

# Town Project & Task List

Updated to 03/04/2022

## KEY

Items shaded are amended since last report

Project Name	Description	Date Assigned	Assigned To	Next Step	Next Step Due On
Puckerbrush West Road	Survey ordered to determine if built road is on town land	2013-0808	TA	Need to consider obtaining easements or moving road	OPEN
Tree Ordinance	Control invasives and require new projects to plant trees	2015-0611	Tree Warden	Tree Warden needed & committee would be helpful	OPEN
Gravel Pit - Act 250 Conditions	Soil borings to review remaining value/ loosen 250 conditions	2019-0617	SB	Work with Grenier Engineering - draft revisions to 250 permit	OPEN
Winter Maintenance & Operations Plan	Written procedures and protocol for removing snow & ice	2018-0212	SB	Work w/ highway on maps, sidewalk clearing, night plowing	OPEN
Village Highway Maintenance	Town plowing of sidewalks for prompt response and safety	2020-1203	SB	Work with village or transition funds to make change	OPEN
Highway Garage Project & Capital Reserve	Town Meeting 2019 - moved all capital needs to one reserve fund	2019-0305	SB	Need plans for major roadway projects - Shop exterior repairs	On Going
Gamble Parcel - Donation	Regrade along shoulder to prevent use of parcel for parking	2013-0711	TA/M.Walz	Knotweed cleanup has started north of 100C - site is 5211 VT100	On Going
Town Buildings - Solar Projects	Energy Committee (EC) to review options for adding solar collectors	2018-0611	EC	Cost / Benefits of solar for existing buildings & facilities	On Going
Town Assessor	Eliminate Board of Listers, contract with a professional assessor	2020-0118	SB	NEMRC hired to replace Board of Listers interim until Vote	On Going
Personnel Policy	Modify health/long-termers & add fire bylaws/Conflict of Interest	2016-0811	TA&SB	Draft for review by Selectboard March 2022 - Adopt April 2022	2022-0419
Town Phone System	Review Cloud or In-House System	2016-0310	SB/TA	Installed new digital phone system - February 2022	COMPLETED
Town Investments Committee	Make recommendations on town investments to Selectboard	2018-0910	Treas./FD/TA	New Finance Committee / Ad for need members March 2022	2022-0630
Municipal Offices - HVAC	Greg Paus is estimating costs for air exchange and controls	2018-0611	TA	Need to readvertise with ARPA funds & library/highway garage	2022-0630
Tax Sale Properties	Town bought house/lot, 5659VT100, MH/Lot	2018-1213	SB	Town Attorney (Bartlett) - Eviction after Sept 2021, TX by 4/1/22	2022-0401
Economic Development Projects	Discuss ways to increase commercial base	2017-0313	SB	Considering major stormwater/streetscape for 2022 Main&Church	2023-1030
Prospect St - Trunaround	Redesign done by Summit Engineering - tear drop no center	2019-1203	SB	Subsurface work completed Nov 21, Repave road Spring 2022	2022-0630
County Code Enforcement Officer	Working with multiple towns / Law Enforcement Study Group	2016-0912	3SBs	Not meeting at current time - needs discussion	2022-0630
Pay weeks and timesheets	Need to update to digital system to reduce errors and management	2020-1221	FD/TA	Biweekly payroll started 01/01/2022; timesheet software needed	2022-0630
Bridge & Culvert Inventory	Update 2011 inventory into iPADS - add bridge inventory, LCPC assisting	2021-0118	HWY	Inventory completed - inspection of roads Spring 2022	2022-0531
Town Highway Classifications	Ensure plowed roads are town highways - Beam, Sylvan, turnarounds	2020-1221	SB	Added 16 Class 4's for review - public hearing Spring 2022	2022-0630
Village Water and Sewer Charges	County group looking into "fair & equitable" - sharing costs	2020-1201	SB	County filed complaint in Superior Court, Town monitoring	2023-0101
Highway Financing	Review bond as an option to fund complete repaving of Center Road	2019-0807	SB	Borrowed \$900,000 for 5 years, road completed 2021	COMPLETED
Dog Warrant / License Enforcement	Post-COVID = catch up needed on unlicensed dogs/reminders first	2021-0621	TA/ACO	ACO resignations - defer project	Canceled
Prospect St Plantings	Pete Danforth, LCCD to work with neighbors on design	2021-0816	LCCD	LCCD and Town to work on installation Spring 2022	2022-0630
Town Highway Training	Review existing levels and training needs "cross training"	2019-0311	SB	Develop cross training plan for all operators/ in Union Contract	2022-0501
Sterling View Cooperative Community	Partner on stormwater improvements - 3-acre mandate	2022-0117	TA	Develop stormwater improvement plans and seek grants	2023-0630
Manosh 25-acre - Garfield Road	Community forum on possible uses	2022-0127	SB	Purchase and Sale Agreement with HA Manosh	2022-0430