity. Voting: 5 in favor, 0
44 against, motion passed.
- 45 6. **LUHS Soccer Bottle Drive & Facility Use Policy** – Motion by Dave to approve the use of the
46 municipal park and ride for a bottle drive on 9/11/2021. Seconded by Chasity. Voting: 5 in favor, 0
47 against, motion passed. Motion by Brian to amend the facility use policy and allow the town clerk to
48 approve the use of the park and ride to be used for fundraisers if there is no conflict with other events.
49 Seconded by Dave. Voting: 5 in favor, 0 against, motion passed.
- 50 7. **Errors and Omissions** – Motion by Roland to sign the E & O to add the second owner’s name at
51 2260 Battle Row Road. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
- 52 8. **Town orders:** The Board reviewed the town orders presented by the town finance director. Motion by
53 Brian to approve the town orders. Seconded by Chasity. Voting: 5 in favor, 0 against, motion passed.

- 1 9. **Minutes:** Motion by Brian to approve the 07/19/2021 minutes as written. Seconded by Chasity. Voting:
2 5 in favor, 0 against, motion passed.
- 3 10. **Other Business**
- 4 a. The Town Personnel Policy draft amendments have been sent to the town attorney for review
5 with comments due in two months. Ron and Chasity will be working with Attorney Brines on
6 the amendments which will come back to the Selectboard for review and approval.
- 7 b. Hyde Park Summer Health Fair is August 21 – 10:00 a.m. to 2:00 p.m. with a table for Covid
8 shots, hot dogs and ice cream, bike helmet fittings and informational tables from Healthy
9 Lamoille Valley.
- 10 c. VT100 NHP Speed Limit – The State has issued a preliminary approval to extend the 35 MPH
11 speed limit zone 200-feet north of Locke Ave. The VTrans Traffic Safety Committee public
12 hearing is Aug 23 to make a final decision. Ron will send a note to VTrans stating that the Town
13 remains supportive of the change.
- 14 d. Michael B./5659VT100 – Ron provided an update on his work with Capstone Community
15 Action to assist Michael with catching up on his utility payments and securing funds to re-
16 acquire the deed to the property. The Town’s eviction notice ends on 08/31/2021, after which
17 the Town may pursue a court order for eviction. Ron stated that Capstone has been great to
18 work with and there is recent positive movement in finding financial assistance to allow Michael
19 to catch up on utility arrearages and aid in a job search.
- 20 11. **Personnel** – Motion by Brian to move into exec session to discuss personnel. Seconded by Chasity.
21 Voting: 5 in favor, 0 against, motion passed. Ron left the meeting during executive session.
- 22 12. **Personnel** – Motion by Brian to increase the hourly rate of pay for Mark French to \$27.00 retroactive
23 to the pay period including July 1, 2021. Seconded by Chasity. Voting: 5 in favor, 0 against, motion
24 passed.
- 25 13. **Adjourn** – Motion by Brian to adjourn, seconded by Chasity, so voted at 9:55 p.m.