

Selectboard
June 14, 2022
Hybrid Meeting Minutes

All minutes are draft until approved by the Selectboard; please check future minutes for approval of these minutes. Meetings may be videotaped and posted on YouTube; GMATV info: PO Box 581, Hyde Park info@greenmountainaccess.tv or 851-1592

Members Present: Brian Shackett, Chair; Vice-Chair; Roland Boivin; Matt Morin; Susan Bartlett; Chasity Fagnant
Members Virtual: None
Members Absent: None
Attendees Present: Beth Bailey; Ron Rodjenski, Town Administrator, Brickett Bailey, Beth Bailey, Tom Wawrzeniak, John Audet, Wade Simpson, Denise Mayo, David Mayo, Rene Audet, Wendy Burroughs, Chris and Melinda Jones (and their young child), Wendy Wilton, NEMRC.
Attendees Virtual: Richard Pearson, Town Clerk Kim Moulton; GMATV did record this meeting.

Brian opened the meeting at 6:00 p.m.

1. **Welcome.** Public comment. Wendy Burroughs was present to discuss the town right-of-way on Depot St and drainage along the town highway with a cavern at the end of her driveway caused each heavy rainstorm. She would like to see highway work 5 days a week and if the town knows of issues like hers, they should check those spots not require her to call the town garage. Brian explained that the Town has been aware of the situation of roadside erosion and Matt advised that Wendy call in the future when damage occurs. Ron explained that calling the crew out on overtime is done after assessing the request and level of emergency, and it was decided to repair the gully along Depot St the week after holiday weekend as access to the home was still available. Beth Bailey appeared regarding a concern that her driveway grade at Eden St. is too steep following recent town paving of Eden St. Beth asked for additional material to smooth the transition into her driveway which previously had a 3-foot to 4-foot apron that was removed during the Village water project by NA Manosh. Beth asked for well-packing "sta-mat" material instead of the town's looser gravel material. The Town crew uses in-stock materials for shoulder work and expanding the types and colors of materials for individual driveways has not been done. Brian said he would follow up with Mark French regarding options for the apron, like crushed asphalt. Brickett Bailey stated that the preference is that a new asphalt apron be installed before snow flies as the snowplow will likely remove the apron's gravel material and could damage the paved road. Ron noted that it could cost \$1,000 for a paved apron.
2. **NEMRC** overview on town finance reporting – Wendy Wilton handed out a "sample reports package" for town finance reporting that could be delivered to the Board monthly. Wendy recommended that the reports be prepared after the monthly bank statement reconciliations. The Board appreciated Wendy's excellent presentation.
3. **Support for Town Finance** – The Board discussed and agreed that establishing a formal CPA services agreement to support the Finance and Administrative Manager was a good idea and more information should be brought back to the Selectboard on cost and terms to be included in the agreement.
4. **Wallace and Jones Parcels** – Both single-family home projects propose to use the town ROW for access. The Board agreed that with private utilities and use on public trails, a draft license agreement can be used as a 1111 permit condition which Brian Shackett was previously authorized to sign on behalf of the Selectboard. The 1111 permit and Agreement will be recorded in the town land records.
5. **1111 Enforcement and Fees** – Tom Wawrzeniak and Tom Audet were present to review the permit condition to allow renovation of a 1948 barn at 233 Depot Street to a residence if the landowner removed the milking parlor inside the highway right-of-way, in addition to complying with B-71 driveway standards. John Audet explained that the milk parlor is not an addition, but part of the barn structure and part of his family since the 1960's. The removal of the dry bridge increased the road

1 elevation. John asked that due to its historic nature that the Town should consider allowing the
2 milking parlor section to remain and be preserved. John offered to provide any support to the town
3 if the milking parlor can be preserved. Ron suggested the use of the license agreement to address
4 the stormwater issues and the liability to the town, noting Brian is authorized to sign the final
5 agreement on behalf of the Board. Tom stated that an 1111 amendment application would be
6 submitted soon.

- 7 6. **Wages for Office Cleaner** (vacant/need to advertise) & Base increase for Assistant Clerk – Chasity
8 suggested \$25/hour at 2-4 hours per week with a Front Porch Forum ad to see if there was anyone
9 interested. Brian reported that Kim is recommending a pay increase for the Assistant Clerk, based
10 on her research of other Assistant Clerk's in the area, with most positions at \$20.00-\$29.00/hour,
11 noting that for what she does for the office, she is recommending a new rate of \$22.00. Motion by
12 Chasity to increase Krista Jones hourly wage by the 4.0% and additional amount to get to \$22.00 as
13 of the pay period including July 1, 2022. Seconded by Susan. Voting: 5 in favor, 0 against, motion
14 passed.
- 15 7. **FY2023 Wage Adjustments** effective pay period ending 07/10/2022. Ron reported that a list of pay
16 adjustments will be presented for approval at the June 28th meeting.
- 17 8. **FY2023 Assignments** from FY22 unspent funds – Fire Depart. truck repairs and fuel. Asst. Chief
18 Ryan Nolan sated that \$6,900 for on-going fire truck (E2) repairs should be assigned to FY2023.
19 Salary line was \$6,700 unspent and that amount should be carried to FY2023 as well. Motion by
20 Matt to approve the assignments with confirmation on June 28 of the final amount that is available
21 for use in FY23. Seconded by Roland. Voting: 5 in favor, 0 against, motion passed.
- 22 9. **2022 Annual Unlicensed Dog Warrant** – Discussion on who will pursue licensing with no Town
23 ACO. The Board suggested a Front Porch Forum ad at \$20.00/hour. Motion by Chasity to approve
24 2022 the unlicensed dog warrant. Seconded by Susan. Voting: 5 in favor, 0 against, motion passed.
- 25 10. **Minutes:** Motion by Chasity to approve the 04-26-2022, 05-10-2022 and 05-24-202minutes as
26 written, seconded by Susan, Voting: 5 in favor, 0 against, motion passed.
- 27 11. **Prospect St** – Draft Prospect Street Stormwater Maintenance Agreement coming soon from Peter
28 Danforth.
- 29 12. **End of FY** – Need to Set FYF23 Tax Rate @ June 28th meeting if school rate is provided by then.
- 30 13. **Town Orders** – Motion by Chasity to approve the town orders. Seconded by Susan. Voting: 5 in
31 favor, 0 against, motion passed.
- 32 14. **Possible Executive Session** – Motion by Chasity to move into executive session to discuss Land
33 Acquisition Discussion RE: 25 acres Manosh Parcel per 1 VSA 313, a, 2. Seconded by Susan.
34 Voting: 5 in favor, 0 against, motion passed. The Board came out of executive session.
- 35 15. **ARPA Funds** - Matt reviewed a project by the recreation committee to upgrade the ballfields
36 playground area which was recently dismantled due to safety concerns from the town insurance
37 company. Motion by Roland to approve up to \$12,000 from the town ARPA funds to replace &
38 upgrade the recreation playground area on McFarlane Road. Seconded by Chasity. Voting: 5 in favor,
39 0 against, motion passed.
- 40 16. **Adjourn** – Motion by Susan to adjourn, seconded by Roland, so voted at 9:00 p.m.