

TOWN OF HYDE PARK, VERMONT  
**NOTICE OF REQUEST FOR STATEMENTS OF  
QUALIFICATIONS FOR ENGINEERING SERVICES**

The Town of Hyde Park and Hyde Park Fire District #1 are working on capital planning and investments and has initiated the process of obtaining Statements of Qualifications from qualified engineering firms detailing said firm's qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. The Town or F.D. #1 may select the same or different consultant for all or some of the below project categories. Required professional services will include, but are not limited to, preliminary engineering services, design and construction related services, preparation of bidding and contract documents, compliance with ARPA guidelines, participation in the evaluation of bids received and monitoring and inspection of construction activities to ensure compliance with plans and specifications associated with any of the following project categories.

**Project Categories:**

The Town of Hyde Park is seeking qualified consultants to provide services under, but not limited to, the following general categories.

- **Wastewater;** wastewater master studies, system management, TMDL compliance, modeling, projects scopes, system improvements, permit compliance, design, RFP production for Capital Projects, bid and construction review services, and other associated services.
- **Water;** system management, surveys, capacity improvements, RFP production for Capital Projects, bid and construction review services, and other associated services.
- **Transportation;** planning and studies, design (including but not limited to roadway and sidewalk designs), RFP production for capital projects, bid and construction review services, installation, signalization, signage, traffic calming, Complete Streets, bicycle and pedestrian enhancements and safety.
- **Stormwater;** system management, TMDL compliance, modeling, project scopes, system improvements, permit compliance, design (including but not limited to drainage structures), RFP production for Capital Projects, bid and construction review services, and other associated services.
- **Structural;** structural engineering, structural maintenance, design installation and other associated activity.

Procurement of such services will be in accordance with elements of the procurement process in 40 U.S.C. Sections 1101-1104 and as otherwise required. Qualified firms/candidates interested in being considered for projects must submit ONE electronic file (no paper copies) consisting of:

1. A letter of interest with point of contact/email address,
2. A statement of qualifications and experience of involved staff persons, and
3. References for past municipal projects not older than 10 years.

The Statement of Qualifications submittal shall be less than 40 pages. Submit the requested information no later than January 5, 2022, by 5:00 p.m. to receive consideration, to: Town of Hyde Park, Attn: Ron Rodjenski, Hyde Park Town Administrator, Hyde Park, VT, [admin@hydeparkvt.com](mailto:admin@hydeparkvt.com). Statements of Qualifications received after the deadline will not be accepted.

Submitted Statements of Qualifications will be summarized and provided to all persons submitting proposals. Please note that projects may be undertaken with a variety of Federal, State and/or local funds and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto. The Town of Hyde Park shall evaluate the statements of qualifications and performance data and other material submitted by interested firms and may select firms which, in their opinion, are qualified to perform the desired services. Interviews may be conducted with firms and would include discussions regarding anticipated concepts and proposed methods of approach. The Town of Hyde Park may commence scope of services and price negotiations with any of the qualified firms selected and reserves the right to reject any and/or all Statements of Qualifications. This solicitation does not obligate the Town of Hyde Park to award a contract. Disadvantaged and minority firms encouraged to apply.